



# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: [ftp://ftp.dep.state.fl.us/pub/NPDES\\_Stormwater/](ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/). After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading. Borja Crane-Amores – Program Administrator / [Borja.CraneAmores@dep.state.fl.us](mailto:Borja.CraneAmores@dep.state.fl.us) / (850) 245-7520
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

## SECTION I. BACKGROUND INFORMATION

|  |  |                          |                          |
|--|--|--------------------------|--------------------------|
| <b>A.</b>  | Permittee Name: City of Venice   |                          |                          |
| <b>B.</b>  | Permit Name: Sarasota County Municipal Separate Storm Sewer System   |                          |                          |
| <b>C.</b>  | Permit Number: 04  |                          |                          |
| <b>D.</b>  | Annual Report Year: <input checked="" type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year: |                          |                          |
| <b>E.</b>  | Reporting Time Period (month/year): January/2014 through December/2014   |                          |                          |
| <b>F.</b>  | Name of the Responsible Authority: Edward LaVallee   |                          |                          |
|  | Title: City Manager  |                          |                          |
|  | Mailing Address: 401 West Venice Avenue  |                          |                          |
|  | City: Venice   | Zip Code: 34285          | County: Sarasota         |
|  | Telephone Number: 941-486-2626 Ex 24001 / 25002  |                          | Fax Number: 941-480-3031 |
| <b>G.</b>  | E-mail Address: <a href="mailto:ELavallee@venicegov.com">ELavallee@venicegov.com</a>   |                          |                          |
|  | Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): James Clinch   |                          |                          |
|  | Title: Stormwater Engineering Manager  |                          |                          |
|  | Department: Engineering  |                          |                          |
|  | Mailing Address: 401 West Venice Avenue  |                          |                          |
|  | City: Venice   | Zip Code: 34285          | County: Sarasota         |
| Telephone Number: 941-486-2626 Ex 25002  |  | Fax Number: 941-480-3031 |                          |
| E-mail Address: <a href="mailto:JClinch@venicegov.com">JClinch@venicegov.com</a> |  |                          |                          |

## SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

|           |   |
|-----------|---|
| <b>A.</b> | Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none):<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable) - See Attachment #6     |
| <b>B.</b> | Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):<br>(Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable) - See Attachment #6 |
| <b>C.</b> | Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable - See Attachment #6  |

**SECTION III. MONITORING PROGRAM**

- A. Provide a brief statement as to the status of monitoring plan implementation:**  
The City of Venice participates in "The monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES Permit No. FL S000004" which was approved by FDEP on March 3, 2008. Sarasota County implements the countywide monitoring plan, which includes the City of Venice sites. Please see the Sarasota County Annual Report for the monitoring information. Attachment 3
- B. Provide a brief discussion of the monitoring results to date:**  
The monitoring plan is carried out through an inter-local agreement with Sarasota County. Please see the Sarasota County Annual Report for the monitoring information. Attachment 3
- C. Attach a monitoring data summary, as required by the permit.**  
The monitoring plan is carried out through an inter-local agreement with Sarasota County. Please see the Sarasota County Annual Report for the monitoring information. Attachment 3

**SECTION IV. FISCAL ANALYSIS**

- A. Total expenditures for the NPDES stormwater management program for the current reporting year: \$775,547.29**
- B. Total budget for the NPDES stormwater management program for the subsequent reporting year: \$871,846.00**

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM**

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

- | <u>Attached</u>                     | <u>N/A</u>                          |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C. <b>***DEP Note: Please complete Checklists A &amp; B at the end of the tailored form.***</b> Please see the Sarasota County Annual Report for monitoring information. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.  |

**DO NOT SUBMIT ANY OTHER MATERIALS**

(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Edward Lavallee

Title: City Manager

Signature: 

Date: 6/18/15

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |   |                                |                          |                         |  |                          |   |   |   |
|---|---|--------------------------------|--------------------------|-------------------------|--|--------------------------|---|---|---|
| A.  | B.  | C.                             |                          |                         |  |                          | D.  | E.  | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity  | Number of Activities Performed |                          |                         |  |                          | Documentation /<br>Record   | Entity<br>Performing<br>the Activity                                  | Comments  |
| Part<br>III.A.1   | Structural Controls and Stormwater Collection Systems Operation   |                                |                          |                         |  |                          |   |   |   |
|   | Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory. | Total Number<br>of Structures  | Number of<br>Inspections | Percentage<br>Inspected | Number of<br>Maintenance<br>Activities | Percentage<br>Maintained |   |   |   |
|   | Dry Retention Systems<br>(Inspection schedule: Once per annum)  | 5                              | 136                      | 100                     | 135                                    | 100                      | Inspection logs<br>Public Works report                                      | COV Engineering<br>Dept. & Stormwater<br>Division and Public<br>Works | Mowing services: Walkers<br>Service Inc., & Wilhelm Bros.,        |
|   | Underdrain Filter Systems   | -0-                            | NA                       | NA                      | NA                                     | NA                       | NA  | NA  |   |
|   | Exfiltration Trench / French Drains (Lf)  | -0-                            | NA                       | NA                      | NA                                     | NA                       | NA  | NA  |   |
|   | Grass Treatment Swales (Dry) (miles)<br>(Inspection schedule: 1xp/a)  | 0.24                           | 1                        | 100                     | 0                                      | 100                      | Inspection logs<br>Work Orders  | COV Engineering<br>Dept. & Stormwater<br>Division and Public<br>Works | Laurel Ave/Cypress Ave, btwn<br>Country Club Way-Home Park<br>Rd. |
|   | Wet Detention Systems<br>(Inspection schedule: 1xp/a)   | 3                              | 11<br>11<br>2            | 100                     | 11<br>11<br>1                          | 100                      | Service Reports<br>Email from James<br>Clinch to Shawn<br>Carvey 12-15-2014 | The Lake Doctors<br>Aquatic Systems<br>COV Eng. Dept.                 | Water Plant Pond<br>Ruscelletto Park<br>Fire Station #3           |
|   | Detention with Filtration Systems   | -0-                            | NA                       | NA                      | NA                                     | NA                       | NA  | NA  |   |
|   | Pollution Control Boxes (e.g., baffle<br>boxes, CDS units, hydrodynamic<br>separators, catch basin inserts etc.)<br>(Inspection schedule: 4xp/a)  | 3                              | 17                       | 100                     | 5                                      | 100                      | Inspection logs<br>Public Works report                                      | COV Engineering<br>Dept. & Stormwater<br>Division and Public<br>Works |   |
|   | Stormwater Pump Stations<br>(Inspection schedule: 2xp/a)  | 1                              | 2                        | 100                     | 2                                      | 100                      | Inspection logs   | COV Engineering<br>Dept. & Stormwater<br>Division                     |   |
|   | Major Stormwater Outfalls<br>(Inspection schedule: 1xp/a)   | 14                             | 100                      | 100                     | 18                                     | 100                      | Inspection logs   | COV Engineering<br>Dept. & Stormwater<br>Division                     |   |
|   | Weirs, Channel Control Structures, or<br>Other Control Structures Associated<br>with Stormwater Structural Controls<br>(Inspection schedule: 1xp/a)   | 8                              | 108                      | 100                     | 1                                      | 100                      | Inspection logs<br>Public Works report                                      | COV Engineering<br>Dept. & Stormwater<br>Division and Public<br>Works |   |
|   | Pipes / Culverts (miles)<br>(Inspection schedule: 10% annually)   | 24.4                           | 1.79                     | 7.3                     | 1.55                                   | 100                      | Inspection logs<br>Public Works report                                      | COV Engineering<br>Dept. & Stormwater<br>Division and Public<br>Works |   |



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|---|---|--|------|-----|-----|-----|--|--|---|
| A.  | B.  | C.   |      |     |     |     | D.                                     | E.   | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed               |      |     |     |     | Documentation / Record                 | Entity Performing the Activity                               | Comments  |
|   | Storm Sewer Inlets, Catch Basins, Grates, Ditches, Conveyance Swales and Other Stormwater Conveyances (Inspection schedule: 10% annually)   | 1111   | 1625 | 100 | 649 | 100 | Inspection logs<br>Public Works report | COV Engineering Dept. & Stormwater Division and Public Works |   |
|   | Systems in the Adopt-A-PondProgram  | -0-  | NA   | NA  | NA  | NA  | NA                                     | NA   |   |
|   | ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were <u>not</u> met   | Attachment 1: Report on Inspection Frequency |      |     |     |     |  |  | Attachment 1: Report on Inspection Frequency            |
|   | Year 1 ONLY: Attach a map of all known major outfalls   | Attachment 6: Outfall Inventory              |      |     |     |     |  |  | Attachment 6: Outfall Inventory                         |
| <b>Part III.A.2</b>   | <b>Areas of New Development and Significant Redevelopment</b>   |  |      |     |     |     |  |  |   |
|   | Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a   |  |      |     |     |     |  |  |   |
|   | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>  |  |      |     |     |     |  |  |   |
|   | <b>Number of significant redevelopment projects reviewed</b>  | 8 Redevelopment<br>10 New Development        |      |     |     |     | Projects Coordinator logbook           | COV Engineering Dept. & Stormwater Division                  |   |
|   | Provide in the Year 2 Annual Report the summary report of the review of local codes activity. Provide in the Year 4 Annual Report the follow-up report on plan implementation of modifying codes to allow low impact design BMPs.   |  |      |     |     |     |  |  |   |
|   | <i>DEP Note: Refer to Part III.A.2 of the permit for details regarding what the review entails, and what must be included in the summary report and follow-up report. Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i>  |  |      |     |     |     |  |  |   |
|   | <b>Year 2 ONLY:</b> Attach the summary report of the review activity  | NA   |      |     |     |     | NA                                     | NA   | NA  |
|   | <b>Year 4 ONLY:</b> Attach the follow-up report on plan implementation  | NA   |      |     |     |     | NA                                     | NA   | NA  |
| <b>Part III.A.3</b>   | <b>Roadways</b>   |  |      |     |     |     |  |  |   |
|   | Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected. |  |      |     |     |     |  |  |   |
|   | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. In addition, the permittee may choose its own units of measurement for the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: square feet, linear feet, yards, miles, acres. If all litter collection is performed by staff or by contractors, but not by both, please remove the non-applicable reporting items.</i>   |  |      |     |     |     |  |  |   |
|   | <b>PERMITTEE Litter Control Program: Frequency of litter collection</b>   | As needed: 3 times in 2014                   |      |     |     |     | Work Orders                            | Public Works   | Based on email from Skip Petit to James Clinch, 2-20-15 |

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| A.  | B.   | C.                             | D.  | E.                             | F.                            |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record                              | Entity Performing the Activity | Comments                      |
|   | PERMITTEE Litter Control Program: Estimated amount of area maintained (miles)  | 27                             | Work Orders   | Public Works                   |                               |
|   | PERMITTEE Litter Control Program: Estimated amount of litter collected (cubic yards)   | 1.2                            | Work Orders   | Public Works                   |                               |
|   | If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.   |                                |   |                                |                               |
|   | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. The permittee may choose its own unit of measurement for the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons. If an Adopt-A-Road or similar program is not implemented by the permittee, please note that in Column F but do not remove the Adopt-A-Road Program reporting items.</i> |                                |   |                                |                               |
|   | Trash Pick-up Events: Total miles cleaned  | 1.13                           | Email from Lynn J to James Clinch 02/08/2015        | Sertoma                        | Venice Avenue                 |
|   |  | N/A                            | Email from Greg Vine to Kathleen Weeden, 11/11/2014 | Sun Coast Reef Rovers          | Service Club Park clean up    |
|   |  | 15                             | Email from Monty Andrews to James Clinch 2-8-15     | Keep Venice Beautiful          |                               |
|   |  | 6                              | Email from Wendi Crisp to James Clinch 2-10-15      | COV resident volunteers        | Great American Cleanup        |
|   |  | 8                              | Email from Wendi Crisp to James Clinch 2-10-15      | COV resident volunteers        | International Coastal Cleanup |
|   | Trash Pick-up Events: Estimated amount of litter collected (cubic yards)   | 0.75                           | Email from Lynn J to James Clinch 02/08/2015        | Sertoma                        | Venice Avenue                 |
|   |  | 1.0                            | Email from Greg Vine to Kathleen Weeden, 11/11/2014 | Sun Coast Reef Rovers          | Service Club Park clean up    |

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| Permit Citation/<br>SWMP Element   | Permit Requirement/Quantifiable SWMP Activity                                   | Number of Activities Performed  | Documentation / Record                          | Entity Performing the Activity                     | Comments                         |
|  |   | 6.0   | Email from Monty Andrews to James Clinch 2-8-15 | Keep Venice Beautiful                              |                                  |
|  |   | 3.0   | Email from Wendi Crisp to James Clinch 2-10-15  | COV resident volunteers                            | Great American Cleanup           |
|  |   | 1.7   | Email from Wendi Crisp to James Clinch 2-10-15  | COV resident volunteers                            | International Coastal Cleanup    |
|  | <b>Adopt-A-Road Program: Total miles cleaned</b>                                | 12  | Email from Wendi Crisp to James Clinch 2-10-15  | Sarasota County                                    | Sarasota County Program          |
|  | <b>Adopt-A-Road Program: Estimated amount of litter collected (cubic yards)</b> | 3.6   | Email from Wendi Crisp to James Clinch 2-10-15  | Sarasota County                                    | Sarasota County Program          |
| <p>Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings. If no street sweeping program is implemented, provide the explanation of why not in the Year 1 Annual Report.</p> <p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. Also, the permittee may choose its own unit of measurement for the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i></p> <p><i>DEP Note: If the permittee has curbs and gutters but no street sweeping program is implemented, the permittee must provide an explanation of why not in the Year 1 Annual Report. Refer to Part III.A.3 of the permit for the information that must be included in the explanation (including the alternate BMPs used or planned in lieu of street sweeping). Please provide the title of the attached explanation in Column D and the name of the entity who finalized the explanation in Column E.</i></p> |   |   |   |  |                                  |
|  | <b>Frequency of street sweeping</b>   | Four (4) times per week   |   |  |                                  |
|  | <b>Total miles swept (per year)</b>   | 2738  | Sweeping route map and logs                     | Public Works & Engineering/<br>Stormwater division |                                  |
|  | <b>Estimated quantity of sweeping material collected (pounds)</b>               | 836,460   | County Landfill receipts                        | Sarasota County Landfill                           |                                  |
|  | <b>Total nitrogen loadings removed (pounds)</b>                                 | <b>Total = 472</b><br>Street Sweeping = 467<br>Catch Basin cleaning = 5 | Calculated using FSA /Bateman Assessment Tool   | COV Engineering Dept. – Stormwater Division        | Calculations based on Dry weight |

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| Permit Citation/<br>SWMP Element   | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed  | Documentation / Record                          | Entity Performing the Activity              | Comments  |
|  | Total phosphorus loadings removed (pounds)  | Total = 302<br>Street Sweeping = 299<br>Catch Basin cleaning = 3                    | Calculated using FSA /Bateman Assessment Tool   | COV Engineering Dept. – Stormwater Division | Calculations based on Dry weight  |
|  | Year 1 ONLY: If have curbs and gutters, attach explanation of why no street sweeping program and the alternate BMPs used or planned   | All streets, including those with curb and gutter, are swept on a regular schedule. | Schedule shown in SOP Part III.A.3              |   | All streets, including those with curb and gutter, are swept on a regular schedule. |
| <p>Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> |   |   |   |   |   |
|  |   | Number of Inspections   |   |   |   |
|  | Name of facility #1: Public Works Yard  | 1   | Municipal Maintenance Yard Inspection Checklist | COV Engineering Dept. – Stormwater Division |   |
|  | Name of facility #2: Sanitation Storage Yard  | 1   | Municipal Maintenance Yard Inspection Checklist | COV Engineering Dept. – Stormwater Division |   |
| Part III.A.4   | Flood Control Projects  |   |   |   |   |
|  | <p>Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater treatment was not included with an explanation for each of why it was not. Report on any stormwater retrofit planning activities and the associated implementation of retrofitting projects to reduce stormwater pollutant loads from existing drainage systems that do not have treatment BMPs.</p> <p><i>DEP Note: A "stormwater retrofit project" is one implemented primarily to provide stormwater treatment for areas currently without treatment.</i></p> <p><i>DEP Note: The status of the flood control and retrofit projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as planned, for those reported as under construction and for those reported as completed.</i></p> <p><i>DEP Note: If applicable, please provide the title of the attached list of flood control projects that did not include stormwater treatment in Column D and the name of the entity who finalized the list in Column E. Please provide an explanation in Column F for any "0" reported in Column C.</i></p> |   |   |   |   |

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|---|--|--------------------------------|---|---|--|
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| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record                          | Entity Performing the Activity              | Comments   |
|   | Flood control projects completed during the reporting period   | 2                              | Mailer to residents                             | COV Eng. Dept.                              | Flamingo Ditch & Deertown Gulley project<br>Alley 62 project |
|   | Flood control projects completed during the reporting period that did not include stormwater treatment   | -0-                            |   |   | Both flood control projects included stormwater treatment    |
|   | ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it was not  | N/A                            |   |   | Both flood control projects included stormwater treatment    |
|   | Stormwater retrofit projects planned   | 2                              |   | COV Eng. Dept.                              | Hatchett Creek Restoration<br>Ponce de Leon Pocket Park      |
|   | Stormwater retrofit projects under construction during the reporting period  | 1                              |   | COV Eng. Dept.                              | Outfalls1 and 2 project                                      |
|   | Stormwater retrofit projects completed during the reporting period   | -0-                            |   |   |  |
| Part III.A.5  | Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit  |                                |   |   |  |
|   | <p>Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Municipal waste transfer stations;</li> <li>• Municipal waste fleet maintenance facilities; and</li> <li>• Any other municipal waste treatment, waste storage, and waste disposal facilities.</li> </ul> <p>Report the number of applicable facilities and the number of the inspections conducted for each facility.</p> <p><i>DEP Note: The permittee needs to "customize" this section by listing the names of the applicable facilities in Column B and the number of inspections of each facility in Column C. Add more rows if necessary. If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection vehicles are parked and/or maintained. In addition, if the same facility is applicable under both Parts III.A.3 and III.A.5 of the permit, the same site inspection can count towards both inspection requirements as long as it covers the applicable waste area(s). Be sure to report the site inspection under both Parts III.A.3 and III.A.5.</i></p> |                                |   |   |  |
|   |  | Number of Inspections          |   |   |  |
|   | Name of facility #1: Public Works Yard   | 1                              | Municipal Maintenance Yard Inspection Checklist | COV Engineering Dept. – Stormwater Division |  |
|   | Name of facility #2: Sanitation Storage Yard   | 1                              | Municipal Maintenance Yard                      | COV Engineering Dept. –                     |  |



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|---|---|---|--|-----------------------------------|---|
| A.  | B.  | C.  | D.   | E.                                | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity  | Number of Activities Performed                                  | Documentation /<br>Record                                    | Entity Performing<br>the Activity | Comments  |
|   |   |   | Inspection<br>Checklist                                      | Stormwater<br>Division            |   |
| <b>Part III.A.6</b>   | <b>Pesticides, Herbicides, and Fertilizer Application</b>   |   |  |                                   |   |
|   | Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.  |   |  |                                   |   |
|   | <i>DEP Note: If "0" is reported in Column C for any of the reporting items, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training / certification was previously provided / obtained, and the names of the personnel and contractors previously trained / certified.</i>   |   |  |                                   |   |
|   | <b>PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides</b>  | 2   | Cert# LL93162<br>Cert# LL46499                               | FDACS                             | Warren Pettit<br>David Scott Marra                              |
|   | <b>CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides</b>   | 9   | Certificates on file   | FDACS                             | Lake Doctors<br>Aquatic Systems                                 |
|   | <b>PERSONNEL: FDACS certified / licensed applicators of fertilizer</b>  | 4   | Certificate<br>Certificate<br>Certificate<br>Cert# GV10294-1 | Florida<br>Green<br>Industries    | Skip Pettit<br>John Parrish<br>David Marra<br>Jeffrey S. Hrause |
|   | <b>CONTRACTORS: FDACS certified / licensed applicators of fertilizer</b>  | 0   |  |                                   | Fertilizer contractors not used                                 |
|   | Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then <u>all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance.</u> Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.  |   |  |                                   |   |
|   | <i>DEP Note: If this provision is not applicable because the permittee is not within the watershed of a nutrient-impaired water body, then please indicate that in Column F, but do not remove this reporting item.</i>   |   |  |                                   |   |
|   | <i>DEP Note: Please provide the title and citation of the ordinance in Column D, and the name of the entity who finalized the ordinance in Column E.</i>  |   |  |                                   |   |
|   | <b>Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance</b>   | Attachment # 7<br>Fertilizer and Landscape Management Ordinance |  |                                   |   |
|   | During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction. |   |  |                                   |   |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |   |   |  |                                   |                                 |
|---|---|---|--|-----------------------------------|---------------------------------|
| A.  | B.  | C.  | D.   | E.                                | F.                              |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity  | Number of Activities Performed            | Documentation /<br>Record                    | Entity Performing<br>the Activity | Comments                        |
|   | <p><u>DEP Note:</u> The permittee should “customize” the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of “Estimated percentage of the population reached by the activities in total” must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If “0” is reported in Column C for all the reporting items please include in Column F an explanation for why no outreach was performed.</p> <p><u>DEP Note:</u> IF APPLICABLE Sarasota County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Sarasota County). The co-permittees are to report just the public education and outreach activities that they performed.</p> <p><u>DEP Note:</u> Indicate under Column E “Entity Performing the Activity” if FYN or IFAS is performing any of the reported public education and outreach activities. In addition, please complete the following line:</p> <p style="text-align: center;"><b>FYN PROGRAM FUNDING: Permittee Provides Funding? <input type="checkbox"/> Yes <input type="checkbox"/> No Amount of Funding = \$N/A</b></p> |   |  |                                   |                                 |
|   | Estimated percentage of the population reached by the activities in total   | 82  | COV SWMP Part III.A.7.f                      |                                   |                                 |
|   | Brochures/Flyers/Fact sheets distributed  | 11023 brochures mailed with utility bills | Understanding Stormwater and the Environment | COV Engineering Dept.             |                                 |
|   | FYN: Brochure/Flyers/Fact sheets distributed  | N/A                                       |  | FYN                               |                                 |
|   | Neighborhood presentations: Number conducted  | -0-                                       |  |                                   |                                 |
|   | FYN: Neighborhood presentations: Number of participants   | N/A                                       |  | FYN                               |                                 |
|   | FYN: Neighborhood presentations: Number conducted   | N/A                                       |  | FYN                               |                                 |
|   | Neighborhood presentations: Number of participants  | N/A                                       |  |                                   | No presentations were conducted |
|   | Newspapers & newsletters: Number of articles/notices published  | 2   | April E-News<br>Nov. E-News                  | COV City Manager's Dept.          |                                 |
|   | Newsletters: Number of newsletters distributed  | 1277                                      | Email from COV City Manager's Dept.          | COV City Manager's Dept.          |                                 |
|   | Public displays (e.g., kiosks, storyboards, posters, etc.)  | Stormwater Markers                        | Markers on storm drains                      |                                   |                                 |
|   | FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)   | N/A                                       |  | FYN                               |                                 |
|   | Radio or television Public Service Announcements (PSAs)   | -0-                                       |  |                                   |                                 |
|   | FYN: Radio or television Public Service Announcements (PSAs)  | N/A                                       |  | FYN                               |                                 |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |   |                                  |  |   |
|---|--|---|----------------------------------|--|---|
| A.  | B.   | C.  | D.                               | E.   | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed                          | Documentation / Record           | Entity Performing the Activity             | Comments  |
|   | School presentations: Number conducted   | -0-   |                                  |  |   |
|   | School presentations: Number of participants   | -0-   |                                  |  |   |
|   | FYN: School presentations: Number conducted  | N/A   |                                  | FYN  |   |
|   | FYN: School presentations: Number of participants  | N/A   |                                  | FYN  |   |
|   | Seminars/Workshops: Number conducted   | -0-   |                                  |  |   |
|   | Seminars/Workshops: Number of participants   | -0-   |                                  |  |   |
|   | FYN: Seminars/Workshops: Number conducted  | N/A   |                                  | FYN  |   |
|   | FYN: Seminars/Workshops: Number of participants  | N/A   |                                  | FYN  |   |
|   | Special events: Number conducted   | 1 -Targeted Mailer                                      | Copy of letter and mailing list  | COV Engineering Dept., Stormwater division | Flamingo Ditch Restoration Project                                |
|   | Special events: Number of participants   | 130   | Letter                           | COV Engineering Dept., Stormwater division | Flamingo Ditch Restoration Project                                |
|   | FYN: Special events: Number conducted  | N/A   |                                  | FYN  |   |
|   | FYN: Special events: Number of participants  | N/A   |                                  | FYN  |   |
|   | Web Site: Number of hits / visitors to the stormwater-related pages  | Active website with NPDES links, but no visitor counter | Email from IT Dept. on 2/17/2015 | The City of Venice                         | The City does not have access to a visitor counter on its website |
| Part III.A.7.a  | <b>Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures</b>  |   |                                  |  |   |
|   | Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed. |   |                                  |  |   |
|   | <i>DEP Note: If applicable, please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E.</i>   |   |                                  |  |   |
|   | <b>ATTACH a report on any amendments to the applicable legal authority</b>   | 1   | Ordinance 2012-19                | City of Venice                             | Attachment 2- Ordinance Amendment                                 |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |   |   |  |  |
|---|--|---|---|--|--|
| A.  | B.   | C.  | D.                                      | E.   | F.   |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed                | Documentation /<br>Record               | Entity<br>Performing<br>the Activity   | Comments   |
| Part<br>III.A.7.c   | <b>Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal</b>   |   |   |  |  |
|   | <p>During Year 1 of the permit, develop and implement a written proactive inspection program plan for identifying and eliminating sources of illicit discharges, illicit connections, or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the first reporting item, please include an explanation in Column F for why no proactive inspections were performed. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, service stations, laundries / dry cleaners, auto body shops, mobile carpet cleaners) or temporary activities (e.g., special events / fairs / circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports.</i></p> <p><i>DEP Note: Refer to Part III.A.7.c of the permit for what must be included in the written proactive inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p> |   |   |  |  |
|   | <b>Proactive inspections for suspected<br/>illicit discharges / connections /<br/>dumping</b>  | 19  | Stormwater<br>Inspection Form           | Engineering<br>Dept. -<br>Stormwater<br>Division<br>Planning/zon<br>ing/Code<br>Enforcement<br>Dept. | James Clinch<br>Cathy Miller<br><br>Pat Stuehler |
|   | <b>Illicit discharges / connections /<br/>dumping found during a proactive<br/>inspection</b>  | 10  | Stormwater<br>Inspection Form           | Engineering<br>Dept. -<br>Stormwater<br>Division<br>Planning/zon<br>ing/Code<br>Enforcement<br>Dept. | James Clinch<br>Cathy Miller<br><br>Pat Stuehler |
|   | <b>Notices of Violation (NOVs) / warning<br/>letters / citations issued for illicit<br/>discharges / connections / dumping<br/>found during a proactive inspection</b>   | 1   | Notice of Violation<br>dated 10/17/2014 | Engineering<br>Dept. -<br>Stormwater<br>Division   | 301 S. Tamiami Trail                             |
|   | <b>Fines issued for illicit discharges /<br/>connections / dumping found during a<br/>proactive inspection</b>   | -0-   |   |  |  |
|   | <b>Year 1 ONLY: Attach the written<br/>proactive inspection program plan</b>   | Attachment 8<br>Proactive Inspection Protocol |   |  |  |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |                                |                            |   |  |
|---|--|--------------------------------|----------------------------|---|--|
| A.  | B.   | C.                             | D.                         | E.                                      | F.   |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed | Documentation / Record     | Entity Performing the Activity          | Comments   |
|   | <p>Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.</p> <p><i>DEP Note: If the number of reports received differs from the number of reactive investigations, please provide an explanation for the discrepancy in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> |                                |                            |   |  |
|   | Reports of suspected illicit connections / discharges / dumping received   | 4                              | Stormwater Inspection Form | Engineering Dept. - Stormwater Division |  |
|   | Reactive investigations of reports of suspected illicit discharges/ connections / dumping  | 4                              | Stormwater Inspection Form | Engineering Dept. - Stormwater Division |  |
|   | Illicit discharges / connections / dumping found during a reactive investigation   | 1                              | Stormwater Inspection Form | Engineering Dept. - Stormwater Division | 7/3/14   |
|   | Notices of Violation (NOVs) / warning letters / citations issued for illicit discharges / connections / dumping found during a reactive investigation  | -0-                            |                            |   | Violators given verbal notice. Resolved on-site.   |
|   | Fines issued for illicit discharges / connections / dumping found during a reactive investigation  | -0-                            |                            |   |  |
|   | <p>During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, fleet maintenance staff, and inspectors) <u>and contractors</u> to identify and report conditions in the stormwater facilities that may indicate the presence of illicit discharges / connections / dumping to the MS4. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).</p> <p><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i></p>  |                                |                            |   |  |
|   |  | Initial Training               | Refresher Training         |   |  |
|   | Illicit Discharge Training: Personnel trained  | -0-                            | 3                          | Sign in sheets                          | COV Eng. Dept. – Stormwater Division.  |
|   |  | 2                              | 2                          | Sign in sheets                          | City of Venice Pre-Construction Training<br><br>Sarasota County Illicit Discharge Detection and Elimination Training |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |                                 |                           |  |   |   |
|---|--|---------------------------------|---------------------------|--|---|---|
| A.  | B.   | C.                              |                           | D.   | E.  | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity  | Number of Activities Performed  |                           | Documentation / Record                         | Entity Performing the Activity                              | Comments  |
|   |  | 4                               | -0-                       | Sign in sheets                                 | Sarasota County<br><br>COV ng. Dept. – Stormwater Division. | City of Venice SOP/SWP <sup>3</sup> Training  |
|   | <b>Illicit Discharge Training: Contractors trained</b>   | 13                              |                           | Sign in sheets                                 | City of Venice  | City of Venice Pre-Construction Training  |
| <b>Part III.A.7.d</b>   | <b>Illicit Discharges and Improper Disposal — Spill Prevention and Response</b>  |                                 |                           |  |   |   |
|   | Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.<br><br><i>DEP Note: The permittee may report the number of hazardous material spills separately from the number of non-hazardous material spills, or report one combined number, to more accurately reflect its tracking of these spills.</i>  |                                 |                           |  |   |   |
|   | <b>Hazardous and non-hazardous material spills responded to</b>  | 44                              |                           | Venice Fire Department Incident Summary Report | Venice Fire Dept.   |   |
|   | During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) <u>and contractors</u> on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).<br><br><i>DEP Note: If "0" is reported for either reporting item, please include in Column F an explanation of why training was not provided to / obtained by personnel and contractors during the applicable reporting year, the most recent year that training was previously provided / obtained, and the names of the personnel and contractors previously trained.</i> |                                 |                           |  |   |   |
|   |  | <b>Initial Training</b>         | <b>Refresher Training</b> |  |   |   |
|   | <b>Personnel trained</b>   | 72<br>154<br>60<br>12<br>6<br>2 | 10                        | Fire Fighters Training Log                     | NFPA  | NFPA 427-22<br>NFPA 472-23<br>NFPA-1500<br>NFPA-PCHMRT<br>Clandestine Lab ID-Meth<br>Emergency Response to Terrorism<br>First Responder Refresher |
|   | <b>Contractors trained</b>   | 13                              |                           | Sign-in sheet                                  |   | City of Venice Pre-Construction Training  |
| <b>Part III.A.7.e</b>   | <b>Illicit Discharges and Improper Disposal — Public Reporting</b>   |                                 |                           |  |   |   |
|   | During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored   |                                 |                           |  |   |   |



| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |   |  |                                      |  |
|---|--|---|--|--------------------------------------|--|
| A.  | B.   | C.  | D.   | E.                                   | F.                                       |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed            | Documentation /<br>Record                    | Entity<br>Performing<br>the Activity | Comments                                 |
|   | <p>by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting item of "Estimated percentage of the population reached by the activities in total" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: IF APPLICABLE Sarasota County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Sarasota County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p> |   |  |                                      |  |
|   | Estimated percentage of the population reached by the activities in total  | 82  | COV SWMP Part III.A.7.f                      |                                      | Calculated using COV SWMP Part III.A.7.f |
|   | Brochures/Flyers/Fact sheets distributed   | 11023 brochures mailed with utility bills | Understanding Stormwater and the Environment | COV Engineering Dept.                |  |
|   | Neighborhood presentations: Number conducted   | -0-                                       |  |                                      |  |
|   | Neighborhood presentations: Number of participants   | N/A                                       |  |                                      | No presentations conducted               |
|   | Newspapers & newsletters: Number of articles/notices published   | 2   | April E-News<br>Nov. E-News                  | COV City Manager's Dept.             |  |
|   | Newsletters: Number of newsletters distributed   | 1277                                      | Email from COV City Manager's Dept.          | COV City Manager's Dept.             |  |
|   | Public displays (e.g., kiosks, storyboards, posters, etc.)   | -0-                                       |  |                                      |  |
|   | Radio or television Public Service Announcements (PSAs)  | -0-                                       |  |                                      |  |
|   | School presentations: Number conducted   | -0-                                       |  |                                      |  |
|   | School presentations: Number of participants   | -0-                                       |  |                                      |  |
|   | Seminars/Workshops: Number conducted   | 1   |  | Kathleen Weeden, City Engineer       | Hurricane workshop 05/09/2014            |
|   | Seminars/Workshops: Number of participants   | 54  | Email from COV City Manager's Dept.          | Kathleen Weeden, City Engineer       | Hurricane workshop 05/09/2014            |
|   | Special events: Number conducted   | -0-                                       |  |                                      |  |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |  |   |                                      |  |
|---|--|--|---|--------------------------------------|--|
| A.  | B.   | C.   | D.  | E.                                   | F.   |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed                             | Documentation /<br>Record                                     | Entity<br>Performing<br>the Activity | Comments   |
|   | <b>Special events: Number of participants</b>  | -0-  |   |                                      |  |
|   | <b>Web Site: Number of visitors to the<br/>stormwater-related pages</b>  | Active website with NPDES links, but no visitor<br>counter | Email from IT<br>Dept. on<br>2/17/2015                        |                                      | The City does not have access<br>to a visitor counter on its<br>website                          |
| <b>Part<br/>III.A.7.f</b>                                       | <b>Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</b>  |  |   |                                      |  |
|   | <p>During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).</p> <p><i>DEP Note: The permittee should "customize" the list of public outreach activities by removing items or adding items to the list below as appropriate to their particular public outreach program. However, the reporting items of "Estimated percentage of the population reached by the activities in total" and "Household Chemical Collection Center Program: Amount of waste collected / recycled / properly disposed (tons)" must remain. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed. If "0" is reported in Column C for all the reporting items, please include in Column F an explanation for why no outreach was performed.</i></p> <p><i>DEP Note: IF APPLICABLE Sarasota County is to report the public education and outreach activities that it performed county-wide (and not just in the unincorporated areas of Sarasota County). The co-permittees are to report just the public education and outreach activities that they performed.</i></p> |  |   |                                      |  |
|   | <b>Estimated percentage of the<br/>population reached by the activities in<br/>total</b>   | 91   | COV SWMP<br>Part III.A.7.f and<br>Email 2-18-2015             |                                      | Calculated using COV SWMP<br>Part III.A.7.f and Email from<br>Susan Carpenter to James<br>Clinch |
|   | <b>Household Chemical Collection Center<br/>Program: Amount of waste collected /<br/>recycled / properly disposed (tons)</b>   | 8  | Email 2-18-2015   | Public Works                         | Email from Susan Carpenter to<br>James Clinch  |
|   | <b>Household Chemical Collection Center<br/>Program: Events</b>  | -0-  |   |                                      |  |
|   | <b>Household Hazardous Waste Materials<br/>Guides distributed</b>  | Approx. 300 Guides handed out                              | Sarasota County<br>Hazardous Waste<br>Guide for<br>homeowners | Public Works<br>Dept.                |  |
|   |  | Approx. 300 Guides handed out                              | How-To Guide for<br>Garbage and<br>Recycling                  | Public Works<br>Dept.                |  |
|   | <b>Brochures/Flyers/Fact sheets<br/>distributed</b>  | Approx. 300 brochures handed out                           | Home Trash and<br>Recycling                                   | Public Works<br>Dept.                |  |

| <b>SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE</b> |   |   |  |   |                 |
|--|---|---|--|---|-----------------|
| <b>A.</b>  | <b>B.</b>   | <b>C.</b>                                 | <b>D.</b>                                    | <b>E.</b>                                 | <b>F.</b>       |
| <b>Permit Citation/<br/>SWMP Element</b>                               | <b>Permit Requirement/Quantifiable<br/>SWMP Activity</b>                  | <b>Number of Activities Performed</b>     | <b>Documentation /<br/>Record</b>            | <b>Entity Performing<br/>the Activity</b> | <b>Comments</b> |
|  |   | Approx. 300 brochures handed out          | Hazardous Waste Disposal Business Directory  | Public Works Dept.                        |                 |
|  |   | Approx. 300 brochures handed out          | Waste App: Join us in Cyber Space            | Public Works Dept.                        |                 |
|  |   | Approx. 300 brochures handed out          | Updated Recyclable Items List                | Public Works Dept.                        |                 |
|  |   | 11023 brochures mailed with utility bills | Understanding Stormwater and the Environment | COV Eng. Dept. – Stormwater Division      |                 |
|  | <b>Neighborhood presentations: Number conducted</b>                       | -0-                                       |  |   |                 |
|  | <b>Neighborhood presentations: Number of participants</b>                 | N/A                                       |  |   |                 |
|  | <b>Newspapers &amp; newsletters: Number of articles/notices published</b> | 2   | April E-News<br>Nov. E-News                  | COV City Manager's Dept                   |                 |
|  | <b>Newsletters: Number of newsletters distributed</b>                     | 1277                                      | Email from COV City Manager's Dept           | COV City Manager's Dept                   |                 |
|  | <b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b>         | Stormwater Markers                        | Existing markers on storm drains             | COV Eng. Dept. – Stormwater Division      |                 |
|  | <b>Radio or television Public Service Announcements (PSAs)</b>            | -0-                                       |  |   |                 |
|  | <b>School presentations: Number conducted</b>                             | -0-                                       |  |   |                 |
|  | <b>School presentations: Number of participants</b>                       | -0-                                       |  |   |                 |
|  | <b>Seminars/Workshops: Number conducted</b>                               | -0-                                       |  |   |                 |
|  | <b>Seminars/Workshops: Number of participants</b>                         | -0-                                       |  |   |                 |
|  | <b>Special events: Number conducted</b>                                   | -0-                                       |  |   |                 |
|  | <b>Special events: Number of participants</b>                             | -0-                                       |  |   |                 |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |  |  |                                      |  |
|---|--|--|--|--------------------------------------|--|
| A.  | B.   | C.   | D.                                     | E.                                   | F.   |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed                             | Documentation /<br>Record              | Entity<br>Performing<br>the Activity | Comments   |
|   | Storm sewer inlets newly<br>marked/replaced  | -0-  |  |                                      | All inlets were marked in 2013.<br>A replacement program is<br>scheduled for 2015. |
|   | Web Site: Number of visitors to the<br>stormwater-related pages  | Active website with NPDES links, but no visitor<br>counter | Email from IT<br>Dept. on<br>2/17/2015 |                                      | The City does not have access<br>to a visitor counter on its<br>website            |
| <b>Part<br/>III.A.7.g</b>                                       | <b>Illicit Discharges and Improper Disposal — Limitation of Sanitary Sewer Seepage</b>   |  |  |                                      |  |
|   | <p>Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate <u>sanitary wastewater contamination into the MS4</u>, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow / infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.</p> <p><u>DEP Note:</u> The permittee needs to "customize" this section as it pertains to the type of activities undertaken to reduce or eliminate SSOs and inflow / infiltration into the <u>MS4</u>. The first five reporting items below are <u>examples</u>.</p> <p><u>DEP Note:</u> The permittee should contact the appropriate authorities for accurate reporting information, such as the sanitary sewer system operator who is responsible for investigating and eliminating SSOs and the local health department who is responsible for permitting / overseeing septic tank systems.</p> <p><u>DEP Note:</u> Report only the SSOs and inflow / infiltration incidents <u>into the MS4</u>.</p> |  |  |                                      |  |
|   | Activity to reduce/eliminate SSOs and<br>inflow / infiltration: Sanitary sewer<br>pipe inspected for infiltration (linear<br>feet)   | 15,000   | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | Activity to reduce/eliminate SSOs and<br>inflow / infiltration: Sanitary sewer<br>pipe sealed, lined, and / or replaced<br>(linear feet)   | 12,929   | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | Activity to reduce/eliminate SSOs and<br>inflow / infiltration: Sanitary sewer line<br>breaks repaired   | 2  | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | Activity to reduce/eliminate SSOs and<br>inflow / infiltration: Septic systems<br>removed  | 1  | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | Activity to reduce/eliminate SSOs and<br>inflow / infiltration: Emergency<br>generator added   | -0-  | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | SSO incidents discovered   | 3  | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |
|   | SSO incidents resolved   | 3  | Email 2/4/2015                         | COV Utility<br>Dept.                 |  |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |   |                                     |                           |                                   |   |
|---|---|-------------------------------------|---------------------------|-----------------------------------|---|
| A.  | B.  | C.                                  | D.                        | E.                                | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity  | Number of Activities Performed      | Documentation /<br>Record | Entity Performing<br>the Activity | Comments                                  |
|   | Inflow / infiltration incidents discovered  | -0-                                 | Email 2/4/2015            | COV Utility Dept.                 |   |
|   | Inflow / infiltration incidents resolved  | -0-                                 | Email 2/4/2015            | COV Utility Dept.                 | No incidents discovered, none to resolve. |
|   | Name of owner of the sanitary sewer system  | City of Venice Utilities Department |                           |                                   |   |
| Part III.A.8.a  | <b>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections</b>  |                                     |                           |                                   |   |
|   | <p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> <li>• Operating municipal landfills;</li> <li>• Hazardous waste treatment, storage, disposal and recovery facilities;</li> <li>• Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and</li> <li>• Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit.</li> </ul> <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. If a permittee relies on Sarasota County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Sarasota County shall make available) the necessary annual report information from the County.</p> <p><i>DEP Note: The TRI is updated every spring / summer by the U.S. EPA at <a href="http://www.epa.gov/triexplorer">www.epa.gov/triexplorer</a>. Select "Facility" on the left, chose your Geographic Location, and then select "Generate Report." Please indicate in Column F when (month / year) you last checked EPA's TRI for applicable facilities.</i></p> <p>During Year 1 of the permit, develop and implement a written plan for conducting inspections of high risk facilities to determine compliance with all appropriate aspects of the stormwater program. While the permittee may determine the order and frequency of the inspections, the permittee shall inspect each identified facility at least once during the permit term; however, facilities identified as high risk due to the findings of the proactive inspection program as per Part III.A.7.c of the permit shall be inspected annually. Report on the high risk facilities inspection program, including the number of inspections conducted and the number and type of enforcement actions taken. . If a permittee relies on Sarasota County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Sarasota County shall make available) the necessary annual report information from the County</p> <p><i>DEP Note: If "0" is reported for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Sarasota County is to report ONLY the inventory of high risk facilities in the unincorporated areas of Sarasota County – the inventory of high risk facilities located in the co-permittees' jurisdictions are to be reported by the co-permittees. Likewise, the County is to report ONLY the high risk facility inspections it performed in the unincorporated areas of Sarasota County – any high risk facility inspections it performed in the co-permittees' jurisdictions are to be reported by the co-permittees. Each co-permittee is to obtain the necessary information from Sarasota County that pertains to its jurisdiction.</i></p> |                                     |                           |                                   |   |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |   |                                |                       |   |  |                        |   |   |
|---|---|--------------------------------|-----------------------|---|--|------------------------|---|---|
| A.  | B.  | C.                             |                       |   |  | D.                     | E.  | F.  |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable SWMP Activity   | Number of Activities Performed |                       |   |  | Documentation / Record | Entity Performing the Activity              | Comments  |
|   |   | Number of Facilities           | Number of Inspections | For violations discovered during a high risk inspection |  |                        |   |   |
|   |   |                                |                       | Fines issued  | Notices of Violation (NOVs) / warning letters / citations issued |                        |   |   |
|   | Total high risk facilities  | 3                              | 3                     | -0-   | -0-  | Inspection Report      | COV Engineering Dept. – Stormwater Division |   |
|   | New high risk facilities added to the inventory during the current reporting period   | -0-                            |                       |   |  |                        |   | Year 1 reporting; new list  |
|   | Operating municipal landfills   | -0-                            |                       |   |  |                        |   | The City has none within its boundaries. It utilizes the Sarasota County landfill Knights Trail landfill. |
|   | Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities   | -0-                            |                       |   |  |                        |   |   |
|   | EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)   | 1                              | 1                     | 0   | 0  | Inspection Report      | COV Engineering Dept. – Stormwater Division | Titan Concrete  |
|   | Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c   | -0-                            |                       |   |  |                        |   |   |
|   | Other facilities determined as high risk by the permittee (that are <u>not</u> facilities identified through the proactive inspections)   | 2                              | 2                     | -0-   | -0-  | Inspection Report      | COV Engineering Dept. – Stormwater Division | APAC Southeast, Inc.,<br>AJAX Paving Industries Inc.,   |
| <b>Part III.A.8.b</b>   | <b>Industrial and High-Risk Runoff — Monitoring for High Risk Industries</b>  |                                |                       |   |  |                        |   |   |
|   | Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.  |                                |                       |   |  |                        |   |   |
|   | High risk facilities sampled  | -0-                            |                       |   |  |                        |   | Inspection did not indicate illicit discharges.   |
| <b>Part III.A.9.a</b>   | <b>Construction Site Runoff — Site Planning and Non-Structural and Structural Best Management Practices</b>   |                                |                       |   |  |                        |   |   |
|   | Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans <u>reviewed for stormwater, erosion, and sedimentation controls</u> , and the number approved. |                                |                       |   |  |                        |   |   |
|   | <i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</i>  |                                |                       |   |  |                        |   |   |



| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |                                |                              |  |  |
|---|--|--------------------------------|------------------------------|--|--|
| A.  | B.   | C.                             | D.                           | E.   | F.   |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed | Documentation /<br>Record    | Entity<br>Performing<br>the Activity                           | Comments   |
|   | PERMITTEE SITES: Construction site plans reviewed  | 4                              | Approved Plans               | COV Engineering Dept. – Stormwater Division COV Building Dept. | Legacy Park Hatchett Creek West Gate Drainage Outfalls 1 & 2 |
|   | PERMITTEE SITES: Construction site plans approved  | 4                              | Approved Plans               | COV Engineering Dept. – Stormwater Division COV Building Dept. | Legacy Park Hatchett Creek West Gate Drainage Outfalls 1 & 2 |
|   | PRIVATE SITES: Construction site plans reviewed  | 18                             | Projects Coordinator logbook | COV Engineering Dept & Stormwater Division                     |  |
|   | PRIVATE SITES: Construction site plans approved  | 18                             | Projects Coordinator logbook | COV Engineering Dept & Stormwater Division                     |  |
|   | Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.<br><i>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C. If the number of applicants notified of ERP or CGP coverage is less than the number of construction site plans reviewed, please provide an explanation for the discrepancy in Column F.</i>   |                                |                              |  |  |
|   | Notified of ERP stormwater permit requirements   | 22                             | Approval Letter              | COV Engineering Dept & Stormwater Division                     | Approval Letter in project file                              |
|   | Confirmed ERP coverage   | 22                             |                              |  | Permit verified at pre-construction meeting                  |
|   | Notified of CGP stormwater permit requirements   | 22                             |                              |  | Permit verified at pre-construction meeting                  |
|   | Confirmed CGP coverage   | 22                             |                              |  | Permit verified at pre-construction meeting                  |
|   |  |                                |                              |  |  |
| Part III.A.9.b  | <b>Construction Site Runoff — Inspection and Enforcement</b>   |                                |                              |  |  |
|   | <p>As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites immediately upon written approval by the Department. Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.</p> <p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. If the number of inspections reported is equal to or less than the number of active construction sites, or the percentage inspected is less than 100%, please provide an explanation in Column F. In addition, the permittee should re-word the "NOVs / warning letters / citations issued" reporting item to more accurately reflect its particular initial enforcement activity, if necessary.</i></p> <p><i>DEP Note: Refer to Part III.A.9.b of the permit for what must be included in the construction site inspection program plan. Please provide the title of the attached plan in Column D and the name of the entity who finalized the plan in Column E.</i></p> |                                |                              |  |  |

| <b>SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE</b> |  |  |   |   |   |
|--|--|--|---|---|---|
| <b>A.</b>  | <b>B.</b>  | <b>C.</b>  | <b>D.</b>                                       | <b>E.</b>                                   | <b>F.</b>   |
| <b>Permit Citation/<br/>SWMP Element</b>                               | <b>Permit Requirement/Quantifiable SWMP Activity</b>   | <b>Number of Activities Performed</b>                        | <b>Documentation / Record</b>                   | <b>Entity Performing the Activity</b>       | <b>Comments</b>   |
|  | <b>PERMITTEE SITES: Active construction sites</b>  | 4  | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</b> | 11   | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>PERMITTEE SITES: Percentage of active construction sites inspected</b>  | 100  | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>PRIVATE SITES: Active construction sites</b>  | 18   | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs</b>   | 98   | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>PRIVATE SITES: Percentage of active construction sites inspected</b>  | 100  | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division |   |
|  | <b>Red Tags issued</b>   | -0-  |   |   |   |
|  | <b>Notices of Violation (NOVs) issued</b>  | -0-  |   |   |   |
|  | <b>Stop Work Orders issued</b>   | -0-  |   |   |   |
|  | <b>Fines issued</b>  | -0-  | Construction Site Stormwater Inspection reports | COV Engineering Dept. – Stormwater Division | Contractors were responsive to verbal requests and emails. Additional measures were unnecessary for compliance. |
|  | <b>Year 1 ONLY: Attach the written construction site inspection program plan</b>                                       | Attachment #9<br>III.A.9.b Inspections of Construction Sites |   | COV Engineering Dept. – Stormwater Division | Attachment #9<br>III.A.9.b Inspections of Construction Sites  |

| SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE |  |                                |   |                           |                                   |  |
|---|--|--------------------------------|---|---------------------------|-----------------------------------|--|
| A.  | B.   | C.                             |   | D.                        | E.                                | F.                                       |
| Permit Citation/<br>SWMP Element                                | Permit Requirement/Quantifiable<br>SWMP Activity   | Number of Activities Performed |   | Documentation /<br>Record | Entity Performing<br>the Activity | Comments                                 |
| Part<br>III.A.9.c   | Construction Site Runoff — Site Operator Training  |                                |   |                           |                                   |  |
|   | <p>During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by <u>or under contract with</u> the permittee) involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. Also provide training for private construction site operators. All permittee inspectors (employed by or under contract with the permittee) of construction sites shall be certified through the Florida Stormwater, Erosion and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private construction site operators trained by the permittee.</p> <p><u>DEP Note:</u> If “0” is reported for any of these reporting items, please include in Column F an explanation of why training was not provided to / obtained by the permittee’s staff and private construction site operators during the applicable reporting year.</p> <p><u>DEP Note:</u> The permittee should report only the number of staff and private construction site operators trained / certified during the applicable reporting year, and then note in Column F the number of staff who were previously trained / certified. Private site operator training can include pre-construction meetings.</p> |                                |   |                           |                                   |  |
|   |  | Certification<br>Training      | Initial Training<br>(non-<br>certification) | Refresher<br>Training     |                                   |  |
|   | Permittee construction site inspectors   | 2                              |   |                           | Certificate                       | FDEP                                     |
|   | Permittee construction site plan reviewers   | 1                              |   |                           | Certificate                       | FDEP                                     |
|   | Permittee construction site operators  | 0                              |   |                           |                                   |  |
|   | Private construction site operators  | 13                             |   |                           | Sign in sheets                    | City of Venice                           |
|   |  |                                |   |                           |                                   | City of Venice Pre-Construction Training |

| SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP) |  |  |
|--|--|--|
|  | Permit Citation/<br>SWMP Element   | SWMP EVALUATION  |
| A.   | <b>Part II.A.1<br/>Structural<br/>control<br/>inspection and<br/>maintenance</b> | <b>Strengths:</b> Inspected & Maintained 100% of the Dry Retention Systems, Grass Treatment Swales, Wet Detention Systems, Pollution Control Boxes, Stormwater Pump Stations, Major Stormwater Outfalls, Control Structures, and inlets.   |
|  |  | <b>Weaknesses:</b> Did not meet the 10% pipe inspection goal due to insufficient map information on pipe locations. New Stormwater mapping efforts in 2015 will allow for additional pipe inspections to meet this requirement and better assess the condition of our pipe systems.            |
|  |  | <b>SWMP Revisions to address deficiencies:</b> SWMP already requires 10% inspected annually and that is the appropriate SOP. In 2015 we will have a contractor CCTV additional pipes to meet or exceed this 10% inspection requirement, based on the new mapping data just recently developed. |
|  | <b>Part II.A.2</b>   | <b>Strengths:</b> Reviewed to ensure City code compliance on 100% of the BMP Plans submitted for significant redevelopment and new development within the City.  |

**SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)**

|  |   |  |
|--|---|--|
|  | <b>Significant redevelopment</b>                                | <b>Weaknesses:</b> Need to plan on a future modification of City Code to encourage Low Impact Design BMPs.   |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.3 Roadways</b>                                     | <b>Strengths:</b> Venice has a vibrant community of volunteers who contribute a substantial number of man-hours into keeping our City clean. Our City has abundant trash receptacles placed around beaches, parks and downtown areas which reduces the necessity of regular roadside trash cleanup. Our City street sweeping frequency of 4 days per week, is very high for a City of our size and allows for exceptional removal of street debris and trash. In 2015, we have purchased a more efficient regenerative air street sweeper to allow for higher pollutant removal and increased air quality. |
|  |   | <b>Weaknesses:</b> None at this time.  |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.4 Flood control</b>                                | <b>Strengths:</b> The City performs both Flood Control and Stormwater retrofit projects on a regular basis depending on needs and budget. These projects are a direct benefit to public safety and Stormwater pollutant removal.   |
|  |   | <b>Weaknesses:</b> Budget and Staff time restrictions limit the scope and number of these projects.  |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.5 Waste TSD Facilities</b>                         | <b>Strengths:</b> The only waste facilities within the City are the Public Works Maintenance Yard and the Sanitation Storage Yard. These yards are inspected annually and any issues immediately resolved.   |
|  |   | <b>Weaknesses:</b> None at this time.  |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.6 Pesticide, herbicide, fertilizer application</b> | <b>Strengths:</b> All City personnel have received proper certification and licensure by FDACS. The City has adopted a Fertilizer Ordinance which employs more restrictive measures than are otherwise required by the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002." The City was able to reach a majority of the resident population through public outreach efforts.   |
|  |   | <b>Weaknesses:</b> Small staff size and budget limited some public outreach efforts such as presentations and special events.  |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.7 Illicit Discharge Detection and Elimination</b>  | <b>Strengths:</b> Performed Proactive inspections throughout the entire City of Venice, discovering and resolving many illicit discharges. In addition to staff training, all private contractors were trained during Pre-Construction meetings. The City was able to reach a majority of the resident population through public outreach efforts. Large scale sanitary sewer inspection and lining occurred in 2014 to reduce sanitary sewer seepage.   |
|  |   | <b>Weaknesses:</b> As workload increases, City will need to add staff to allow for proactive inspections to continue. City needs to get a visitor counter on the City webpage in order to track visitors to the NPDES pages.   |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.8 High Risk Industry Runoff</b>                    | <b>Strengths:</b> The City inspected all 3 of the facilities identified as High Risk in 2014.  |
|  |   | <b>Weaknesses:</b> None at this time.  |
|  |   | <b>SWMP Revisions to address deficiencies:</b> None at this time.  |
|  | <b>Part II.A.9</b>  | <b>Strengths:</b> Inspections performed on 100% of the private and permittee construction sites. Site compliance achieved through verbal warnings and emails. In addition to staff training, all private contractors were trained during Pre-Construction meetings.  |

**SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)**

|  |                                 |   |
|--|---------------------------------|---|
|  | <b>Construction Site Runoff</b> | <b>Weaknesses:</b> None at this time.                             |
|  |                                 | <b>SWMP Revisions to address deficiencies:</b> None at this time. |

**SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

|           |  |   |
|-----------|--|---|
| <b>A.</b> | <b>Permit Citation/<br/>SWMP Element</b> | <b>Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.</b><br><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i> |
|           |  |   |
|           |  |   |
|           |  |   |
| <b>B.</b> | <b>Permit Citation/<br/>SWMP Element</b> | <b>Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)</b><br><i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>   |
|           |  |   |
|           |  |   |
|           |  |   |

**CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS**

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

| Attached                            | N/A                                 | Rule / Permit Citation | Required Attachment   | Attachment Number | Attachment Title                                   |
|-------------------------------------|-------------------------------------|------------------------|---|-------------------|--|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part II.F              | <b>EACH ANNUAL REPORT:</b> If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.   | -                 | -  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.1           | <b>EACH ANNUAL REPORT:</b> An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.   | 1                 | Report on Inspection Frequency                     |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.4           | <b>EACH ANNUAL REPORT:</b> A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.  | -                 | -  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.7.a         | <b>EACH ANNUAL REPORT:</b> A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.  | 2                 | Ordinance Amendment                                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part V.B.9             | <b>EACH ANNUAL REPORT:</b> Reporting and assessment of monitoring results. <b>[Also addressed in Section III of the Annual Report Form]</b>   | 3                 | Annual Report and Assessment of Monitoring Results |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part VI.B.2            | <b>EACH ANNUAL REPORT:</b> An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit. | 4                 | Effectiveness of SWMP                              |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part VIII.B.3.e        | <b>EACH ANNUAL REPORT:</b> A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.             | 5                 | TMDL Prioritization Report Approval                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part VIII.B.4.f        | <b>EACH ANNUAL REPORT after approval of the BPCP:</b> The status of the implementation of the Bacterial Pollution Control Plan (BPCP).  | 5                 | TMDL Prioritization Report Approval                |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.1           | <b>YEAR 1:</b> An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).   | 6                 | Outfall Inventory                                  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.3           | <b>YEAR 1:</b> If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.   | -                 | -  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.6           | <b>YEAR 1 or YEAR 2:</b> A copy of the adopted Florida-friendly Ordinance, if applicable.   | 7                 | Ordinance – Fertilizer and Landscape Maintenance   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.7.c         | <b>YEAR 1:</b> A proactive illicit discharge / connection / dumping inspection program plan.  | 8                 | III.A.7.c – Proactive Inspection Protocol          |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Part III.A.9.b         | <b>YEAR 1:</b> A construction site inspection program plan. <b>[For approval by DEP]</b>  | 9                 | III.A.9.b Inspections of Construction Sites        |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.2           | <b>YEAR 2:</b> A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.  | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.A.2             | <b>YEAR 3:</b> Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.  | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part III.A.2           | <b>YEAR 4:</b> A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.  | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.A.3             | <b>YEAR 4:</b> If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.  | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part V.B.3             | <b>YEAR 4:</b> The monitoring plan (with revisions, if applicable).   | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part VII.C             | <b>YEAR 4:</b> An application to renew the permit.  | -                 | -  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Part VIII.B.3.d        | <b>YEAR 4:</b> A TMDL Implementation Plan / Supplemental SWMP.  | -                 | -  |



**CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS**

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

| Did not complete review of existing SOP / Plan | Developed new written SOP / Plan    | Reviewed & no revision needed to existing SOP / Plan | Reviewed & revised existing SOP / Plan | Permit Citation | Description of Required SOPs / Plans  |
|--|-------------------------------------|--|--|-----------------|---|
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.1    | SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system.                      |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.2    | SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development. |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3    | SOP for the litter control program.   |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3    | SOP for the street sweeping program.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.3    | SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.5    | SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.                                     |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.6    | Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.6    | SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.                |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.c  | Plan for proactive illicit discharge / connections / dumping inspections.*  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.c  | SOP for reactive illicit discharge / connections / dumping investigations.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.c  | Plan for illicit discharge training.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.d  | SOP for spill prevention and response efforts.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.d  | Plan for spill prevention and response training.  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.e  | Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.                           |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.f  | Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.                                    |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.7.g  | SOP to reduce / eliminate sanitary wastewater contamination of the MS4.   |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.8    | SOP for inspections of high risk industrial facilities.   |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.9.a  | SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.                                     |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.9.b  | Plan for inspections of construction sites.*  |
| <input type="checkbox"/>                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>                             | <input type="checkbox"/>               | Part III.A.9.c  | Plan for stormwater, erosion and sedimentation BMPs training.   |

\* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

**REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT**

| <b>Rule / Permit Citation</b> | <b>Report Title</b>   | <b>Due Date</b> |
|-------------------------------|---|-----------------|
| Part VIII.B.3.a               | <b>6 MONTHS from effective date of permit:</b> TMDL Prioritization Report.                                  | 7/1/14          |
| Part VIII.B.3.b               | <b>12 MONTHS from effective date of permit:</b> TMDL Monitoring and Assessment Plan.                        | 1/1/15          |
| Part VIII.B.3.c               | <b>6 MONTHS from receiving analyses from the lab:</b> TMDL Monitoring Report.                               | TBD             |
| Part VIII.B.4                 | <b>30 MONTHS from start date per TMDL Prioritization Report:</b> A Bacterial Pollution Control Plan (BPCP). | TBD             |

**BMAP Reporting**

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

| <b>Rule/Permit Citation</b> | <b>BMAP Title</b> | <b>Date BMAP Annual Report Submitted to DEP</b> |
|-----------------------------|-------------------|---|
| Part VIII.B.2               |                   |   |
| Part VIII.B.2               |                   |   |
| Part VIII.B.2               |                   |   |
| Part VIII.B.2               |                   |   |

**END OF REVISED TAILORED MS4 AR FORM  
CYCLE 3 PERMIT**

**Part III.A.1**

**An explanation of why the minimum inspection frequency in Table II.A.1.a was not met:**

The inspection frequency of 10% annually for Pipes / Culverts was not met in 2014 due to insufficient map information on pipe locations.

The City is currently developing an updated GIS Stormwater system map and this project is 75% complete. Prior to this current mapping project, the City did not have sufficient information to develop a regular pipe inspection program. The pipe which was inspected in 2014 (7.3% of the overall mileage) was inspected specifically due to surface failure issues which lead to short segments being inspected.

After completion of the GIS Stormwater mapping project in 2015, the City plans to implement a comprehensive pipe inspection project to assess the condition of the overall system. This project is budgeted for the coming fiscal year, and will result in an inspection schedule which exceeds 10% for 2015 & 2016.

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**Part III.A.7.a**

*A report on the amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.*

**Amendment to Ordinance 2012-19**

No legal authority changes were performed in 2014, however, Pages 2 through 9, inclusive, is a copy of the most recent ordinance change as it was prepared for City of Venice, City Council in 2012. It shows the proposed amendments to the code of ordinances of the City of Venice, Florida Chapter 74, Utilities, Article V, Stormwater Management, Division 2, Control and Disposal, amending Section 74-261, Definitions; Section 74-264, Runoff of Stormwater and Best Management Practices, and Section 74-266, Illicit Discharges.

The ordinance provides for a severability clause and an effective date.

These amendments were adopted on 08-14-2012. The adopted ordinance is found on pages 10 through 15.

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Requested by: Engineering  
Prepared by: Engineering & City Clerk

**ORDINANCE NO. 2012-19**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF VENICE, FLORIDA CHAPTER 74, UTILITIES, ARTICLE V, STORMWATER MANAGEMENT, DIVISION 2, CONTROL AND DISPOSAL, SECTION 74-261, DEFINITIONS; SECTION 74-264, RUNOFF OF STORMWATER AND BEST MANAGEMENT PRACTICES (BMPs) FOR CONSTRUCTION SITES AND SECTION 74-266, ILLICIT DISCHARGES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the city has determined that revision of the stormwater management code is required to implement Florida Statutes Section 166.033, Development Permits, which prohibits cities from requiring any state or federal permit as a condition to obtain a local development permit; and

**WHEREAS**, all applicable state and federal permits must still be obtained and presented to the engineering department prior to commencement of construction activities; and

**WHEREAS**, the city has also determined that revisions are necessary to the definitions of illicit discharges and allowable non-stormwater discharges to enable the proper enforcement of stormwater pollution and establish consistency with the city held National Pollutant Discharge Elimination System (NPDES) permit.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA:**

**SECTION 1.** Chapter 74, Utilities, Article V, Stormwater Management, Division 2, Control and Disposal, Section 74-261, is amended as follows:

**Sec. 74-261. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Allowable discharges* means the list of allowable non-stormwater discharges set forth in the most current city held NPDES MS4 permit, issued by DEP.

*Best management practices (BMPs)* means the management and/or structural practices that are recognized to be the most effective and practical means to reduce pollutants that could cause adverse impacts to water resources.

*Construction sites* refers to all sites.

The City of Venice Code of Ordinances is amended as follows with ~~strike-through text~~ identifying deletions and underlined text indicating additional language.

DEP means the Florida Department of Environmental Protection or successor agency.

EPA means the United States Environmental Protection Agency or successor agency.

Illicit discharge means ~~any~~ the discharge of anything other than stormwater to the ~~municipal separate storm sewer system (MS4)~~ waters of the state or the United States unless specifically exempt under the most current NPDES MS4 permit.

*Industrial stormwater* means stormwater runoff from a site with industrial activities, as defined under 40 CFR 122.26(b)(14), EPA U.S. Environmental Protection Agency regulations.

*Industrial wastewater* means liquids used by an entity in its course of business that, if discharged to the municipal separate storm sewer system, would degrade the quality of stormwater.

*Municipal separate storm sewer system (MS4)* means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) owned by a state, city, town or other public body, that is designed or used for collecting or conveying stormwater, which is not a combined sewer, and which is not part of a publicly owned treatment works. Commonly referred to as an "MS4" in accordance with Title 40 Code of Federal Regulations, Section 122.26(b)(8).

*National Pollutant Discharge Elimination System (NPDES)* means the national program for issuing, modifying, or revoking permits under Sections 307, 318, 402(p), and 405 of the Federal Clean Water Act (CWA), 33 USC 1251 et seq.

*SWFWMD* means the Southwest Florida Water Management District or successor agency.

**SECTION 2.** Chapter 74, Utilities, Article V, Stormwater Management, Division 2, Control and Disposal, Section 74-264, is amended as follows:

**Sec. 74-264. Runoff of stormwater and best management practices (BMPs) for construction sites.**

BMPs shall be implemented as necessary, to ensure that all discharges from construction activities are in compliance with the city's EPA/NPDES stormwater permit and the stormwater master plan, or the SWFWMD Permit or EPA's NPDES construction activity general permit; whichever is most stringent in its requirements. Best management practices include but are not limited to the following requirements:

- (1) Before any activity such as removal of vegetation, site grading, delivery of fill, or ground breaking, the property owner or his agent is required to obtain a site preparation permit from the engineering department. This requirement applies to all construction sites,

The City of Venice Code of Ordinances is amended as follows with ~~strike through text~~ identifying deletions and underlined text indicating additional language.

regardless of size. Properties required to complete compliance review will be eligible to receive a site preparation permit at the end of the construction plan review process provided that all of the requirements of this section have been satisfied and an approved construction permit has been issued by the city engineer. Properties not required to go through compliance review will be eligible to receive a site preparation permit upon satisfactory completion of the requirements of this section. A site preparation permit is required prior to submittal of building permit application and in all cases, before beginning work on the site. All applicable state or federal permits including SWFWMD and/or NPDES construction generic permit must be obtained prior to commencement of any construction activities. The city engineer or his designee may issue a stop work order if copies of applicable state and federal permits are not presented during the pre-construction meeting or initial site inspection. The applicant shall meet all requirements of the city standard details and submit the following items:

a. ~~An approved SWFWMD permit, SWFWMD stamped, approved drainage and dewatering plan or letter of exemption. Individual single family residences not required to obtain SWFWMD permits or permit modifications shall submit a~~ A site and drainage plan signed and sealed by a Florida licensed professional engineer or, for residential property improvements, a Florida licensed landscape architect.

b. Erosion and sediment control plan for all sites. The plan must include a description of controls that will be used at the site, a description of maintenance and inspection procedures, and contact person with phone number.

~~c. A copy of the NPDES notice of intent, if the project is required to comply with the NPDES general permit for stormwater discharges from construction activities. A surface water pollution prevention plan must be provided to the engineering department and a copy must be maintained on site during construction activities. Prevention plan must include stabilization of areas (e.g., lots, common areas, etc.) not scheduled for construction within 14 days of the soil being exposed.~~

~~d. c.~~ c. Approved county tree removal permit prior to issuance of site preparation permit.

~~e. d.~~ d. Required fees.

(2) *Site grading.* All site grading shall be conducted in such a manner that all stormwater management facilities located adjacent to the site are not altered in any way which will diminish their designed flow or pollutant removal capacity or the shape of the drainage facility.

(3) *Erosion control.* Maintenance of vegetative buffers and/or use of a silt fence ~~and/or staked hay bales~~ which minimize erosion and retain sediment on-site shall be implemented

The City of Venice Code of Ordinances is amended as follows with ~~strike through text~~ identifying deletions and underlined text indicating additional language.

prior to any construction activities taking place at sites which discharge to surface water or the ~~municipal separate storm sewer system (MS4)~~. These controls, when utilized, shall be secured and properly maintained during construction activities until the site has been stabilized with sod and/or seed and mulch. A double silt fence may be required as an additional measure to ensure that discharges from the site are in compliance with water quality standards as established by the EPA/NPDES stormwater permit. Undisturbed vegetative buffers shall be maintained intact to the maximum extent possible to reduce erosion and the discharge of sediment from stormwater runoff. All areas of exposed soil shall be stabilized within 72 hours of attaining final grade. The ~~stormwater supervisor~~ city engineer or his designee may issue a stop work order in the event that erosion control devices are not being maintained or if sediment is migrating off-site.

(4) *Protection of storm sewer systems.* Storm sewer systems (e.g., inlets, pipes and ditches, etc.) adjacent to the site must be protected by a silt fence and/or ~~staked hay bales~~ approved inlet protection device during construction, to keep solids from entering conveyance systems. The ~~stormwater supervisor~~ city engineer or his designee may issue a stop work order if sediment is entering the stormwater conveyance systems.

(5) *Vehicle washing area.* Vehicles such as concrete or dump trucks and other construction equipment shall not be washed at locations where the runoff will flow directly into a lake, wetland, watercourse or stormwater conveyance system. Special areas must be designated for washing vehicles. In all new subdivisions, a wash area may be established by the owner/developer, which can be used by the site contractor and homebuilders. If established, wash areas shall be located where the wash water will spread out and evaporate or infiltrate directly into the ground, or where the runoff can be collected in a temporary holding or seepage basin. Gravel or rock bases are recommended for temporary holding or seepage basins, to minimize mud generation. Underdrains shall be installed where infiltration basins are provided as required by the owner's/developer's engineer or the ~~SWFWMD Southwest Florida Water Management District~~. Upon completion of the project, the wash areas shall be graded and stabilized and any trash or waste shall be collected and disposed of properly.

(6) *Storage of potential pollutants.* Fuel, chemicals, cements, solvents, paints, topsoil or other potential water pollutants shall be stored in areas where they will not cause runoff pollution. Toxic chemicals and materials, such as pesticides, paints and acids, must be stored in accordance with the manufacturer's guidelines. Groundwater resources shall be protected from leaching by placing a plastic mat, packed clay, tar paper or other impervious material on any areas where toxic liquids are to be opened and stored.

(7) *Access driveway.* A minimum of one permitted driveway must be established prior to construction and shall be used as the only access for ingress/egress during construction in order to provide minimum disturbance of drainage facilities and vegetative cover on the

site. The stabilized construction entrance must be designed to minimize sediment transport from the site and meet the minimum design requirements of the city standard details. The ~~stormwater supervisor~~ city engineer or his designee may issue a stop work order in the event that erosion control devices are not being maintained or if sediment is migrating off-site.

(8) Operators of construction sites subject to regulation under the generic permit for stormwater discharge from construction activities (construction generic permit or CGP) shall:

- a. Submit a copy of the Notice of Intent to obtain NPDES Construction Generic Permit coverage to the city engineer at least 48 hours in advance of construction commencement in accordance with Rule 62-621.300(4)(a), Florida Administrative Code (F.A.C.);
- b. Post a copy of the certified NPDES Notice of Intent, or a copy of the DEP coverage confirmation letter at the site in a prominent place for public viewing in accordance with Rule 62-621.300(4)(a) Part III.C.2, F.A.C.;
- c. Submit a copy of the DEP coverage confirmation letter to the city engineer in accordance with Rule 62-621.300(4)(a) Part III.D.1, F.A.C., at least 48 hours in advance of construction commencement;
- d. Draft, certify, and implement a Stormwater Pollution Prevention Plan in accordance with Rule 62-621.300(4)(a) Part V., F.A.C.;
- e. Submit a copy of the certified Stormwater Pollution Prevention Plan to the city engineer at least 48 hours in advance of construction commencement;
- f. Maintain a copy of the Stormwater Pollution Prevention Plan, and copies of the inspection and maintenance records at the project site where they shall be readily available to city, DEP or EPA personnel in accordance with Rule 62-621.300(4)(a) Part VI., F.A.C.;
- g. Provide staffing of a Qualified Inspector, as defined in Rule 62-621.300(4)(a) Part II.12., F.A.C., on the project site to conduct the required inspections;
- h. Terminate permit coverage via a Notice of Termination in accordance with Rule 62-621.300(6), F.A.C., when the qualifying conditions outlined in the Rule are met; and
- i. Submit a copy of the Notice of Termination to the city engineer in accordance with Rule 62-621.300(4)(a) Part VIII.B.2., F.A.C.

**SECTION 3.** Chapter 74, Utilities, Article V, Stormwater Management, Division 2, Control and

The City of Venice Code of Ordinances is amended as follows with ~~strike through text~~ identifying deletions and underlined text indicating additional language.

Disposal, Section 74-266, is amended as follows:

**Sec. 74-266. Illicit discharges.**

(a) It shall be unlawful for any person to discharge anything other than stormwater into the city's municipal separate storm sewer system unless specifically exempt under the most current NPDES MS4 permit, whether such discharges occur through piping connections, runoff, exfiltration, infiltration, seepage or leaks. No person may maintain, use or establish any direct or indirect connection to any storm sewer owned by the city that results in any discharge in violation of any provision of federal, state, city or other laws or regulations. This subsection is retroactive to January 1, 1995, and applies to connections made prior to the effective date of the ordinance from which this subsection is derived; regardless of whether made under a permit or other authorization, or whether permissible under laws or practices applicable or prevailing at the time the connection was made.

~~(b) No materials other than those composed entirely of stormwater shall be disposed of, dumped or spilled into the city's municipal separate storm sewer system, whether such materials are in a solid or liquid form.~~

(b) *Additional water quality standards for allowable discharges.* All waters, at all places, at all times, within the territorial limits of the city shall be free from the following (domestic wastewater facilities regulated by DEP are exempt from these criteria):

(1) *Floating substances.* Floating debris, oil, grease, petroleum products, scum, or other floating material attributable to municipal, industrial, agricultural, commercial, private, or other discharges in sufficient quantity to be unsightly or deleterious.

(2) *Settleable substances.* Substances attributed to municipal, industrial, agricultural, commercial, private, or other discharges that will settle to form nutrients or otherwise objectionable sludge deposits, including inorganic silt.

(3) *Deleterious substances.* Sewage, septage, industrial wastewater, or other materials attributable to municipal, industrial, agricultural, commercial, private, or other discharges producing color, odor, or other conditions in such a degree as to create a nuisance, or in such a degree as to be harmful to the environment.

(4) *Toxic substances.* Substances attributable to municipal, industrial, agricultural, commercial, private, or other discharges in concentrations or combinations that are toxic to humans, animals, plants, or aquatic life.

**SECTION 4.** To the extent of any conflict between the provisions of this Ordinance, and any other Ordinance, Resolution, or Agreement of the City of Venice, Florida, the provisions of this Ordinance shall prevail.

The City of Venice Code of Ordinances is amended as follows with ~~strike through text~~ identifying deletions and underlined text indicating additional language.

**SECTION 5. Severability.** If for any reason a provision of this Ordinance or the application thereof to any person, group or persons, or circumstances are held invalid, the invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of the Ordinance are severable.

**SECTION 6. Effective date.** This Ordinance shall take effect immediately upon its adoption, as required by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF VENICE, FLORIDA THIS 14TH DAY OF AUGUST, 2012.**

First Reading: July 24, 2012  
Final Reading: August 14, 2012  
Adoption: August 14, 2012

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John W. Holic, Mayor

ATTEST:

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Lori Stelzer, MMC, City Clerk

I, LORI STELZER, MMC, City Clerk of the City of Venice, Florida, a municipal corporation in Sarasota County, Florida, do hereby certify that the foregoing is a full and complete, true and correct copy of an Ordinance duly adopted by the Venice City Council at a meeting thereof duly convened and held on the 14th day of August, 2012, a quorum being present.

WITNESS my hand and the official seal of said City this 15th day of August, 2012.

---

Lori Stelzer, MMC, City Clerk

(SEAL)

Approved as to form:

---

City Attorney

The City of Venice Code of Ordinances is amended as follows with ~~strike through text~~ identifying deletions and underlined text indicating additional language.



## DIVISION 2. - CONTROL AND DISPOSAL

### Sec. 74-261. - Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Allowable discharges means the list of allowable nonstormwater discharges set forth in the most current city held NPDES MS4 permit, issued by DEP.

Best management practices (BMPs) means the management and/or structural practices that are recognized to be the most effective and practical means to reduce pollutants that could cause adverse impacts to water resources.

Construction sites refers to all sites.

DEP means the Florida Department of Environmental Protection or successor agency.

EPA means the United States Environmental Protection Agency or successor agency.

Illicit discharge means the discharge of anything other than stormwater to the MS4 waters of the state or the United States unless specifically exempt under the most current NPDES MS4 permit.

Industrial stormwater means stormwater runoff from a site with industrial activities, as defined under 40 CFR 122.26(b)(14), EPA regulations.

Industrial wastewater means liquids used by an entity in its course of business that, if discharged to the municipal separate storm sewer system, would degrade the quality of stormwater.

Municipal separate storm sewer system (MS4) means a conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) owned by a state, city, town or other public body, that is designed or used for collecting or conveying stormwater, which is not a combined sewer, and which is not part of a publicly owned treatment works. Commonly referred to as an "MS4" in accordance with Title 40 Code of Federal Regulations, Section 122.26(b)(8).

National Pollutant Discharge Elimination System (NPDES) means the national program for issuing, modifying, or revoking permits under Sections 307, 318, 402(p), and 405 of the Federal Clean Water Act (CWA), 33 USC 1251 et seq.

SWFWMD means the Southwest Florida Water Management District or successor agency.

(Code 1982, § 19-141; Ord. No. 2006-34, § 3, 8-22-06; Ord. No. 2012-19, § 1, 8-14-12)

**Cross reference**— Definitions generally, § 1-2.

### Sec. 74-262. - Inspections and enforcement.

It shall be the duty of the city engineer or his designee to carry out all inspections, surveillance and monitoring procedures necessary to determine compliance with this division. The city engineer or his duly authorized agents may enter at all reasonable times in or upon any private or public property for the purpose of inspecting and investigating conditions and practices which may be a violation of this division, other regulations or a permit. The city engineer may, whenever necessary, make an inspection of construction sites to enforce any of the provisions of this division, other regulations or a permit issued under this division,

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or whenever an authorized official has reasonable cause to believe there exists any condition constituting a violation of this division, other regulations or a permit issued under this division. The city engineer shall inspect the work and shall require the owner to obtain services to provide adequate on-site inspection. If the city engineer finds that eroded soils are leaving the construction site, the city engineer may direct the owner or his agents or his contractor on the site by written order to install any and all erosion controls that are deemed necessary to prevent the soil erosion from migrating off-site. Notwithstanding the existence or pursuit of any other remedy, the city may maintain an action in its own name in any court of competent jurisdiction for an injunction or other process against any person to restrain or prevent violations of this division.

(Code 1982, § 19-146; Ord. No. 2006-34, § 3, 8-22-06)

Sec. 74-263. - Industrial discharges.

The following types of discharge to the municipal separate storm sewer system of the city must be controlled as indicated:

- (1) Industrial wastewater/illicit discharge. Industrial wastewater/illicit discharge may not be discharged to the city's municipal separate storm sewer system.
- (2) Industrial stormwater. As required to comply with Environmental Protection Agency/National Pollutant Discharge Elimination System (EPA/NPDES) regulations, the quality of industrial stormwater which is discharged through the city's municipal separate storm sewer system may be subject to regulation or permitting, and any violation of such regulation or permit may be subject to an order to immediately cease such discharge.

(Code 1982, § 19-142; Ord. No. 2006-34, § 3, 8-22-06)

Sec. 74-264. - Runoff of stormwater and best management practices (BMPs) for construction sites.

BMPs shall be implemented as necessary, to ensure that all discharges from construction activities are in compliance with the city's EPA/NPDES stormwater permit and the stormwater master plan, or the SWFWMD permit or EPA's NPDES construction activity general permit; whichever is most stringent in its requirements. Best management practices include but are not limited to the following requirements:

- (1) Before any activity such as removal of vegetation, site grading, delivery of fill, or ground breaking, the property owner or his agent is required to obtain a site preparation permit from the engineering department. This requirement applies to all construction sites, regardless of size. Properties required to complete compliance review will be eligible to receive a site preparation permit at the end of the construction plan review process provided that all of the requirements of this section have been satisfied and an approved construction permit has been issued by the city engineer. Properties not required to go through compliance review will be eligible to receive a site preparation permit upon satisfactory completion of the requirements of this section. A site preparation permit is required prior to submittal of building permit application and in all cases, before beginning work on the site. All applicable state or federal permits including SWFWMD and/or NPDES construction generic permit must be obtained prior to commencement of any construction activities. The city engineer or his designee may issue a stop work order if copies of applicable state and federal permits are not presented during the preconstruction meeting or initial site inspection. The applicant shall meet all requirements of the city standard details and submit the following items:

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- a. A site and drainage plan signed and sealed by a Florida licensed professional engineer or, for residential property improvements, a Florida licensed landscape architect.
  - b. Erosion and sediment control plan for all sites. The plan must include a description of controls that will be used at the site, a description of maintenance and inspection procedures, and contact person with phone number.
  - c. Approved county tree removal permit prior to issuance of site preparation permit.
  - d. Required fees.
- (2) Site grading. All site grading shall be conducted in such a manner that all stormwater management facilities located adjacent to the site are not altered in any way which will diminish their designed flow or pollutant removal capacity or the shape of the drainage facility.
- (3) Erosion control. Maintenance of vegetative buffers and/or use of a silt fence which minimize erosion and retain sediment on-site shall be implemented prior to any construction activities taking place at sites which discharge to surface water or the MS4. These controls, when utilized, shall be secured and properly maintained during construction activities until the site has been stabilized with sod and/or seed and mulch. A double silt fence may be required as an additional measure to ensure that discharges from the site are in compliance with water quality standards as established by the EPA/NPDES stormwater permit. Undisturbed vegetative buffers shall be maintained intact to the maximum extent possible to reduce erosion and the discharge of sediment from stormwater runoff. All areas of exposed soil shall be stabilized within 72 hours of attaining final grade. The city engineer or his designee may issue a stop work order in the event that erosion control devices are not being maintained or if sediment is migrating off-site.
- (4) Protection of storm sewer systems. Storm sewer systems (e.g., inlets, pipes and ditches, etc.) adjacent to the site must be protected by a silt fence and/or approved inlet protection device during construction, to keep solids from entering conveyance systems. The city engineer or his designee may issue a stop work order if sediment is entering the stormwater conveyance systems.
- (5) Vehicle washing area. Vehicles such as concrete or dump trucks and other construction equipment shall not be washed at locations where the runoff will flow directly into a lake, wetland, watercourse or stormwater conveyance system. Special areas must be designated for washing vehicles. In all new subdivisions, a wash area may be established by the owner/developer, which can be used by the site contractor and homebuilders. If established, wash areas shall be located where the wash water will spread out and evaporate or infiltrate directly into the ground, or where the runoff can be collected in a temporary holding or seepage basin. Gravel or rock bases are recommended for temporary holding or seepage basins, to minimize mud generation. Underdrains shall be installed where infiltration basins are provided as required by the owner's/developer's engineer or SWFWMD. Upon completion of the project, the wash areas shall be graded and stabilized and any trash or waste shall be collected and disposed of properly.
- (6) Storage of potential pollutants. Fuel, chemicals, cements, solvents, paints, topsoil or other potential water pollutants shall be stored in areas where they will not cause runoff pollution. Toxic chemicals and materials, such as pesticides, paints and acids, must be stored in accordance with the manufacturer's guidelines. Groundwater resources shall be protected from leaching by placing a plastic mat, packed clay, tar paper or other impervious material on any areas where toxic liquids are to be opened and stored.
- (7) Access driveway. A minimum of one permitted driveway must be established prior to construction and shall be used as the only access for ingress/egress during construction in order to provide minimum disturbance of drainage facilities and vegetative cover on the site. The stabilized construction entrance must be designed to minimize sediment transport from the site and meet

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the minimum design requirements of the city standard details. The city engineer or his designee may issue a stop work order in the event that erosion control devices are not being maintained or if sediment is migrating off-site.

- (8) Operators of construction sites subject to regulation under the generic permit for stormwater discharge from construction activities (construction generic permit or CGP) shall:
- a. Submit a copy of the notice of intent to obtain NPDES construction generic permit coverage to the city engineer at least 48 hours in advance of construction commencement in accordance with Rule 62-621.300(4)(a), Florida Administrative Code (F.A.C.);
  - b. Post a copy of the certified NPDES notice of intent, or a copy of the DEP coverage confirmation letter at the site in a prominent place for public viewing in accordance with Rule 62-621.300(4)(a) Part III. C.2, F.A.C.;
  - c. Submit a copy of the DEP coverage confirmation letter to the city engineer in accordance with Rule 62-621.300(4)(a) Part III. D.1, F.A.C., at least 48 hours in advance of construction commencement;
  - d. Draft, certify, and implement a stormwater pollution prevention plan in accordance with Rule 62-621.300(4)(a) Part V., F.A.C.;
  - e. Submit a copy of the certified stormwater pollution prevention plan to the city engineer at least 48 hours in advance of construction commencement;
  - f. Maintain a copy of the stormwater pollution prevention plan, and copies of the inspection and maintenance records at the project site where they shall be readily available to city, DEP or EPA personnel in accordance with Rule 62-621.300(4)(a) Part VI., F.A.C.;
  - g. Provide staffing of a qualified inspector, as defined in Rule 62-621.300(4)(a) Part II. 12., F.A.C., on the project site to conduct the required inspections;
  - h. Terminate permit coverage via a notice of termination in accordance with Rule 62-621.300(6), F.A.C., when the qualifying conditions outlined in the Rule are met; and
  - i. Submit a copy of the notice of termination to the city engineer in accordance with Rule 62-621.300(4)(a) Part VIII. B.2., F.A.C.

(Code 1982, § 19-143; Ord. No. 97-63, § 1, 12-9-97; Ord. No. 2006-34, § 3, 8-22-06; Ord. No. 2012-19, § 2, 8-14-12)

Sec. 74-265. - Property improvements.

- (a) Responsibility for compliance. The control of stormwater runoff is the responsibility of each individual property owner.
- (b) Control of runoff during and after construction. Any property owner constructing or causing to be constructed any building which requires an elevated slab, where the elevation of the building pad is higher than that of adjoining properties, will control stormwater runoff during construction. Likewise, any property that is filled more than 12 inches above the adjacent property must provide additional control measures for stormwater runoff during construction. Upon completion of the work, all stormwater runoff shall flow to its natural preconstruction drainage swale, ditch, etc., or be retained in a retention or detention pond designed and constructed for that purpose.
- (c) Submission of plans. The following items shall be provided to the city for review and approval prior to the issuance of a building permit if the grade of the existing property will be altered:

Source:

[https://www.municode.com/library/fl/venice/codes/code\\_of\\_ordinances?nodeId=SPAGEOR\\_CH74UT\\_ARTVSTMA\\_DIV2CODI\\_S74-261DE](https://www.municode.com/library/fl/venice/codes/code_of_ordinances?nodeId=SPAGEOR_CH74UT_ARTVSTMA_DIV2CODI_S74-261DE)

- (1) A completed property additions form must be provided to the engineering department.
- (2) A topographic survey with improvements signed and sealed by a state-licensed professional land surveyor is required, including the proposed finished floor of the addition, the elevations of the adjacent lots, and the finished floor elevation of any existing structures located on the subject parcel or adjacent lots.
- (3) A site and drainage plan signed and sealed by a state-licensed professional engineer or landscape architect must be submitted for review and approval by the city engineering department if the elevation of the building pad or site fill will be higher than adjoining properties.
- (4) Improvements may not be proposed within any drainage easements without approval by the city engineer.
- (d) Design of retention facilities. Any single lot not covered under Southwest Florida Water Management District rules, exceeding 45 percent in impervious coverage (including buildings, drives, sidewalks, patios, etc.) shall require stormwater retention facilities to be designed by a state-registered engineer. The design is to meet the city EPA/NPDES permit requirements for quantity and quality of treatment.
- (e) Certification of construction. The property owner shall provide certification by a Florida licensed professional engineer to the city engineer that construction was completed in accordance with the approved site and drainage plan prior to issuance of a certificate of occupancy.
- (f) Compliance with comprehensive plan. All improvements to property affecting stormwater drainage must be done in compliance with the city's comprehensive plan.

(Code 1982, § 19-144; Ord. No. 2006-34, § 3, 8-22-06; Ord. No. 2011-01, § 1, 1-25-11)

Sec. 74-266. - Illicit discharges.

- (a) It shall be unlawful for any person to discharge anything other than stormwater into the city's municipal separate storm sewer system unless specifically exempt under the most current NPDES MS4 permit, whether such discharges occur through piping connections, runoff, exfiltration, infiltration, seepage or leaks. No person may maintain, use or establish any direct or indirect connection to any storm sewer owned by the city that results in any discharge in violation of any provision of federal, state, city or other laws or regulations. This subsection is retroactive to January 1, 1995, and applies to connections made prior to the effective date of the ordinance from which this subsection is derived; regardless of whether made under a permit or other authorization, or whether permissible under laws or practices applicable or prevailing at the time the connection was made.
- (b) Additional water quality standards for allowable discharges. All waters, at all places, at all times, within the territorial limits of the city shall be free from the following (domestic wastewater facilities regulated by DEP are exempt from these criteria):
  - (1) Floating substances. Floating debris, oil, grease, petroleum products, scum, or other floating material attributable to municipal, industrial, agricultural, commercial, private, or other discharges in sufficient quantity to be unsightly or deleterious.
  - (2) Settleable substances. Substances attributed to municipal, industrial, agricultural, commercial, private, or other discharges that will settle to form nutrients or otherwise objectionable sludge deposits, including inorganic silt.
  - (3) Deleterious substances. Sewage, septage, industrial wastewater, or other materials attributable to municipal, industrial, agricultural, commercial, private, or other discharges producing color, odor, or other conditions in such a degree as to create a nuisance, or in such a degree as to be harmful to the environment.

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[https://www.municode.com/library/fl/venice/codes/code\\_of\\_ordinances?nodeId=SPAGEOR\\_CH74UT\\_ARTVSTMA\\_DIV2CODI\\_S74-261DE](https://www.municode.com/library/fl/venice/codes/code_of_ordinances?nodeId=SPAGEOR_CH74UT_ARTVSTMA_DIV2CODI_S74-261DE)

- (4) Toxic substances. Substances attributable to municipal, industrial, agricultural, commercial, private, or other discharges in concentrations or combinations that are toxic to humans, animals, plants, or aquatic life.

(Code 1982, § 19-145; Ord. No. 2006-34, § 3, 8-22-06; Ord. No. 2012-19, § 3, 8-14-12)

Secs. 74-267—74-290. - Reserved.

Source:

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**Part V.B.9**

The City of Venice participates in "The monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES Permit No. FL S000004" which was approved by FDEP on March 3, 2008. Sarasota County implements the countywide monitoring plan, which includes the City of Venice sites. Please see the Sarasota County Annual Report for the monitoring information

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**Part VI.B.2**

**An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharges from the MS4 that, at a minimum, must include responses to the questions listed in the permit:**

The City of Venice was in Year 1 of the new permit cycle for 2014 and therefore went through the process of developing a new SWMP and associated SOPs. This has been an extremely valuable process which has helped identify our program's strengths and weaknesses, and has resulted in numerous process improvements over the past year. Stormwater inventory cataloging, Stormwater mapping, proactive illicit discharge inspections, contractor training, and High Risk Facility inspections are all new programs which have all been implemented through development of the SWMP. These SWMP improvements have had a direct impact on the effectiveness of pollutant load reductions within the City.

For additional detail on specific strengths and weaknesses of the SWMP, please refer to Section VIII. In the Annual Report.

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**FLORIDA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION**

BOB MARTINEZ CENTER  
2600 BLAIRSTONE ROAD  
TALLAHASSEE, FLORIDA 32399-2400

CARLOS LOPEZ-CANTERA  
LT. GOVERNOR

HERSCHEL T. VINYARD JR.  
SECRETARY

Sent via ePost

October 3, 2014

Kathleen J. Weeden, P.E.  
City Engineer  
City of Venice  
401 West Venice Avenue  
Venice, FL 34285

Subject: Sarasota County Municipal Separate Storm Sewer System (MS4)  
NPDES Permit No. FLS000004-004  
City of Venice TMDL Prioritization Report Approval

Dear Ms. Weeden,

Thank you for the submittal of the TMDL Prioritization Plan as required by Part VIII.B.3.a of the permit that was issued on January 1, 2014.

Your report concludes that City of Venice has no outfalls that discharge either directly or indirectly into a water body with an adopted TMDL. Based on our analysis using MapDirect, we found no water bodies in the vicinity of City of Venice with an adopted TMDL. Accordingly, we are pleased to provide our approval of this report.

Since you have no water bodies with adopted TMDLs that your MS4 discharges into, either directly or indirectly, the City does not need to submit a TMDL Monitoring and Assessment Plan required by Part VIII.B.3.b, conduct a TMDL Monitoring required by Part VIII.B.3.c, or prepare a supplemental SWMP required by Part VIII.B.3.d of the permit.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink that reads "Edward C. Smith".

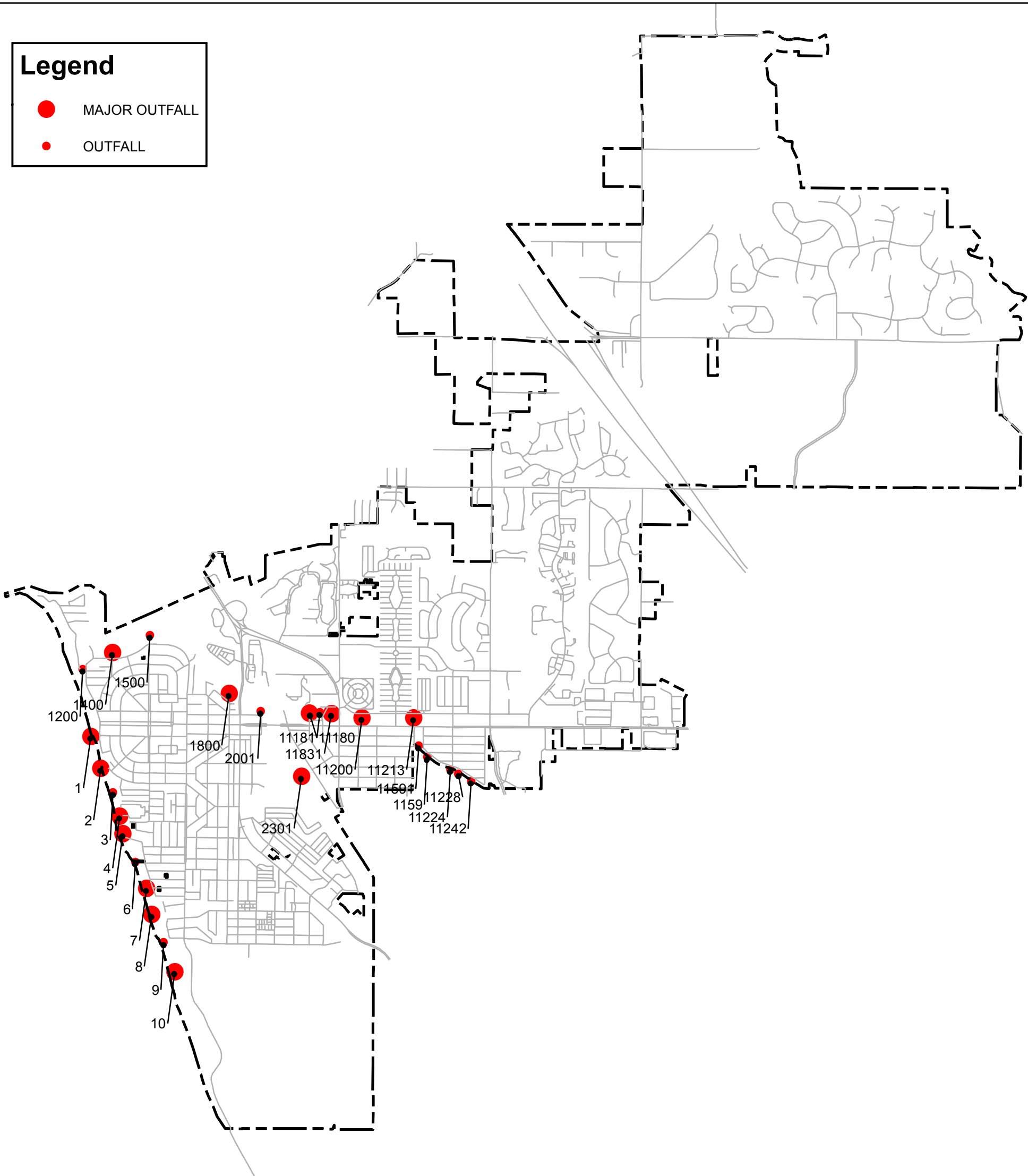
Edward C. Smith  
NPDES Stormwater Program  
ECS/mb

Cc: James Clinch, City of Venice  
Rene A. Janneman, Sarasota County

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Legend

- MAJOR OUTFALL
- OUTFALL



| ID    | CATEGORY      | LOCATION                                       | LATITUDE  | LONGITUDE  | TYPE                   |
|-------|---------------|--|-----------|------------|------------------------|
| 1     | MAJOR OUTFALL | Venice Beach - Granada Ave. & The Esplanade S. | 27.098703 | -82.460404 | 36" PVC                |
| 2     | MAJOR OUTFALL | Venice Sands - Alhambra Rd.                    | 27.095574 | -82.459311 | Double 42" PVC         |
| 4     | MAJOR OUTFALL | Aldea Mar                                      | 27.091009 | -82.457228 | Dry Retention, 36" PVC |
| 5     | MAJOR OUTFALL | Flamingo Ditch                                 | 27.089316 | -82.456901 | Wet Pond, Wood Channel |
| 7     | MAJOR OUTFALL | Golden Beach Blvd. Condos                      | 27.083961 | -82.454307 | Dry Retention, 36" PVC |
| 8     | MAJOR OUTFALL | Deertown Gully                                 | 27.081497 | -82.453757 | Open Channel           |
| 10    | MAJOR OUTFALL | Coast Guard Station, North of Sharkys          | 27.076038 | -82.451225 | Wet Pond, 36" PVC      |
| 1400  | MAJOR OUTFALL | Osprey Ditch                                   | 27.106755 | -82.45806  | 66" RCP                |
| 1800  | MAJOR OUTFALL | Nokomis Ave. N.                                | 27.102868 | -82.445473 | 48" RCP                |
| 2301  | MAJOR OUTFALL | Industrial Area                                | 27.094903 | -82.437624 | (2) 24" PVC            |
| 11180 | MAJOR OUTFALL | Water Plant - Warfield                         | 27.101024 | -82.436791 | 48"x76" ERCP           |
| 11200 | MAJOR OUTFALL | Ridgewood 1                                    | 27.100585 | -82.431101 | 48"x66" ERCP           |
| 11213 | MAJOR OUTFALL | Ridgewood 2                                    | 27.100639 | -82.425498 | 72" RCP                |
| 11831 | MAJOR OUTFALL | Ruscelletto Park                               | 27.101047 | -82.434402 | 48" RCP                |

Every reasonable effort has been made to assure the accuracy of this map. It is provided for general reference, is subject to change, and is not warranted for any particular use or purpose. The City of Venice makes no warranty, representation, or guaranty as to the content, sequence, accuracy, timeliness, or completeness of any of the data provided herein. The user of this map should not rely on the data provided herein for any reason. The City of Venice does not assume responsibility for errors or omissions contained herein. The City of Venice shall assume no liability for any decisions made or actions taken or not taken by the user of the map in reliance upon any information or data furnished hereunder.

Projected Co-Ordinate System:  
GCS\_WGS\_1984

Date: 5/21/2015  
Path: J:\3 - Stormwater\NPDES\2015 Annual Report\Outfalls 2015.mxd  
User: gjanney Date Saved to new Location and Printed: No Rev. Made to Flood: 4/6/2015 8:31:31 AM



City of Venice  
NPDES Report 2014  
Attachment 6 - Outfall Inventory



Sarasota County, Florida, Code of Ordinances >> PART II - CODE OF ORDINANCES >> Chapter 54 - ENVIRONMENTAL AND NATURAL RESOURCES >> **ARTICLE XXXII. FERTILIZER AND LANDSCAPE MANAGEMENT >>**

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**ARTICLE XXXII. FERTILIZER AND LANDSCAPE MANAGEMENT**

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- [Sec. 54-1020. Findings of fact.](#)
- [Sec. 54-1021. Short title.](#)
- [Sec. 54-1022. Purpose and intent.](#)
- [Sec. 54-1023. Definitions.](#)
- [Sec. 54-1024. Applicability.](#)
- [Sec. 54-1025. Timing of application.](#)
- [Sec. 54-1026. Fertilizer content and application rate.](#)
- [Sec. 54-1027. Impervious surface.](#)
- [Sec. 54-1028. Fertilizer-free zones.](#)
- [Sec. 54-1029. Low maintenance zone.](#)
- [Sec. 54-1030. Mode of application.](#)
- [Sec. 54-1031. Management of grass clippings and vegetative material.](#)
- [Sec. 54-1032. Exemptions.](#)
- [Sec. 54-1033. Training.](#)
- [Sec. 54-1034. Licensing of commercial applicators.](#)
- [Sec. 54-1035. Enforcement and penalty.](#)
- [Sec. 54-1036. Codification.](#)
- [Sec. 54-1037. Severability Clause.](#)
- [Sec. 54-1038. Effective date.](#)
- [Secs. 54-1039, 54-1040. Reserved.](#)

**Sec. 54-1020. Findings of fact.**

As a result of impairment to Sarasota County waters caused by excessive nutrients under the Florida Impaired Waters Rule, and the imminent start of the rainy season, which is expected to be heavier than normal, the Sarasota County Board of County Commissioners has determined that the lands and waters of Sarasota County are at particularly high risk for adverse effects to surface and groundwater. More restrictive measures than are otherwise required by the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002," as revised, shall be required by this Ordinance No. 2007-062.

*(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 2, 8-27-2007)*

**Sec. 54-1021. Short title.**

This Article is referred to as the "Sarasota County Fertilizer and Landscape Management Code."

*(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 3, 8-27-2007)*

**Sec. 54-1022. Purpose and intent.**

This Article regulates the proper use of Fertilizers by any Applicator and requiring proper training of Commercial and Institutional Fertilizer Applicators and by establishing a Restricted Season, fertilizer content and application rates, fertilizer-free zones, low maintenance zones, exemptions, training and licensing requirements. The Ordinance requires the use of Best Management Practices which provide specific management guidelines to minimize negative secondary and cumulative environmental effects associated with the misuse of Fertilizers. These secondary and cumulative effects have been observed in and on Sarasota County's natural and artificial stormwater and drainage conveyances, lakes, canals, estuaries, interior freshwater wetlands, the Myakka River and nearshore waters of the Gulf of Mexico. Collectively, these waterbodies are an asset critical to the environmental, recreational, cultural and economic well-being of Sarasota County residents and the health of the public. Overgrowth of algae and vegetation hinder the effectiveness of flood attenuation provided by natural and artificial stormwater and drainage conveyances. Recent red tide blooms, accumulation of red drift algae on local beaches, heighten community concerns about water quality and eutrophication of surrounding waters. Regulation of nutrients, including both phosphorus and nitrogen contained in Fertilizer, will help improve and maintain water and habitat quality.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 4, 8-27-2007)

**Sec. 54-1023. Definitions.**

For this article, the following terms shall have the meanings set forth in this section unless the context clearly indicates otherwise.

*Administrator* means the Sarasota County Administrator, or an administrative official of Sarasota County government designated by the County Administrator to administer and enforce the provisions of this article.

*Application* or *Apply* means the actual physical deposit of Fertilizer to Turf or Landscape Plants.

*Applicator* means any Person who applies Fertilizer on Turf and/or Landscape Plants in Sarasota County.

*Article* means [Chapter 54](#), Article XXXII, of the Sarasota County Code of Ordinances, as amended, unless otherwise specified.

*Board* means the Board of County Commissioners of Sarasota County, Florida.

*Best Management Practices* means turf and landscape practices which minimize the negative environmental impacts of installation and maintenance of landscapes.

*Code Enforcement Officer, Official, or Inspector* means any designated employee or agent of Sarasota County whose duty it is to enforce codes and ordinances enacted by Sarasota County.

*Commercial Fertilizer Applicator* means any Person who applies Fertilizer on Turf and/or Landscape Plants in Sarasota County in exchange for money, goods, services or other valuable consideration.

*Fertilize, Fertilizing, or Fertilization* means the act of applying Fertilizer to Turf, specialized Turf, or Landscape Plant.

*Fertilizer* means any substance or mixture of substances, including pesticide/fertilizer mixtures such as "weed and feed" products, that contains one or more recognized plant nutrients and promotes plant growth, or controls soil acidity or alkalinity, or provides other soil enrichment, or provides other corrective measures to the soil.

*Guaranteed Analysis* means the percentage of plant nutrients or measures of neutralizing capability claimed to be present in a Fertilizer.

*Institutional Applicator* means any Person, other than a noncommercial or commercial Applicator (unless such definitions also apply under the circumstances), that applies Fertilizer for the purpose of maintaining Turf and/or Landscape Plants. Institutional Applicators shall include, but shall not be limited to, owners and managers of public lands, schools, parks, religious institutions, utilities, industrial or business sites and any residential properties maintained in condominium and/or common ownership.

*Landscape Plant* means any native or exotic tree, shrub, or groundcover (excluding Turf).

*Low Maintenance Zone* means an area a minimum of six feet wide adjacent to watercourses which is planted and managed in order to minimize the need for fertilization, watering, mowing, etc.

*Pasture* means land used for livestock grazing that is managed to provide feed value.

*Person* means any natural Person, business, corporation, limited liability company, partnership, limited partnership, association, club, organization, and/or any group of people acting as an organized entity.

*Restricted Season* means June 1 through September 30.

*Sarasota County Approved Best Management Practices Training Program* means a training program approved by the Sarasota County Administrator that includes at a minimum, the most current version of the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002," as revised and the more stringent requirements set forth in this article.

*Slow Release, Controlled Release, Timed Release, Slowly Available, or Water Insoluble Nitrogen* means nitrogen in a form which delays its availability for plant uptake and use after application, or which extends its availability to the plant longer than a reference rapid or quick release product.

*Specialized Turf Manager* means a Person responsible for Fertilizing or directing the Fertilization of a golf course or publicly owned athletic field.

*Turf, Sod, or Lawn* means a piece of grass-covered soil held together by the roots of the grass.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 5, 8-27-2007)

## **Sec. 54-1024. Applicability.**



This article shall be applicable to and shall regulate any and all Applicators of Fertilizer and areas of application of Fertilizer within the unincorporated area of Sarasota County, unless such Applicator is specifically exempted by the terms of this article from the regulatory provisions of this article. Municipalities may elect to make this article applicable within their own jurisdictions. This article shall be prospective only, and shall not impair any existing contracts.

*(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 6, 8-27-2007)*

#### **Sec. 54-1025. Timing of application.**

No Applicator shall Apply Fertilizers containing nitrogen and/or phosphorus to Turf and/or Landscape Plants during the Restricted Season.

*(Ord. No. 2007-062, § 7, 8-27-2007)*

#### **Sec. 54-1026. Fertilizer content and application rate.**

- (a) No phosphorus Fertilizer shall be Applied to Turf and/or Landscape Plants within Sarasota County at application rates which exceed 0.25 lbs.  $P_2O_5$ /1,000 ft<sup>2</sup> per application nor exceed 0.50 lbs.  $P_2O_5$ /1,000 ft<sup>2</sup> per year.
- (b) Fertilizers Applied to Turf and/or Landscape Plants within Sarasota County shall contain no less than 50 percent Slow Release Nitrogen per Guaranteed Analysis Label.
- (c) Fertilizers should be applied to Turf and/or Landscape Plants at the lowest rate necessary. No more than four pounds of nitrogen per 1,000 square feet shall be applied to any Turf/landscape area in any calendar year.

*(Ord. No. 2007-062, § 8, 8-27-2007)*

#### **Sec. 54-1027. Impervious surface.**

Fertilizer shall not be applied, spilled, or otherwise deposited on any impervious surfaces. Any Fertilizer applied, spilled, or deposited, either intentionally or accidentally, on any impervious surface shall be immediately and completely removed to the greatest extent practicable. Fertilizer released on an impervious surface must be immediately contained and either legally applied to Turf or any other legal site, or returned to the original or other appropriate container. In no case shall Fertilizer be washed, swept, or blown off impervious surfaces into stormwater drains, ditches, conveyances, or water bodies.

*(Ord. No. 2007-062, § 9, 8-27-2007)*

#### **Sec. 54-1028. Fertilizer-free zones.**

Fertilizer shall not be applied within ten feet of any pond, stream, watercourse, lake or canal or in any designated wetland or within ten feet of any wetland as defined by the Florida Department of Environmental Protection (Chapter 62-340, Florida Administrative Code) or from the top of a seawall. If more stringent Sarasota County Code regulations apply, this provision does not relieve the requirement to adhere to the more stringent regulations. Newly planted Turf and/or Landscape Plants may be fertilized in this Zone only for the first 60-day establishment period.

*(Ord. No. 2007-062, § 10, 8-27-2007)*

**Sec. 54-1029. Low maintenance zone.**

A voluntary six-foot low maintenance zone is strongly recommended, but not mandated, from any pond, stream, watercourse, lake or canal or any designated wetland or from the top of a seawall. If more stringent Sarasota County Code regulations apply, this provision does not relieve the requirement to adhere to the more stringent regulations. No vegetative material shall be deposited or left remaining in this zone or water. Care should be taken to prevent the over-spray of aquatic weed products in this zone.

*(Ord. No. 2007-062, § 11, 8-27-2007)*

**Sec. 54-1030. Mode of application.**

Spreader deflector shields are required when Fertilizing via broadcast spreaders. Deflectors must be positioned such that Fertilizer granules are deflected away from all impervious surfaces, fertilizer-free zones and water bodies, including wetlands.

*(Ord. No. 2007-062, § 12, 8-27-2007)*

**Sec. 54-1031. Management of grass clippings and vegetative material.**

In no case shall grass clippings, vegetative material, and/or vegetative debris either intentionally or accidentally, be washed, swept, or blown off into stormwater drains, ditches, conveyances, water bodies, or roadways.

*(Ord. No. 2007-062, § 13, 8-27-2007)*

**Sec. 54-1032. Exemptions.**

The provisions set forth above in Sections [54-1025](#) through [54-1031](#) of this article shall not apply to:

- (a) Golf courses. For all golf courses, the provisions of the Florida Department of Environmental Protection (FDEP) document, "BMPs for the Enhancement of Environmental Quality on Florida Golf Courses, January 2007," as updated, shall be followed when applying Fertilizer to golf courses. All other Specialized Turf Managers shall use their best professional judgment to apply the concepts and principles embodied in the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002" while maintaining the health and function of their Turf and Landscape Plants.
- (b) Bona fide farm operations as defined in the Florida Right to Farm Act, F.S. § 823.14.
- (c) The provisions set forth above in [Section 54-1026\(b\)](#) of this article shall not apply to other properties not subject to or covered under the Florida Right to Farm Act that have Pastures used for grazing livestock.
- (d) The provisions set forth above in Sections [54-1025](#) and [54-1026](#) of this article shall not apply to newly established Turf and/or Landscape Plants for the first 60-day period after installation.

*(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 14, 8-27-2007)*

**Sec. 54-1033. Training.**

- (a) All Applicators of Fertilizer within the unincorporated area of Sarasota County, other than private homeowners on their own property, shall abide by and successfully complete a Sarasota County approved Best Management Practices training program. This training shall include the most current version of the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002," as revised and shall include the more stringent requirements set forth in Sections 54-1025 through 54-1032 of this article. Upon successful completion, a Certificate of Completion will be provided. A list of approved training programs shall be maintained by Sarasota County on the Sarasota County Fertilizer Management website.
- (b) A vehicle decal shall be affixed and maintained on the exterior of all vehicles and trailers used in connection with the application of Fertilizer within the area regulated by this article. The vehicle and trailer decals shall be provided by Sarasota County.
- (c) Private homeowners are encouraged to utilize the recommendations of the University of Florida IFAS "Florida Yards and Neighborhoods" program.

(Ord. No. 2007-062, § 15, 8-27-2007)

#### **Sec. 54-1034. Licensing of commercial applicators.**

- (a) In addition to any current or future training or education requirements mandated by the State of Florida and/or Sarasota County, all Commercial Fertilizer Applicators shall obtain a Certificate of Completion from a Sarasota County approved Best Management Practices training program prior to obtaining a Sarasota County Local Business Tax Certificate for any category of occupation which may apply any Fertilizer to Turf and/or Landscape Plants. Commercial Fertilizer Applicators shall provide proof of completion of an approved training program to the Sarasota County Tax Collector's office within 180 days of the effective date of this ordinance.
- (b) All Commercial Fertilizer Applicators applying for a new or holding an existing Local Business Tax Certificate shall ensure that all Applicators employed under the Tax Certificate receive the necessary training in accordance with section 54-1033 of this article and abide by all provisions of this article. All new employees serving as Applicators shall receive the necessary training in accordance with section 54-1033 of this article within 90 days of employment and during this 90-day period shall work under the physical supervision of an applicator who has successfully completed a Sarasota County approved Best Management Practices training program.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 16, 8-27-2007)

#### **Sec. 54-1035. Enforcement and penalty.**

It is the intent hereof that the administrative, civil, and criminal penalties imposed through execution of this article be of such amount as to ensure immediate and continued compliance with this article.

- (a) Sarasota County has the authority to enforce any provision of this article per Chapter 2, Article VIII, of the Sarasota County Code of Ordinances and per provisions of F.S. ch. 162. Each day of any such violation shall constitute a separate and distinct offense.
- (b) The Code Enforcement Officer or designated inspectors shall be authorized and empowered to make inspections at reasonable hours of all land uses or activities regulated by this article in order to insure compliance with the provisions of this article. The Code Enforcement Officer or designated inspector shall make all observations

during their inspections from areas accessible by the public, unless specific permission is granted by a property owner to come on their property, or a search warrant is obtained from a court of competent jurisdiction.

- (c) The Code Enforcement Officer may require corrective actions as a result of the violation activities.
- (d) A Code Enforcement Officer is authorized to issue a Citation to a Person when, based upon personal investigation, the Officer has reasonable cause to believe that the Person has violated this article. Prior to issuing a Citation, a Code Enforcement Officer may provide a Warning Notice to the Person. The Warning Notice shall specify that the Person has committed a violation of this article and must correct the violation immediately. If, upon personal investigation, a Code Enforcement Officer finds that the Person has not corrected the violation, the Code Enforcement Officer shall issue a Citation to the Person who has committed the violation. If the Person has been previously issued a Warning Notice or Citation for the same prohibited activity, the Code Enforcement Officer may immediately issue a Citation.
- (e) After issuing a Citation to an alleged violator, the Code Enforcement Officer shall deposit the original Citation and one copy of the Citation with the Clerk of the Court.
- (f) The Person issued the Citation may contest the Citation by contacting the Clerk of the Court within 30 calendar days of the Citation date and requesting a hearing. The Clerk shall then schedule a hearing in the County Court and shall provide written notice of the hearing to the Person and to the Code Enforcement Officer.
- (g) If the Person issued the Citation elects not to contest the Citation, the person shall pay the applicable civil penalty to the Clerk of the Court within 30 days after issuance of the Citation.
- (h) If the Person issued the Citation neither pays the civil penalty within the time allowed nor requests a hearing to contest the Citation, the Person shall be deemed to have waived their right to contest the Citation and judgment may be entered against the Person for an amount up to the maximum civil penalty.
- (i) Willful refusal to sign and accept a Citation issued by a Code Enforcement Officer by the cited Person issued the Citation shall be treated as a misdemeanor of the second degree, punishable as provided by F.S. §§ 775.082 and 775.083.
- (j) The civil penalty for a civil infraction shall not exceed \$500.00 per violation.
- (k) By resolution the Board shall establish the amount of any civil penalty for a civil infraction.
- (l) Notwithstanding any other provisions of this article for enforcement or penalties, the Board may also enforce this article by actions at law or in equity for damages and injunctive relief. In the event the Board prevails in any such action, the Board shall be entitled to an award of its costs.
- (m) The County may seek a lien on the property when the Person cited for a violation fails to pay the amount entered as a judgment.
- (n) Criminal violations of this article committed willfully, with reckless indifference, or with gross careless disregard shall be treated as a misdemeanor, and shall be prosecuted and shall be punishable as provided by general law.

*(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 17, 8-27-2007)*

### **Sec. 54-1036. Codification.**

This article shall be deemed an amendment to the Sarasota County Code of Ordinances.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 18, 8-27-2007)

### **Sec. 54-1037. Severability Clause.**

If any section, subsection, sentence, clause, phrase or word of this article is for any reason, held or declared to be unconstitutional, inoperative, or void, such holding of invalidity shall not affect the remaining portions of this article; and it shall be construed to have been the intent to adopt this article without such unconstitutional, invalid, or inoperative part therein; and the remainder of this article, after the exclusion of such part or parts, shall be deemed to be held valid as if such part or parts had not been included herein.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 19, 8-27-2007)

### **Sec. 54-1038. Effective date.**

This article shall be effective immediately upon filing with the Office of the Secretary of State of Florida. However, a 180-day implementation period is hereby established in order to accomplish the following:

- (a) The establishment of a Sarasota County approved list of Best Management Practices training programs.
- (b) For Commercial Fertilizer Applicators, Institutional Applicators and other users and Applicators of Fertilizer as set forth in this article to become familiar with the provisions of this article, provide a reasonable period for compliance with the terms of this article.

No Citations, Notices to Appear, Code Enforcement Notice of Violations or other enforcement procedures shall be instituted until a 180-day implementation period has passed; however, Warning Notices may be issued during the implementation period.

(Ord. No. 2007-053, 4-30-2007; Ord. No. 2007-062, § 20, 8-27-2007)

### **Secs. 54-1039, 54-1040. Reserved.**

## **PART III.A.7.c PROACTIVE INSPECTION PROTOCOL**

### **FUNCTION:**

As required by the current NPDES Permit (FLS000004-004), proactive inspections are to be performed to identify and eliminate sources of illicit discharges, illicit connections, and dumping into the MS4. Stormwater regulations define an "illicit discharge" as "any discharge to a municipal separate storm sewer that is not composed entirely of stormwater" (except discharges resulting from fire fighting activities and a few other named activities).

Common sources of non-stormwater and dry weather discharges in urban areas include apartments and homes, car washes, restaurants, airports, landfills, and gas stations, to name a few. These so called "generating or source sites" may discharge sanitary wastewater, septic system effluent, vehicle wash water, washdown from grease traps, motor oil, antifreeze, gasoline and fuel spills, among other substances. Although these illicit discharges can enter the storm drain system in various ways, they generally result from either direct connections (e.g., wastewater piping either mistakenly or deliberately connected to the storm drains) or indirect connections (e.g., infiltration into the storm drain system, spills or "midnight dumping"). Illicit discharges can be further divided into those discharging continuously and those discharging intermittently.

The following protocol includes:

- 1) Criterion for the selection of priority areas in which to conduct proactive inspections,
- 2) Specific priority areas and facilities identified in Industrial Use area of the City,
- 3) The approximate annual schedule for inspections,
- 4) Site inspection protocol,
- 5) Procedures for tracking, eliminating and enforcement of illicit discharges,
- 6) Documentation protocol,
- 7) Identification of staff responsible for proactive inspections and enforcement, and
- 8) The resources allocated to implement this plan.

### **1) SITE SELECTION METHOD:**

Sources of illicit discharges in urban areas may be numerous and seemingly ever-present. The selection of areas for proactive inspections should be ordered as priority areas to be assessed. Within the incorporated area of the City of Venice within Sarasota County, the following areas are priority:

- Areas with older infrastructure:
  - Areas with older infrastructure are prone to illicit connections to the storm drain system. This is because recordkeeping and code enforcement may have been lacking (or non-existent) when residences and businesses were first built, and undocumented modifications may have been made in the meantime.
  - Areas with older neighborhoods should prioritize areas for targeted investigation. Older parts of the storm drain system may also be deteriorating and require repair or replacement. These areas may often be lacking stormwater treatment areas, so that potential illicit discharges enter the MS4 without treatment. Older infrastructure may also be failing in function allowing discharge in inappropriate locations.
- Industrial, commercial, or mixed-use areas:
  - These areas will be considered priority. Activities in these areas frequently use chemicals or materials that are either hazardous or environmentally damaging. Often storage is outdoors and exposed to the elements.
- Areas with a history of past illicit discharge of dumping.
- Areas upstream of impaired or sensitive water bodies.

## **2) SPECIFIC PRIORITY AREAS**

Previous proactive inspections conducted in the City of Venice have revealed specifics regarding the above site selections. These specific areas are referenced by Zones to the City Stormwater Maintenance Map.

- Areas with older infrastructure:

The following is a partial list of these in the City of Venice:

- Island of Venice, North of the Airport (Zones 1-5)
- Historic Edgewood Neighborhood (Zone 6)
- Industrial, commercial, or mixed used areas:
  - Seaboard Industrial Area (Zone 6)
  - Triple Diamond Commerce Plaza (Zone 10)
  - Laurel Interchange Business Center (Zone 10)
  - Facilities associated with:
    - Golf course maintenance yards
    - Stone/granite cutters
    - Auto maintenance facilities
    - Car wash facilities
    - Concrete products

- Areas with a history of past illicit discharge or dumping:
  - Downtown Venice – Restaurant District (Zone 1 & 4)
  - Seaboard Industrial Area (Zone 6)
- Areas with on-site sewage disposal systems:
  - Currently the City of Venice does not have any private sewage package plants.
- Areas upstream of impaired or sensitive water bodies:
  - Coastal Island of Venice: This area will flow through beach outfalls directly into the Gulf of Mexico. These recreational beaches are used heavily by residents and tourists; therefore inspection of these areas are considered a priority. (Zone 3)
  - The City has no MS4 systems which discharge to an OFW (Outstanding Florida Waterbodies) or an impaired water body with TMDL's.

### **3) APPROXIMATE ANNUAL SCHEDULE FOR INSPECTIONS**

Inspections shall be conducted yearlong in both the dry and wet seasons. The amount of inspections shall occur to the Maximum Extent Practicable (MEP).

### **4) SITE INSPECTION PROTOCOL**

- Select a Maintenance Zone to patrol and perform a drive by inspection, searching for evidence of illicit discharges (running water, stains, odor, chemical storage containers, etc.)
- When performing a specific site inspection, locate and speak with the owner, manager, etc. Schedule a date and time that the owner/manager is available for inspection.
- Display City ID, offer a business card, and state reason for visit. (routine inspection of facility to observe any potential for offsite discharge).
- Request an explanation of what takes place on site:
  - any chemicals used or waste products generated,
  - presence of a stormwater system, and
  - description of outdoor activities or storage.

Document all information on the inspection form.

- Does the facility require a Multi-Sector Generic Permit (MSGP)? If there is a MSGP, document number, year obtained and monitoring history into record. If



facility needs a permit and does not have one, provide adequate information for the facility to apply for one. Inspector shall notify FDEP NPDES stormwater staff and provide name of address of facility.

- Conduct physical site inspection.
  - Ask to see indoor shop, bays, etc.
  - Check for use of chemicals, oils, solvents
  - Locate and assess storage, floor drains, potential problems that may result in an illicit discharge.
  - Be aware of visual markers and odors that might indicate an illicit discharge.
- Look for any outdoor activities or outdoor storage.
  - Survey the areas around these activities
  - Assess for the potential to pollute off-site runoff
  - Verify the presence or absence of wastewater discharge.
  - Observe storm system and discharge or accumulation points for the evidence of current or past discharges (staining).
  - Observe storm system for any erosion or build up that would affect the stormwater system functionality.
- If problems or potential problems are found:
  - Discuss remediation with site contact
  - Determine the method of enforcement:
    - verbal warning,
    - citation warning or
    - Code Enforcement Action.
- A recheck is required if problems are found.

## **5) TRACKING, ELIMINATION AND ENFORCEMENT RELATED TO ILLICIT DISCHARGES**

Tracking – Stormwater Inspection Forms shall be kept in a binder for the inspector to follow up on and be available for the annual NPDES Reporting. Photos and inspection reports shall be included.

Elimination – An Illicit Discharge is a violation of the City of Venice Land Development Code, Chapter 74 and appropriate steps must be taken for the cessation of the discharge. Compliance may need to be immediate or over a period set by the inspector. Always state the length of the remediation period. Another agency or Department may also be invited to contribute to following up on curtailing the discharge, for example, Venice Public Works, Venice Utilities, Florida Department of Environmental Protection, SWFWMD, Department of Health.

Enforcement – Enforcement actions must be taken to correct illicit discharges to the MS4. The type of enforcement is typically set by the inspector. Often a verbal warning may be adequate, however, other actions may be necessary and taken with Code Enforcement. Once the case has been given to Code Enforcement, the violation is entered into the SunGuard Navaline System; a Violation Notice will be initially sent to the owner with time limit to correct the violation. If there is no resolve then the case will be scheduled to go before the Code Enforcement Board which can result in fiduciary penalties.

## **6) DOCUMENTATION PROTOCOL**

Proactive inspections shall be tracked by completing the Stormwater Inspection Form (attached). Additional field notes and photos may be attached to the form.

- Photos shall be entered into a relevant file under NPDES Illicit Discharge Photos
- A copy of any citation shall be placed in the NPDES file (hard copy and digital).

## **7) STAFF RESPONSIBLE FOR PROACTIVE INSPECTIONS AND ENFORCEMENT**

The City Engineering Stormwater Technicians from the Engineering Department and the Code Enforcement Officers from the Planning/Zoning/Code Enforcement Department are authorized to conduct Proactive Inspections for the detection, elimination and enforcement of illicit discharges.

## **8) RESOURCES ALLOCATED TO IMPLEMENT THIS PLAN**

The activity is required by the Sarasota County NPDES MS4 Permit #FLS000004-004. The City of Venice Land Development Code provides the required legal mechanism to carry out the required activities (see Section 74).

All requirements of this plan are funded through the City Stormwater Utility Enterprise Fund.

Auxiliary equipment such as telephones, cameras, computers and inspection vehicles are available. The appropriate forms, printers, sample collection devices and foul weather gear are readily available day-to-day resources required to complete the tasks outlined within this protocol.

## STORMWATER INSPECTION FORM

Inspector Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_ Weather Condition: \_\_\_\_\_

**Type:** ☐ Proactive Inspection in Target Area: Seaboard Restaurants  
Development ☐  
☐ Periodic Inspection (no target area)  
☐ Inspection as result of complaint  
☐ Other: \_\_\_\_\_

**Stormwater Structure(s):**

|   |   |
|---|---|
| <input type="checkbox"/> Dry Pond       | <input type="checkbox"/> Manhole              |
| <input type="checkbox"/> Wet Pond       | <input type="checkbox"/> Inlet                |
| <input type="checkbox"/> Swale/Ditch    | <input type="checkbox"/> Outfall              |
| <input type="checkbox"/> CDS/Baffle Box | <input type="checkbox"/> MSGP Permit required |

**Summary of Conditions:**

Water level: \_\_\_\_\_ Color: \_\_\_\_\_

Odor: \_\_\_\_\_ Debris: \_\_\_\_\_

**Upstream conditions (if applicable):** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Action Required:** ☐ Notice of Violation/Contact Owner  
☐ Turned over to Code Compliance – Date: \_\_\_\_\_  
☐ Schedule Maintenance  
☐ Maintenance Performed on Site: \_\_\_\_\_  
☐ None

**Verification of Correction:**

Inspector Name: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Description of Correction: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Part III.A.9.b CONSTRUCTION SITE INSPECTION PROTOCOL**

### **FUNCTION:**

As required by the current NPDES Permit (FLS000004-004), Construction Sites are to be inspected as much as practical to assure compliance with Chapter 74 of Venice City Code of Ordinances. Both privately-owned and permittee-owned construction sites will be inspected using the same SOP. A preconstruction conference is required prior to start of construction for all major development permits issued. At least one inspection during construction activity and a post-construction inspection are the minimum mandatory for all projects.

### **INSPECTION PROCESS**

- Prior to any land disturbing activity, a City Site Preparation Permit must be obtained. This permit is the indicator that site activity is ready to begin and the first site inspection is required.
- The purpose of the initial site inspection is to coordinate with the contractor and discuss City expectations, including site BMP requirements.
- For commercial and subdivision projects, a mandatory Pre-Construction meeting shall be held at the project site and include the City Project Inspector, Site Contractor and representatives from any other applicable City departments such as Fire or Utilities.
- The meeting shall include a sign-in sheet and Contractor Training shall occur on Illicit Discharges, BMPs and Erosions Control and Spill Prevention.
- Contractor shall provide the City with copies of all other applicable permits at or before the Pre-Construction meeting including but not limited to SWFWMD, FDEP, ACOE, Sarasota County and NPDES Generic Permit for sites greater than 1 AC.
- Subsequent inspections are done on an as needed basis, depending on the scheduling/prioritization criteria below.
- A final inspection is conducted to ensure all improvements are complete, have been installed per the permitted plans and that all restoration activities have satisfactorily occurred.

## **SCHEDULING/PRIORITIZATION CRITERIA**

The following criteria will be used when scheduling site inspections:

- Site size: Larger sites may require additional time and frequency.
- Phase of Activity: Project move at different paces, it is important to schedule inspections when relevant construction activity or testing is occurring.
- Receiving waterbody status: Projects adjacent to impaired or sensitive waterbodies may require additional inspections.
- Specific Site Conditions: Projects with proximity to wetlands, slopes, soils, site operator history, public complaints may warrant additional inspections.
- Rainfall: More frequent inspection may be necessary after rainfalls > 1"
- Historical considerations: Existing issues and local knowledge will all factor into the scheduling of inspections.

## **SITE INSPECTION PROCEDURE**

Site Inspections may be scheduled or unscheduled.

### **1. Select a construction site for inspection:**

- a. Active Site Prep Permit – routine inspection/prioritization
- b. Contractor Scheduled – Form inspections, driveway inspections, utility testing, or final drainage inspections
- c. Pro-active - drive-by observation (finding an un-permitted site)
- d. Reactive - result of a complaint

### **2. Contact on-site manager and identify responsible authority (RA):**

- a. Display City ID and inform RA of the reason for visit
- b. Request and review site inspection records
- c. Request and review all agency permits. If permit violations are noticed pertaining to other agencies / departments, notify the appropriate contact ASAP.
- d. Review stormwater best management practices (BMPs) and compliance with the site SWP3. If RA is not on site, or routine has been set, inspection may be conducted without RA.
- e. Inspect site conditions from low to high, from perimeter inward paying special attention to structures and water flow.
- f. Record inspection results on the Construction Site Inspection Form before leaving the site.
- g. Routine inspections will be conducted as often as time allows until the project has no more earth-disturbing activities and the site has acquired >70% stabilization. A post-construction inspection will occur to check for stabilization, erosion/sedimentation issues, storm structure function and removal of temporary BMPs.

### 3. Corrective Actions:

**Site in partial compliance:** Issue verbal directive to RA related to required corrective action and specify a date for completion of the repair.

**Site in substantial non-compliance or unresponsive:** Issue a written citation letter (attached) with a compliance period. Failure to comply with the warning citation may result in the case turned over to Code Compliance.

**Site in continued non-compliance:** The case is routed to the City Code Enforcement Department. The violation is entered into the SunGuard Navaline System and a Violation Notice will be sent to the owner with time limit to correct the violation. If the corrective action is not taken within the given timeframe, then the case will be scheduled to go before the Code Enforcement Board which can result in fiduciary penalties.

A Code Enforcement officer can issue a STOP WORK order for non-compliance. All work on site (except that to remediate the violation) must stop until the violation has been abated.

### SPECIAL CONSIDERATIONS:

1. Weather Conditions considered Acts of God
  - a. When extreme weather has affected the area inspections will continue so that the RA is aware of the repairs needed to BMPs and the appropriate time frame given for repairs to be made. Written citations will not be issued for non-compliance in areas that were affected by the extreme weather, but any new activities that occur after the weather condition has subsided are eligible for citations if proper BMPs are not in place. Extreme weather examples may be hurricanes, tropical storms or rains events of multiple inches in short periods. Inspectors and contractors will coordinate when extreme weather occurs.
2. Emergency Orders Issued by the State
  - a. Will be reviewed by the proper legal advisor and their interpretation will be followed.

## **DOCUMENTATION**

Construction site inspections shall be tracked by completing the Construction Site Inspection Form (attached). Additional field notes and photos may be attached to the form.

- Inspection Photos shall be saved digitally in the specific project file folder located at J:\2 - Private Developments\Photos on the City server.
- A copy of any citation shall be placed in the NPDES file (hard copy and digitally).
- Facilities that have repeatedly violated the Illicit Discharge code will be put on high risk inventory for future monitoring purposes.