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ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by email to the NPDES Stormwater Program Administrator or to the MS4 coordinator. Their names and email addresses are available at: <http://www.dep.state.fl.us/water/stormwater/npdes/contacts.htm>. If files are larger than 10mb, materials may be placed on the NPDES Stormwater ftp site at: ftp://ftp.dep.state.fl.us/pub/NPDES_Stormwater/. After uploading the ANNUAL REPORT files, an email must be sent to the MS4 coordinator or the NPDES program administrator notifying them the report is ready for downloading
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below**

SECTION I. BACKGROUND INFORMATION

A.	Permittee Name: CITY OF VENICE		
B.	Permit Name: Sarasota County Municipal Separate Storm Sewer System		
C.	Permit Number: FLS000004-004 (Cycle 4)		
D.	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input checked="" type="checkbox"/> Year 3 <input type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
E.	Reporting Time Period (month/year): JANUARY/ 2016 through DECEMBER / 2016		
F.	Name of the Responsible Authority: Edward LaVallee		
	Title: City Manager		
	Mailing Address: 401 W. Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: 941-882-7399		Fax Number: 941-480-3031
	E-mail Address: ELavallee@venicegov.com		
G.	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): John Monville		
	Title: Stormwater Engineer		
	Department: Engineering		
	Mailing Address: 401 W. Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: 941-882-7413		Fax Number: 941-480-3031
E-mail Address: JMonville@venicegov.com			

SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)

A.	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
B.	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none):0 (Does this number include non-major outfalls? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable)
C.	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

SECTION III. MONITORING PROGRAM

A.	Provide a brief statement as to the status of monitoring plan implementation: <i>The City of Venice participates in "The Monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES permit No. FL S000004" which was approved by FDEP on March 3rd, 2008. Sarasota County implements the countywide monitoring plan, which includes the City of Venice sites. Please see the Sarasota County Annual Report for the monitoring information.</i>
B.	Provide a brief discussion of the monitoring results to date: <i>See attachment # 1</i>
C.	Attach a monitoring data summary, as required by the permit: <i>See attachment # 1</i>

SECTION IV. FISCAL ANALYSIS

A.	Total expenditures for the NPDES stormwater management program for the current reporting year: \$548,687.00 <i>DEP Note: If program resources have decreased from the previous year, attach a discussion of the impacts on the implementation of the SWMP as per Part II.F of the permit.</i>
B.	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$921,160.00

SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

Attached	N/A	***DEP Note: Please complete Checklists A & B at the end of the tailored form.***
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

DO NOT SUBMIT ANY OTHER MATERIALS
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)


SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE

The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): Edward LaVallee

Title: City Manager

Signature:  Date: 6 / 8 / 2017

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SECTION VII. STORMWATER MANAGEMENT PROGRAM SWMP SUMMARY TABLE									
A.	B.	C.					D.	E.	F.
Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments
Part III.A.1	Part III.A.1: Structural Control and Stormwater Collection Systems Operation								
	Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee, including, at a minimum, all of the types of control structures listed in Table II.A.1.a of the permit. Report the current known inventory.	Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments
		Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained			
	Dry Retention Systems	5	Inspection Schedule: New Systems (NS) = Annually. Existing Systems (Ex.) = Once every 3 years		Maintenance: As Needed				Per the SOP: 6 additional systems are maintained and inspected by the County, under 2011 Interlocal Agreement.
	City Hall (Ex.)		34	100	32	100	Inspection doc	John Monville	Includes inspection from COV mowing logs & Wilhelm Bros. contract
	Fire Station # 2 (Ex.)		35	100	37	100	Inspection doc	John Monville	
	Graser Park (Ex.)		32	100	30	100	Inspection doc	John Monville	
	Seaboard Ave. Industrial Area (Ex.)		41	100	37	100	Inspection doc	John Monville	
	Police Station (Ex.)		10	100	36	100	Inspection doc	John Monville; Wilhelm Brothers	
	Grass Treatment Swales (Dry)	1	Inspection Schedule: New Systems (NS) = Annually. Existing Systems (Ex.) = Once every 3 years		Maintenance: As Needed				
Laurel Ave / Cypress Ave (Ex.)		2	100	0	100	Inspection doc	John Monville		

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			Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained			
Part III.A.1	Wet Detention Systems		3	Inspection Schedule: New Systems (NS) = Annually. Existing Systems (EX) = Once every 3 years		Maintenance: As Needed			Per the SOP: 1 additional system is maintained and inspected by the County, under 2011 Interlocal Agreement.	
		Water Plant Pond (Ex.)		55	100	10	100	Inspection Doc; Invoices from The Lake Doctors Inc.	John Monville; The Lake Doctors	
		Ruscelletto Pond (Ex.)		80	100	91	100	Inspection Doc, Invoices. COV mowing logs	John Monville, Aquatic Systems Inc., COV Mowing	
		Fire Station #3 (Ex.)		2	100	35	100	Inspection Doc	John Monville; Wilhelm Brothers	Mowing by Wilhelm Brothers
		Pollution Control Boxes (e.g. Baffle Boxes, CDS units, Hydrodynamic Separators, Catch Basin Inserts etc.,)	3	Inspection Schedule: Quarterly		Maintenance: As Needed				
		Alhambra CDS Box (Ex.)		6	100	2	100	Inspection Doc., Invoice # 14773	John Monville, DeJonge Excavating	Mechanical maintenance by Innovative
		Osprey Ditch Baffle Box (Ex.)		6	100	2	100			
		Bella Costa Baffle Box (Ex.)		5	100	1	100			

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed				Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.1	Stormwater Pump Stations	3	Inspection Schedule: Semi-annually		Maintenance: As Needed				
	# 1 - Outfall 1 (Ex.)		21	100	3	100	Invoice# 16-013-041, 16-013-008; Stormwater Recording Log	Innovative Contractors; COV Engineering Dept.	
	#2 - Outfall 2 (Ex.)		24	100	2	100			
	#3 - West Gate Dr. (Ex.)		64	100	2	100			Inspection Doc., Invoice # 16-013-041, 16-013-008
	Major Stormwater Outfall	16	Inspection Schedule: Annually		Maintenance: As Needed				
	Outfall 1		6	100	0	100	COV Inspection Doc.; COV Stormwater Inspection Form	John Monville - COV. Eng. Dept	Maintenance by COV Eng. Dept. John Monville, Ryan Burns and Stormwater Crew
	Outfall 2		60	100	0	100			
	Outfall 4		2	100	0	100			
	Outfall 5 (Flamingo Ditch)		74	100	6	100			
	Outfall 7		4	100	1	100			
	Outfall 8 (Deertown Gulley)		19	100	3	100			
	Outfall 10		2	100	2	100			
	Outfall 1400		3	100	0	100			
	Outfall 1700		1	100	0	100			
	Outfall 1800		1	100	0	100			
	Outfall 2001		1	100	0	100			
	Outfall 2301		2	100	0	100			
	Outfall 11180		2	100	0	100			
	Outfall 11831		2	100	0	100			
	Outfall 11200		2	100	0	100			
Outfall 11213	2		100	0	100				

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed					Documentation / Record	Entity Performing the Activity	Comments	
		Total Number of Structures	Number of Inspections	Percentage Inspected	Number of Maintenance Activities	Percentage Maintained				
Part III.A.1	Weirs, Channel Control Structures, or Other Control Structures associated with Stormwater Structural controls. (Inspection schedule: 10% per annum)	8	91	100	105	100	Stormwater Inspection logs	COV Eng. Dept - Jeff Hackett	Wet Detention systems & 5 ponds. (Excludes County maintained)	
	Inlets. (Inspection schedule: 10% per annum)	1153	719	100	214	100	Stormwater Inspection Logs; DeJonge Invoice # 14690; J Monville email - Envirowaste	Jeff Hackett; DeJonge Excavating; Envirowaste		
	Culverts and Pipes (miles) (Inspection schedule: 10% per annum) (Maintenance schedule: as needed)	25	14	56	5	20	Stormwater Inspection Forms; Invoice # 21610013; Invoice # 21607040; Email dated 11/5/16 from J Clinch to P. Matero; GML Coatings invoice # 76024-01. DeJonge Invoices # 14690, 14755, 14652; COV PW Mowing Logs; J Monville email - Envirowaste	Jeff Hackett; Sewer Viewer; Public Works. GML; DeJonge Excavating; Envirowaste		

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SECTION VII. STORMWATER MANAGEMENT PROGRAM SWMP SUMMARY TABLE											
A.	B.			C.				D.	E.	F.	
Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity			Number of Activities Performed				Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.1	Swales / Ditches Large Ditch R = Residential Ditch			L = 9	Inspection Schedule: Residential (R): 10% per annum Larger ditches (L): Quarterly		Maintenance: As Needed				
	Osprey Ditch (L)				15	100	8	100	Invoices	Rick Richards Inc.,	
	Roberts St.(R)			38	100	37	100	Inspection Doc; Stormwater Inspection Forms; Bid Form Addendum 2 Revision	John Monville; Jeff Hackett	COV Public Works Dept. also inspects during regular mowing schedule	
	Cooper St.(R)			31	100	30	100				
	Cockrill St.(R)			31	100	30	100				
	Bellagio(L)			12	100	12	100				
	Ridgewood Ave.(L)			31	100	30	100				
	Wellfield Ditch(L)			11	100	1	100				
	Heritage Health Care(L)			36	100	35	100				
ATTACH explanation if any of the minimum inspection frequencies in Table II.A.1.a were not met											
Part III.A.2	Part III.A.2: Areas of New Development and Significant Redevelopment										
	Report the number of significant redevelopment projects reviewed by the permittee for post-development stormwater considerations. Report the number of new development projects reviewed under Part III.A.9.a										
	Number of significant redevelopment projects reviewed Redvelopment = 4 New Development = 7							11	Email, J Clinch-J Monville 5/19/2017	COV Engineering Dept./Stormwater Division.	
Year 2 ONLY: Attach the summary report of the review activity								2016 = Year 3. Summary report not needed.			

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SECTION VII. STORMWATER MANAGEMENT PROGRAM SWMP SUMMARY TABLE						
A.	B.	C.	D.	E.	F.	
Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.3	Part III.A.3: Roadways					
	Annually review (and revise, as needed) and implement the permittee's written procedures for the litter control program(s) for public streets, roads, and highways, including rights-of-way, employed within the permittee's jurisdictional area and properly dispose of collected material. Implement the program on a monthly, or on an as needed, basis. Report on the litter control program, including the frequency of litter collection, an estimate of the total number of road miles cleaned or amount of area covered by the activities, and an estimate of the quantity of litter collected.		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PERMITTEE Litter Control Program: Frequency of litter collection		156	Email: Skip Pettit to John Monville 4/26/2017	COV Public Works (Trash cans)	
	PERMITTEE Litter Control Program: Estimated amount of area maintained (miles)		27			
	PERMITTEE Litter Control Program: Estimated amount of litter collected (lbs)		128,750			
	If an Adopt-A-Road or similar program is implemented, report the total number of road miles cleaned and an estimate of the quantity of litter collected.					
	Trash Pick-up Events: Total Square Feet cleaned		36,000	Email: Lamont Andrews to John Monville, 4/3/2017	Monthly clean up by The Lions Club of Venice	
			1,913	Email: Corky Dalton to John Monville, 4/4/2017	Keep Venice Beautiful	
			2,203,584	Email: Richard Appell to John Monville, 4/3/2017	Suncoast BBQ Bash	
			2 miles	Email: W Crisp to J Monville 2/3/2017	Keep Sarasota County Beautiful	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.3	Trash Pick-up Events: Estimated amount of litter collected (lbs)	3,004	Email: Lamont Andrews to John Monville, 4/3/2017	Monthly clean up by the Lions Club of Venice		
		11,749	Email: Corky Dalton to John Monville, 4/4/2017	Keep Venice Beautiful		
		14,540	Email: Richard Appell to John Monville, 4/3/2017	Suncoast BBQ Bash		
		70	Email: W Crisp to J Monville 2/3/2017	Keep Sarasota County Beautiful		Great American Cleanup; iLberty Litter Cleanup; International Coastal Cleanup
	Adopt-A-Road Program: Total Miles cleaned	10	Email:W.Crisp-J Monville 2/3/2017	Keep sarasota Beautiful		
	Adopt-A-Road Program: Estimated amount of litter collected (lbs)	2,135	Email:W.Crisp-J Monville 2/3/2017	Keep sarasota Beautiful		
	Report on the street sweeping program, including the frequency of the sweeping, total miles swept, an estimate of the quantity of sweepings collected, and the total nitrogen (TN) and total phosphorus (TP) loadings that were removed by the collection of sweepings.					
	Frequency of street sweeping	(4 times / week) * 50 weeks	Mileage route and Sweeping logs	COV Public Works		
	Total miles swept (per year)	4,097	Mileage route and Sweeping logs	COV Public Works		
	Estimated quantity of sweeping material collected (lbs)	724,480	Receipts	Sarasota County Solid Waste Disposal Complex		
Total nitrogen loadings removed (pounds)	Total = 1438			COV Eng. Dept. / Stormwater Division		
	Sweeping = 404	Calculated using FSA/Bateman Assessment Tool				
	CB = 354 BMP = 680				Calculations based on dry weight. CB = Catch Basin cleaning. BMP = Water Plant Pond cleaning	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.3	Total phosphorus loadings removed (pounds)	Total = 752	Calculated using FSA/Bateman Assessment Tool	COV Eng. Dept. / Stormwater Division	Calculations based on dry weight. CB = Catch Basin cleaning. BMP = Water Plant Pond cleaning
		Sweeping = 259			
		CB = 217			
		BMP = 276			
	Annually review (and revise, as needed) and implement the permittee's written standard practices to reduce the pollutants in stormwater runoff from areas associated with road repair and maintenance, and from permittee-owned or operated equipment yards and maintenance shops that support road maintenance activities. Report the number of applicable facilities and the number of inspections conducted for each facility				
	Name of facility #1: Public Works Yard	1	Stormwater Inspection Log	John Monville	
	Name of facility #2: Sanitation Storage Yard	1	Stormwater Inspection Log	John Monville	
Part III.A.4	Part III.A.4: Flood Control Projects				
	Report the total number of flood control projects that were constructed by the permittee during the reporting period and the number of those projects that did NOT include stormwater treatment. The permittee shall provide a list of the projects where stormwater	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Flood control projects completed during the reporting period	6	COV PO#041243	DeJonge; Kuxhausen	Laguna Bayshore Drainage Project, Ponce De Leon Pocket Park, Wellfield Booster Station Drainage, Wellfield Drainage Project, Water Plant Pond De-mucking, Police Station Ditch

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.4	Flood control projects completed during the reporting period that did not include stormwater treatment	0				
	ATTACH a list of the flood control projects that did not include stormwater treatment and an explanation for each of why it did not.					
	Stormwater retrofit projects planned	0				
	Stormwater retrofit projects under construction during the reporting period	0				
	Stormwater retrofit projects completed during the reporting period	0				
Part III.A.5	Part III.A.5: Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit					
	Annually review (and revise, as needed) and implement the permittee's written procedures for inspections and the implementation of measures to control discharges from the following facilities that are not otherwise covered by an NPDES stormwater permit:					
	<ul style="list-style-type: none"> ● Operating Municipal landfills; ● Municipal waste transfer stations; ● Municipal waste fleet maintenance facilities; and ● Any other municipal waste treatment, waste storage, and waste disposal facilities. 					
	Report the number of applicable facilities and the number of the inspections conducted for each facility.					
			Number of Inspections	Documentation / Record	Entity Performing the Activity	Comments
	Name of facility #1: Public Works Yard		1	COV Stormwater Inspection Log	John Monville	
	Name of facility #2: Sanitation Storage Yard		1	COV Stormwater Inspection Log	John Monville	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.6	Part III.A.6: Pesticides, Herbicides, and Fertilizer Application					
	Continue to require proper certification and licensing by the Florida Department of Agriculture and Consumer Services (FDACS) for all applicators contracted to apply pesticides, herbicides, or fertilizers on permittee-owned property, as well as any permittee personnel employed in the application of these products. Report the number of permittee personnel applicators and contracted commercial applicators of pesticides and herbicides who are FDACS certified / licensed. Report the number of permittee personnel and contractors who have been trained through the Green Industry BMP Program, and the number of contracted commercial applicators of fertilizer who are FDACS certified / licensed.		Number of Applicators	Documentation / Record	Entity Performing the Activity	Comments
	PERSONNEL: Florida Department of Agriculture and Consumer Services (FDACS) certified applicators of pesticides and herbicides		2	Lawn & Ornamental Certificate	FDAC	Warren Petitt, David Marra
	CONTRACTORS: FDACS certified / licensed applicators of pesticides and herbicides		15	FDAC certificate	FDAC	Lake Doctor's (1); Gardenmasters (3); Aquatic Systems (9) Wilhelm Brothers (2)
	PERSONNEL: FDACS certified / licensed applicators of fertilizer		3	Certificates: FDAC; Florida Green Industries	FDAC; Florida Green Industries	Warren Petitt, David Marra, John Parrish
	CONTRACTORS: FDACS certified / licensed applicators of fertilizer		2	Certificate	FDAC	Michael Juchnowicz; Wilhelm Brothers
	Pursuant to SB 2080 (2009), all local governments are encouraged to adopt a Florida-friendly Landscaping Ordinance similar to the one set forth in the document "Florida-friendly Guidance Models for Ordinances, Covenants and Restrictions." If the broader Florida-friendly ordinance described above is not adopted, then all local governments within the watershed of a nutrient-impaired water body shall adopt the Department's Model Ordinance for Florida-Friendly Fertilizer Use on Urban Landscapes pursuant to SB 494 (2009) or an ordinance that includes all of the requirements set forth in the Model Ordinance. The ordinance shall be adopted within 24 months of the date of permit issuance. Provide a copy of the adopted ordinance with the subsequent Year 1 or Year 2 Annual Report.					
Year 1 or Year 2 ONLY: Attach copy of adopted Florida-friendly ordinance. 2016 report is Year 3			City of Venice, Ordinance 2009-07			

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.6	Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable). Activities performed under the Florida Yards and Neighborhoods (FYN) program should only be reported if the permittee is contributing funding towards the FYN staff and program within its jurisdiction.	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	FYN PROGRAM FUNDING: Permittee Provides Funding? Yes No Amount of Funding = \$N/A				
	Estimated percentage of the population reached by the activities in total	73	COV SWMP Part III.A.7.f	Eng. Dept / Stormwater Division, & Public Works	Calculated using COV SWMP Part III.A.7.f and email 4/19/2016 Susan Carpenter to John Monville
	Brochures/Flyers/Fact sheets distributed	9,757	Email from Michelle Newman, dated 12/5/16	COV Finance Dept. Utility Mailing	NPDES Flyer: Understanding Stormwater and the Environment
	FYN: Brochure/Flyers/Fact sheets distributed	NA		FYN	
	Neighborhood presentations: Number conducted	1	Emails	Engineering Dept.	Country Club Estates
	FYN: Neighborhood presentations: Number of participants	NA		FYN	
	FYN: Neighborhood presentations: Number conducted	NA		FYN	
	Neighborhood presentations: Number of participants	65	Emails	Engineering Dept.	Country Club Estates
	Newspapers & newsletters: Number of articles/notices published	11	City E-News: FB	Lorraine Anderson	COV Public Information Officer
Newsletters: Number of newsletters distributed	22,054	City E-News: FB	Lorraine Anderson	COV Public Information Officer	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.6	Public displays (e.g., kiosks, storyboards, posters, etc.)	248	Storm Inlet Markers	Volunteers from Venice Presbyterian Church	Project with Venice Presbyterian Church
		365	Flyer: "Understanding Stormwater and the Environment"	Eng. Dept.	Brochure available in racks on the wall adjacent to Bldg. Dept., and in the Eng. Dept.
	FYN: Public displays (e.g., kiosks, storyboards, posters, etc.)	NA		FYN	
	Radio or television Public Service Announcements (PSAs)	0			
	FYN: Radio or television Public Service Announcements (PSAs)	NA			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	FYN: School presentations: Number conducted	NA			
	FYN: School presentations: Number of participants	NA			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	FYN: Seminars/Workshops: Number conducted	NA			
	FYN: Seminars/Workshops: Number of participants	NA			
	Special events: Number conducted	1			
	Special events: Number of participants	300			
	FYN: Special events: Number conducted	NA			
	FYN: Special events: Number of participants	NA			
	NPDES Survey: Number distributed	1138	Constant Contact mailing, Oct 2016	City Manager's Dept.	Emailed to E-newsletter recipients
		65	HOA Presentation: County Club Estates	Eng. Dept	HOA Presentation: County Club Estates

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Part III.A.6	NPDES Survey: Number of responses received	223	NPDES Survey results, 2016	IT Dept. & Eng. Dept		
	Web Site: Number of hits / visitors to the stormwater-related pages	Not known	Email JBolen-GCarney 5/27/16. Reiterated verbally 2017	IT Dept.	Active website with NPDES links, but no counter.	
Part III.A.7.a	Part III.A.7.a: Illicit Discharges and Improper Disposal - Inspections, Ordinances, and Enforcement Measures					
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.					
	ATTACH a report on any amendments to the applicable legal authority	N/A	Current legal authority is strong & did not need updating			
Part III.A.7.b	Part III.A.7.b: No section on the report					
Part III.A.7.c	Part III.A.7.c: Illicit Discharges and Improper Disposal - Investigation of Suspected Illicit Discharges and/or Improper Disposal					
	Where applicable, strengthen the legal authority to conduct inspections, conduct monitoring, control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders. Report amendments, as needed.		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Proactive inspections for suspected illicit discharges / connections / dumping		8	Stormwater Inspection Form; Email from James Clinch to Paul Iannelli; Email James Clinch to Judy Gamel	John Monville James Clinch Jeff Hackett	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
Part III.A.7.c	Illicit discharges / connections / dumping found during a proactive inspection	0	Stormwater Inspection Form; Email from James Clinch to Paul Iannelli; Email James Clinch to Judy Gamel	John Monville James Clinch	
	Notices of Deficiency / Notices of Violation (NOVs) issued for illicit discharges / connections / dumping	0			
	Fines issued for illicit discharges / connections / dumping found during a proactive inspection	0			
	Annually review (and revise, as needed) and implement the permittee's written procedures to conduct reactive investigations to identify and eliminate the source(s) of illicit discharges, illicit connections or improper disposal to the MS4, based on reports received from permittee personnel, contractors, citizens, or other entities regarding suspected illicit activity. Report on the reactive investigation program as it relates to responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit activities found, and the number and type of enforcement actions taken.	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Reports of suspected illicit connections / discharges / dumping received	4	Stormwater Inspection Form; Email from James Clinch to Paul Iannelli; Email James Clinch to Judy Gamel	John Monville James Clinch	
Reactive investigations of reports of suspected illicit discharges/ connections / dumping	4	Stormwater Inspection Form; Email from James Clinch to Paul Iannelli; Email James Clinch to Judy Gamel	John Monville James Clinch		

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity		Number of Activities Performed		Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.7.c	Illicit discharges / connections / dumping found during a reactive investigation		1		Stormwater Inspection Form; Email from James Clinch to Paul Iannelli; Email James Clinch to Judy Gamel	John Monville James Clinch		
	Notices of Deficiency / Notices of Violation (NOVs) issued for illicit discharges / connections / dumping		0					
	Fines issued for illicit discharges / connections / dumping found during a reactive investigation		0					
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).		Initial Training	Refresher Training		Documentation / Record	Entity Performing the Activity	Comments
	Personnel Trained		0	6		Lunch & Learn 3/1/16	James Clinch, COV Eng. Dept.	
	Contractors Trained		7	27		Pre-Con Meetings, FSA Certificates	COV Eng. Dept, FSA	
		46	0		Pre-Con Meetings	COV Eng. Dept		
Part III.A.7.d	Part III.A.7.d: Illicit Discharges and Improper Disposal - Spill Prevention and Response							
	Annually review (and revise, as needed) and implement the permittee's written spill-prevention/spill-response plan and procedures to prevent, contain, and respond to spills that discharge into the MS4. Report on the spill prevention and response activities, including the number of spills addressed.			Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed			Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.7.d	Hazardous and non-hazardous material spills responded to	23			Email from Shawn Carvey to John Monville, 4/24/16	COV Fire Dept.		
	During Year 1 of the permit, develop and implement a written plan for the training of all appropriate permittee personnel (including field crews, firefighters, fleet maintenance staff and inspectors) and contractors on proper spill prevention, containment, and response techniques and procedures. Refresher training shall be provided annually. Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).							
	Report the type of training activities, and the number of permittee personnel and contractors trained (both in-house and outside training).		Initial Training	Refresher Training		Documentation / Record	Entity Performing the Activity	Comments
	Personnel Trained		0	6		Lunch & Learn 3/1/16	COV Eng. Dept	
			7	24		Pre-Con meetings	COV Eng. Dept	
0			39	Email from Shawn Carvey to John Monville, 4/24/16		COV Fire Dept.		
Contractors Trained		46	0	Pre-Con meetings	COV Eng. Dept./Stormwater Division.			

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.7.e	Part III.A.7.e: Illicit Discharges and Improper Disposal - Public Reporting					
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the public reporting of suspected illicit discharges and improper disposal of materials, including the type and number of activities conducted, the type and number of materials distributed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Estimated percentage of the population reached by the activities in total		73%	COV SWMP Part III.A.7.f	Eng. Dept / Stormwater Division, & COV Public Works	Calculated using COV SWMP Part III.A.7.f
	Brochures/Flyers/Fact sheets distributed		9,757	Email from Michelle Newman, dated 12/5/2016	COV Finance Dept. Utility Mailing	NPDES flyer: Understanding Stormwater and the Environment
	Neighborhood presentations: Number conducted		1	Emails	COV Eng. Dept	Country Club Estates
	Neighborhood presentations: Number of participants		65	Emails	COV Eng. Dept	Country Club Estates
	Newspapers & newsletters: Number of articles/notices published		11	City E-News: FB	Lorraine Anderson	COV Public Information Officer
	Newsletters: Number of newsletters distributed		22054	City E-News: FB	Lorraine Anderson	COV Public Information Officer

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Part III.A.7.e	Public displays (e.g., kiosks, storyboards, posters, etc.)	248	Storm inlet markers	Volunteers from Venice Presbyterian Church	Project with Venice Presbyterian Church
		365	Flyer: "Understanding Stormwater and the Environment"	Eng. Dept	Brochure available on rack on the wall adjacent to COV Bldg. Dept & in the COV Eng. Dept.
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	1	Email: Bob Moroni to John Monville, 4/4/2017	COV Public Works	Tire Drop-off day
		1	Florida Neighborhoods Conference flyer, 10/13/2016	Sarasota County; COV Eng. Dept	
		4	Email: Bob Moroni to John Monville, 4/4/2017	COV Public Works	Automation Start up: Waterford, Willow Chase, Sawgrass, VGRC

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Part III.A.7.e	Special events: Number of participants	10	Email: Bob Moroni to John Monville, 4/4/2017	COV Public Works	Tire Drop-off day
		300	Florida Neighborhoods Conference, 10/13/2016	Sarasota County; COV Eng. Dept	
		2700	Email: Bob Moroni to John Monville, 4/4/2017	COV Public Works	Automation Start up: Waterford, Willow Chase, Sawgrass, VGRC
	NPDES Survey: Number distributed	1,138	Constant Contact Mailing, Oct 2016	City Manager's Dept.	Emailed to COV E-newsletter recipients
		65	HOA Presentation: County Club Estates	COV Eng. Dept.	HOA Presentation: County Club Estates
	NPDES Survey: Number of responses received	223	NPDES Survey results, 2016	COV IT & Eng. Depts.	
	Web Site: Number of visitors to the stormwater-related pages	Not known	Email JBolen-GCarney 5/27/16. Reiterated verbally 2017	COV IT Dept.	Active website with NPDES links, but no counter.

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Part III.A.7.f	Part III.A.7.f: Illicit Discharges and Improper Disposal - Oils, Toxics, and Household Hazardous Waste Control					
	During Year 1 of the permit, develop and implement a written public education and outreach program plan to encourage the proper use and disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid batteries. Report on the public education and outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction to encourage the proper use and disposal of oils, toxics, and household hazardous waste, including the type and number of activities conducted, the type and number of materials distributed, the amount of waste collected / recycled / properly disposed, the percentage of the population reached by the activities in total, and the number of Web site visits (if applicable).		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Estimated percentage of the population reached by the activities in total		73%	COV SWMP Part III.A.7.f	COV Eng. Dept / Stormwater Division, & COV Public Works	Calculated using COV SWMP Part III.A.7.f and email 4/19/2016 Susan Carpenter to John Monville
	Brochures/Flyers/Fact sheets distributed		12,454	Utility mailing; Public Works Automation	COV Finance Dept	NPDES Flyer: Understanding Stormwater and the Environment; FB messages; Public Works automation outreach
	Neighborhood presentations: Number conducted		1	Emails	COV Eng. Dept	HOA: Country Club Estates
	Neighborhood presentations: Number of participants		65	Emails	COV Eng. Dept	HOA: Country Club Estates
	Newspapers & newsletters: Number of articles/notices published		11	City E-News; FB	Lorraine Anderson	COV Public Information Officer

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Part III.A.7.f	Newsletters: Number of newsletters distributed	22054	City E-News; FB	Lorraine Anderson	COV Public Information Officer
	Public displays (e.g., kiosks, storyboards, posters, etc.)	248	Storm inlet markers	Volunteers from Venice Presbyterian Church	Project with Venice Presbyterian church
		365	Flyer: Understanding Stormwater and the Environment"	COV Eng. Dept	Brochure available on rack on the wall adjacent to building Dept. and in the Engineering Dept.
	Radio or television Public Service Announcements (PSAs)	0			
	School presentations: Number conducted	0			
	School presentations: Number of participants	0			
	Seminars/Workshops: Number conducted	0			
	Seminars/Workshops: Number of participants	0			
	Special events: Number conducted	1	Email: Bob Moroni to John Monville, 4/42017	COV Public Works	Tire Drop-off day
		1	Florida Neighborhoods Conference flyer, 10/13/2016	Sarasota County; COV Eng. Dept	
		4	Email: Bob Moroni to John Monville, 4/42017	COV Public Works	Automation Start up: Waterford, Willow Chase, Sawgrass, VGRC

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Part III.A.7.f	Special events: Number of participants	10	Email: Bob Moroni to John Monville, 4/42017	COV Public Works	Tire Drop-off day
		300	Florda Neighborhoods Conference, 10/13/2016	Sarasota County; COV Eng. Dept	
		2700	Email: Bob Moroni to John Monville, 4/42017	COV Public Works	Automation Start up: Waterford, Willow Chase, Sawgrass, VGRC
	Storm sewer inlets newly marked/replaced	227	Inlet marking project maps	Volunteers from Venice Presbyterian Church	Project with Venice Presbyterian church
	NPDES Survey: Number Distributed	1,138	Constant Contact Mailing, Oct 2016	Lorraine Anderson	Emailed to E-newsletter recipients
		65	HOA Presentation: County Club Estates	COV Eng. Dept.	HOA Presentation: Country Cub Estates
	NPDES Survey: Number Responses Received	223	NPDES Survey results, 2016	COV IT & Eng. Depts.	
Web Site: Number of visitors to the stormwater-related pages	Not known	Email JBolen-GCarney 5/27/16. Reiterated verbally 2017	COV IT Dept.	Active website with NPDES links, but no counter.	

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Permit Citation / SWMP Element	Permit Requirements / Quantifiable SWMP Activity	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments	
Part III.A.7.g	Part III.A.7.g: Illicit Discharges and Improper Disposal - Limitation of Sanitary Sewer Seepage					
	Annually review (and revise, as needed) and implement the permittee's written procedures to reduce or eliminate sanitary wastewater contamination into the MS4, including discharges to the MS4 from sanitary sewer overflows (SSOs) and from inflow / infiltration from collection / transmission systems and/or septic tank systems. Advise the appropriate utility owner of a violation if constituents common to wastewater contamination are discovered in the MS4. Report on the type and number of activities undertaken to reduce or eliminate SSOs and inflow/ infiltration, the number of SSOs or inflow / infiltration incidents found and the number resolved, and the name of the owner of the sanitary sewer system within the permittee's jurisdiction.		Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary Sewer Pipe inspected for infiltration (Lf)	44,300	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary Sewer Pipe sealed, lined and /or replaced (Lf)	400	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Activity to reduce/eliminate SSOs and inflow / infiltration: Sanitary Sewer lines breaks repaired	4	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Activity to reduce/eliminate SSOs and inflow / infiltration: Septic systems removed	3	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Activity to reduce/eliminate SSOs and inflow / infiltration: Emergency generator added	2	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	SSO incidents discovered	9	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	SSO incidents resolved	9	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Inflow / infiltration incidents discovered	4	Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		

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Part III.A.7.g	Inflow / infiltration incidents resolved		4		Email: James Healy to John Monville, 4/3/2017	COV Utilities Dept.		
	Name of owner of the sanitary sewer system		City of Venice Utilities Dept.					
Part III.A.8.a	Part III.A.8.a: Industrial and High-Risk Runoff - Identification of Priorities and Procedures for Inspections							
	<p>Continue to maintain an up-to-date inventory of all existing high risk facilities discharging into the permittee's MS4. The inventory shall identify the outfall and surface water body into which each high risk facility discharges. For the purposes of this permit, high risk facilities include:</p> <ul style="list-style-type: none"> • Operating municipal landfills; • Hazardous waste treatment, storage, disposal and recovery facilities; • Facilities that are subject to EPCRA Title III, Section 313 (also known as the Toxics Release Inventory (TRI) maintained by the U.S. EPA); and • Any other industrial or commercial discharge that the permittee determines is contributing a substantial pollutant loading to the permittee's MS4. This could include facilities identified through the proactive inspection program as per Part III.A.7.c of the permit. <p>Report on the high risk facilities inventory, including the type and total number of high risk facilities and the number of facilities newly added each year. If a permittee relies on Sarasota County to conduct these activities on its behalf, the permittee shall obtain (and, upon request, Sarasota County shall make available) the necessary annual report information from the County.</p>							
			For Violations discovered during a high risk inspection					
		Number of Facilities	Number of Inspections	Fines issued	Notices of Violations (NOVs) / Warning letters / citations issued	Documentation / Record	Entity Performing the Activity	Comments
	Total high risk facilities:	3	3	0	0	Stormwater Inspection Form	COV Eng. Dept / Stormwater Division	
	Titan Concrete, Ajax Asphalt, Preferred Materials							
	New high risk facilities added to the inventory during the current reporting period	0						
	Operating municipal landfills	0						
	Hazardous waste treatment, storage, disposal and recovery (HWTSDR) facilities	0						

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Part III.A.8.a	EPCRA Title III, Section 313 facilities (that are not landfills or HWTSDR facilities)	1	0	0	0			Titan Concrete. No inspection in 2016. Inspected 2017	
	Facilities determined as high risk by the permittee through the proactive inspections as per Part III.A.7.c	0							
	Other facilities determined as high risk by the permittee (that are not facilities identified through the proactive inspections)	2	2	0	0	COV Stormwater Inspection Log	John Monville	Ajax Asphalt, Preferred Materials	
Part III.A.8.b	Part III.A.8.b: Industrial and High-Risk Runoff - Monitoring for High Risk Industries								
	Sampling of the discharge to the stormwater system may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR 122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring. Report the number of high risk facilities sampled.					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	High risk facilities sampled					0			
Part III.A.9.a	Part III.A.9.a: Construction Site Runoff - Site Planning and Non-Structural and Structural Best Management Practices								
	Continue to implement the local codes or land development regulations and the written pre-construction site plan review procedures that require the use and maintenance of appropriate structural and non-structural erosion and sedimentation controls during construction to reduce the discharge of pollutants to the MS4. Report the number of permittee and private pre-construction site plans reviewed for stormwater, erosion, and sedimentation controls, and the number approved.					Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PERMITTEE SITES: Construction site plans reviewed					5	COV Eng. Files	COV Eng. Dept.	COV designed, and monitored for construction
	PERMITTEE SITES: Construction site plans approved					5	COV Eng. Files	COV Eng. Dept.	
	PRIVATE SITES: Construction site plans reviewed					11	Email: Cathy Dubre to John Monville, 4/3/2017	COV Eng. Dept.	

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Part III.A.9.a	PRIVATE SITES: Construction site plans approved	11	Email: Cathy Dubre to John Monville, 4/3/2017	COV. Eng. Dept./ Stormwater Division	
	Annually review (and revise, as needed) and implement the permittee's written procedures to notify all new development / redevelopment permit applicants of the need to obtain all required stormwater permits. Report the number of new development/redevelopment permit applicants notified of the ERP and CGP, and the number of applicants who confirmed ERP and CGP coverage.	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	Notified of ERP stormwater permit requirements	17	Pre-Construction Meetings	COV Eng. Dept	
	Confirmed ERP coverage	17			
	Notified of CGP stormwater permit requirements	17			
Confirmed CGP coverage	17				
Part III.A.9.b	Part III.A.9.b: Construction Site Runoff - Inspection and Enforcement				
	As an attachment to the Year 1 Annual Report, the permittee shall submit a written plan that details the standard operating procedures for implementation of the stormwater, erosion and sedimentation inspection program for construction sites discharging stormwater to the MS4. The permittee shall implement the plan for inspecting construction sites <u>immediately upon written approval by the Department</u> . Prior to Department approval, the permittee shall continue to perform inspections in accordance with its previously developed construction site inspection procedures. Report on the inspection program for privately-operated and permittee-operated construction sites, including the number of active construction sites during the reporting year, the number of inspections of active construction sites, the percentage of active construction sites inspected, and the number and type of enforcement actions / referrals taken.	Number of Activities Performed	Documentation / Record	Entity Performing the Activity	Comments
	PERMITTEE SITES: Active construction sites	7	Construction Site Stormwater Inspection Logs	COV Eng. Dept. Stormwater division	Ryan Burns Jeff Hackett
	PERMITTEE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	163	Construction Site Stormwater Inspection Logs		Ryan Burns Jeff Hackett
	PERMITTEE SITES: Percentage of active construction sites inspected	100	Construction Site Stormwater Inspection Logs		Ryan Burns Jeff Hackett

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Part III.A.9.b	PRIVATE SITES: Active construction sites	16	Construction Site Stormwater Inspection Logs	COV Eng. Dept. / Stormwater division	Ryan Burns Jeff Hackett
	PRIVATE SITES: Inspections of active construction sites for proper stormwater, erosion and sedimentation BMPs	812	Construction Site Stormwater Inspection Logs		Ryan Burns Jeff Hackett
	PRIVATE SITES: Percentage of active construction sites inspected	100	Construction Site Stormwater Inspection Logs		Ryan Burns Jeff Hackett
	Notices of Violation (NOVs) / warning letters / citations issued	2	Letters from COV Code Enforcement		Crushit; 700 Gene Green Rd.
	Stop Work Orders issued	0			
	Fines issued		0	Stormwater Inspection logs	COV Eng. Dept. / Stormwater division

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Part III.A.9.c	Part III.A.9.c: Construction Site Runoff - Site Operator Training							
	During Year 1 of the permit, develop and implement a written plan for stormwater training / outreach for construction site plan reviewers, site inspectors and site operators. Provide training for permittee personnel (employed by or under contract with the permittee) involved in the site plan review, inspection or construction of stormwater management, erosion, and sedimentation controls. Also provide training for private construction site operators. All permittee inspectors (employed by <u>or under contract</u> with the permittee) of construction sites shall be certified through the Florida Stormwater, Erosion and Sedimentation Control Inspector Training program, or an equivalent program approved by the Department. Refresher training shall be provided annually. Report the type of training activities, the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private construction site operators trained by the permittee.							
		Certification Training	Initial Training (non-certification)	Refresher Training		Documentation / Record	Entity Performing the Activity	Comments
	Permittee construction site inspectors	0	7	69		Pre-Con meetings; Lunch & Learn 3/1/16; City of Venice Training on NPDES, Illicit discharge, BMPS and Spill response	COV Eng. Dept/Stormwater Division, Sarasota County IDEE online training; Florida SESC Inspector training	
	Permittee construction site plan reviewers	0	0	4		Pre-Con meetings; Lunch & Learn 3/1/16; City of Venice Training on NPDES, Illicit discharge, BMPS and Spill response	COV engineering Dept/Stormwater Division, Sarasota County IDEE online training; Florida SESC Inspector training	
Permittee construction site operators	3	0	0	Certificates		FSA	John Monville Jeff Hackett Ryan Burns	
Private construction site operators	0	46	0	Sign in sheets for Pre-Con meetings		COV Eng. Dept./Stormwater Division.	City of Venice Pre-Construction Training	

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

Permit Citation/ SWMP Element	SWMP EVALUATION
Part II.A.1 Structural control inspection and maintenance	Strengths: Inspected & Maintained 100% of the Dry Retention Systems, Grass Treatment Swales, Wet Detention Systems, Pollution Control Boxes, Stormwater Pump Stations, Major Stormwater Outfalls, Control Structures, Pipes and Inlets.
	Weaknesses: While our inspections & maintenance activities far exceeded the required minimum, we are still having challenges with efficient documentation from other departments. We will be revising the maintenance log sheets and meeting directly with Public Works staff to help streamline this process.
	SWMP Revisions to address deficiencies: None at this time.
Part II.A.2 Significant redevelopment	Strengths: The City has a thorough review process, in which multiple Engineering staff QA/QC the development plans to ensure that all necessary protections and BMP measures are in place. The additional staff in 2016 has assisted greatly with this effort.
	Weaknesses: We have noticed an increase in significant redevelopment activities within our City in 2016-2017. We will need to be sure we are properly staffed in the future to handle the increased number of reviews.
	SWMP Revisions to address deficiencies: None at this time.
Part II.A.3 Roadways	Strengths: Venice has a vibrant community of volunteers who contribute a substantial number of man-hours into keeping our City clean. Our City also has abundant trash receptacles placed around beaches, parks and downtown areas which reduces the frequency of regular roadside trash cleanup. Our City street sweeping frequency of 4 days per week, is very high for a City of our size and allows for exceptional removal of street debris and trash. In 2015, we purchased a more efficient regenerative air street sweeper to allow for higher pollutant removal and increased air quality. This new sweeper operated very well during 2016 and is exceeding our operational expectations.
	Weaknesses: We are still having challenges with efficient documentation from other departments. We will be meeting directly with Public Works staff to help streamline this process.
	SWMP Revisions to address deficiencies: None at this time.
Part II.A.4 Flood control	Strengths: The City performs both Flood Control and Stormwater retrofit projects on a regular basis depending on needs and budget. These projects are a direct benefit to public safety and Stormwater pollutant removal.
	Weaknesses: The Stormwater Enterprise Budget does not allow for major flood control projects to be performed every year. They must be spaced out sufficiently to allow for a balanced budget. Therefore, in 2016 the flood control project were all minor in scope, however there are larger flood control projects are planned for FY17-18.
	SWMP Revisions to address deficiencies: None at this time.
Part II.A.5 Waste TSD Facilities	Strengths: The only waste facilities within the City are the Public Works Maintenance Yard and the Sanitation Storage Yard. These yards are inspected annually and any issues immediately resolved. Additionally, all our Engineering/Stormwater inspection vehicles must refuel at this facility, so our inspectors are onsite weekly and noting any issues which may be found.
	Weaknesses: Several new Public Works staff members were hired this year, so training in SOPs must continue to occur in order to keep facilities in compliance.
	SWMP Revisions to address deficiencies: None at this time.
Part II.A.6 Pesticide, herbicide, fertilizer application	Strengths: All City personnel have received proper certification and licensure by FDACS. The City has adopted a Fertilizer Ordinance which employs more restrictive measures than are otherwise required by the "Florida Green Industries Best Management Practices for Protection of Water Resources in Florida, June 2002." The City was able to reach a majority of the resident population through public outreach efforts.
	Weaknesses: Our relatively small staff size and budget limited some public outreach efforts such as after hour events and media advertising.

SECTION VIII. EVALUATION OF THE STORMWATER MANAGEMENT PROGRAM (SWMP)

		SWMP Revisions to address deficiencies: None at this time.
	Part II.A.7 Illicit Discharge Detection and Elimination	Strengths: Performed Proactive inspections throughout the City of Venice, discovering and resolving many illicit discharges. In addition to staff training, all private contractors were trained during Pre-Construction meetings. The City was able to reach a majority of the resident population through public outreach efforts.
		Weaknesses: None at this time.
		SWMP Revisions to address deficiencies: None at this time.
	Part II.A.8 High Risk Industry Runoff	Strengths: The City inspected 2 of the 3 facilities identified as High Risk in 2016.
		Weaknesses: Unfortunately, the City did not inspect the Titan Concrete facility in 2016. As soon as this oversight was noted, we performed an unscheduled inspection of the facility to ensure compliance. The inspection was performed by our Stormwater Engineer on June 1, 2017 and the site was found to be well maintained with no signs of illicit discharges.
		SWMP Revisions to address deficiencies: None at this time.
	Part II.A.9 Construction Site Runoff	Strengths: Inspections performed on 100% of the private and permittee construction sites. Site compliance achieved predominantly through verbal warnings and emails, however there were 2 Code Violation Letters sent out in 2016 for unauthorized Construction Activity. In addition to staff training, all private contractors were trained during Pre-Construction meetings.
		Weaknesses: We have experienced a large increase in construction activity in 2016 & 2017. It will be important that we monitor our staffing levels and ensure we can adequately inspect the increased number of construction sites.
		SWMP Revisions to address deficiencies: None at this time.

SECTION IX. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)

A.	Permit Citation/ SWMP Element	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY. <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>
B.	Permit Citation/ SWMP Element	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) <i>DEP Note: There may be changes deemed necessary after developing / reviewing your plans and SOPs as per Part III.A of the permit, after completing your SWMP evaluation as per Part VI.B.2 of the permit, or due to a TMDL / BMAP as per Part VIII.B of the permit.</i>

CHECKLIST A: ATTACHMENTS TO BE SUBMITTED WITH THE ANNUAL REPORTS

Below is a list of items required by the permit that may need to be attached to the annual report. Please check the appropriate box to indicate whether the item is attached or is not applicable for the current reporting period. Please provide the number and the title of the attachments in the blanks provided.

Attached	N/A	Rule / Permit Citation	Required Attachment	Attachment Number	Attachment Title
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part II.F	EACH ANNUAL REPORT: If program resources have decreased from the previous year, a discussion of the impacts on the implementation of the SWMP.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.1	EACH ANNUAL REPORT: An explanation of why the minimum inspection frequency in Table II.A.1.a was not met, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.4	EACH ANNUAL REPORT: A list of the flood control projects that did <u>not</u> include stormwater treatment and an explanation for each of why it did not, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.a	EACH ANNUAL REPORT: A report on amendments / changes to the legal authority to control illicit discharges, connections, dumping, and spills, if applicable.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part V.B.9	EACH ANNUAL REPORT: Reporting and assessment of monitoring results. [Also addressed in Section III of the Annual Report Form]	1	Monitoring Program
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part VI.B.2	EACH ANNUAL REPORT: An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 that, <u>at a minimum</u> , must include responses to the questions listed in the permit.	2	Effectiveness of the SWMP
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part VIII.B.3.e	EACH ANNUAL REPORT: A status report on the implementation of the requirements in this section of the permit and on the estimated load reductions that have occurred for the pollutant(s) of concern.	3	TMDL Prioritization Plan Approval
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part VIII.B.4.f	EACH ANNUAL REPORT after approval of the BPCP: The status of the implementation of the Bacterial Pollution Control Plan (BPCP).	3	TMDL Prioritization Plan Approval
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.1	YEAR 1: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.3	YEAR 1: If have curbs and gutters but no street sweeping program, an explanation of why no street sweeping program and the alternate BMPs used or planned.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.6	YEAR 1 or YEAR 2: A copy of the adopted Florida-friendly Ordinance, if applicable.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.7.c	YEAR 1: A proactive illicit discharge / connection / dumping inspection program plan.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.9.b	YEAR 1: A construction site inspection program plan. [For approval by DEP]		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	YEAR 2: A summary report of a review of codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part V.A.2	YEAR 3: Estimates of annual pollutant loadings and EMCs, and a table comparing the current calculated loadings with those from the previous two Year 3 ARs.	1	Monitoring Program
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.2	YEAR 4: A follow-up report on plan implementation of changes to codes and regulations to reduce the stormwater impact from new development / redevelopment.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.A.3	YEAR 4: If the total annual pollutant loadings have not decreased over the past two permit cycles, revisions to the SWMP, as appropriate.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part V.B.3	YEAR 4: The monitoring plan (with revisions, if applicable).		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VII.C	YEAR 4: An application to renew the permit.		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part VIII.B.3.d	YEAR 4: A TMDL Implementation Plan / Supplemental SWMP.		

CHECKLIST B: THE REQUIRED ANNUAL REVIEWS OF WRITTEN STANDARD OPERATING PROCEDURES (SOPs) & PLANS

The permit requires annual review, and revision if needed, of written Standard Operating Procedures (SOPs) and plans (e.g., public education and outreach, training, inspections). Please indicate your review status below. **If you have made revisions that need DEP approval, you must complete Section VIII.A of the annual report.**

Did not complete review of existing SOP / Plan	Developed new written SOP / Plan	Reviewed & <u>no revision needed</u> to existing SOP / Plan	Reviewed & <u>revised</u> existing SOP / Plan	Permit Citation	Description of Required SOPs / Plans
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Part III.A.1	SOP and/or schedule of inspections and maintenance activities of the structural controls and roadway stormwater collection system. (Pinebrook Rd. ditch was removed from existing SOP)
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.2	SOP for development project review and permitting procedures and/or local codes and regulations for new development / areas of significant development.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the litter control program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for the street sweeping program.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.3	SOP for inspections of equipment yards and maintenance shops that support road maintenance activities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.5	SOP for inspections of waste treatment, storage, and disposal facilities not covered by an NPDES stormwater permit.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	Plan for public education and outreach on reducing the use of pesticides, herbicides and fertilizer.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.6	SOP for reducing the use of pesticides, herbicides and fertilizer, and for the proper application, storage and mixing of these products.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for proactive illicit discharge / connections / dumping inspections.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	SOP for reactive illicit discharge / connections / dumping investigations.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.c	Plan for illicit discharge training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	SOP for spill prevention and response efforts.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.d	Plan for spill prevention and response training.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.e	Plan for public education and outreach on how to identify and report the illicit discharges and improper disposal to the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.f	Plan for public education and outreach on the proper use and disposal of oils, toxics and household hazardous waste.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.7.g	SOP to reduce / eliminate sanitary wastewater contamination of the MS4.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.8	SOP for inspections of high risk industrial facilities.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.a	SOP for construction site plan review for stormwater, erosion and sedimentation controls, and ERP and CGP coverage.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.b	Plan for inspections of construction sites.*
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Part III.A.9.c	Plan for stormwater, erosion and sedimentation BMPs training.

* Revisions to these plans require DEP approval – please complete Section VIII.A of the annual report.

REMINDER LIST OF THE TMDL / BMAP REPORTS TO BE SUBMITTED SEPARATELY FROM AN ANNUAL REPORT

Rule / Permit Citation	Report Title	Due Date
Part VIII.B.3.a	6 MONTHS from effective date of permit: TMDL Prioritization Report.	7/1/14
Part VIII.B.3.b	12 MONTHS from effective date of permit: TMDL Monitoring and Assessment Plan.	1/1/15
Part VIII.B.3.c	6 MONTHS from receiving analyses from the lab: TMDL Monitoring Report.	TBD
Part VIII.B.4	30 MONTHS from start date per TMDL Prioritization Report: A Bacterial Pollution Control Plan (BPCP).	TBD

BMAP Reporting

MS4 permittees are NOT required to submit the annual report required by any BMAP that applies to them since the NPDES Stormwater Staff can obtain them from the department's Watershed Planning and Coordination staff. However, to assure that the stormwater staff are aware of which BMAPs apply to the MS4 permittees and when the latest BMAP annual report was submitted, please complete the information below, if applicable:

Rule/Permit Citation	BMAP Title	Date BMAP Annual Report Submitted to DEP
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		
Part VIII.B.2		

**END OF REVISED TAILORED MS4 AR FORM
CYCLE 3 PERMIT**

SECTION III. MONITORING PROGRAM

Parts A, B and C

Monitoring Results and Data Summary

The City of Venice participates in “The monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES Permit No. FL S000004” which was approved by FDEP on March 3, 2008. Sarasota County implements the countywide monitoring plan, which includes the City of Venice sites.

The monitoring reports are located on the **Sarasota County Water Atlas** site at:

1. Ambient Water Quality of Bays.

<http://www.sarasota.wateratlas.usf.edu/bay-conditions/>

<http://www.sarasota.wateratlas.usf.edu/water-quality-trends/>

2. Ambient Water Quality of Watersheds

<http://www.sarasota.wateratlas.usf.edu/creek-conditions/>

<http://www.sarasota.wateratlas.usf.edu/water-quality-trends/>

3. Biological Monitoring – Oysters

<http://www.sarasota.wateratlas.usf.edu/oysters/>

4. Biological Monitoring – Seagrass

<http://www.sarasota.wateratlas.usf.edu/seagrass/#sarasota-seagrass>

5. Biological Monitoring – Scallops

<http://www.sarasota.wateratlas.usf.edu/upload/documents/2016-Scallop-Update-051117.pdf>

6. Pollutant Load Modeling

<http://www.sarasota.wateratlas.usf.edu/upload/documents/PLM-Full-Report-NPDES-03May2017-corrected.pdf>

7. Rainfall

<http://www.sarasota.wateratlas.usf.edu/rainfall/>

<http://www.sarasota.wateratlas.usf.edu/datamapper/>

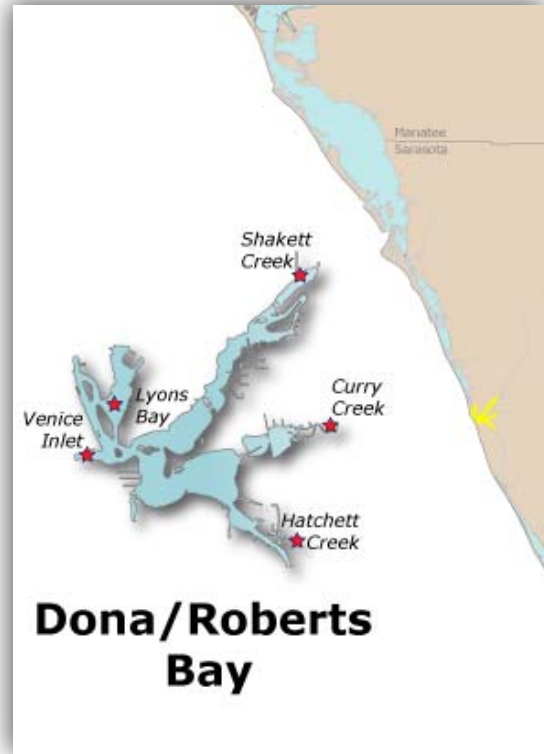
The City Bay and Creek monitoring sites, which are included in the County's overall monitoring plan, help to support our Stormwater Management Program for normal operational management, maintenance needs and for strategic planning purposes. During normal operation of our Stormwater management program, these monitoring results can be indicators of areas in need of immediate attention due to some controllable issue, such as illicit discharges, street sweeping routes, fertilizing practices or active construction projects. For example, this monitoring data indicated elevated bacteria readings within Hatchett Creek during February of 2016. This allowed our inspection staff to perform a field inspection and coordinate with the County to ensure that there were not illicit discharges occurring. We did discover a large number a septic systems within the Sarasota County basin and notified the county of this potential contributor.

For strategic planning purposes, these monitoring trends are incorporated into the capital improvement planning process for future Stormwater projects. These trends are useful in identifying the specific needs of a particular waterbody.

The Sarasota Water Atlas site is extremely user friendly and a great resource for public education and involvement. We have links on the City website to the Water Atlas and encourage residents to explore the site to gain a better understanding of our local waterbodies and the role that Stormwater runoff plays in the health of our Bays and Creeks.

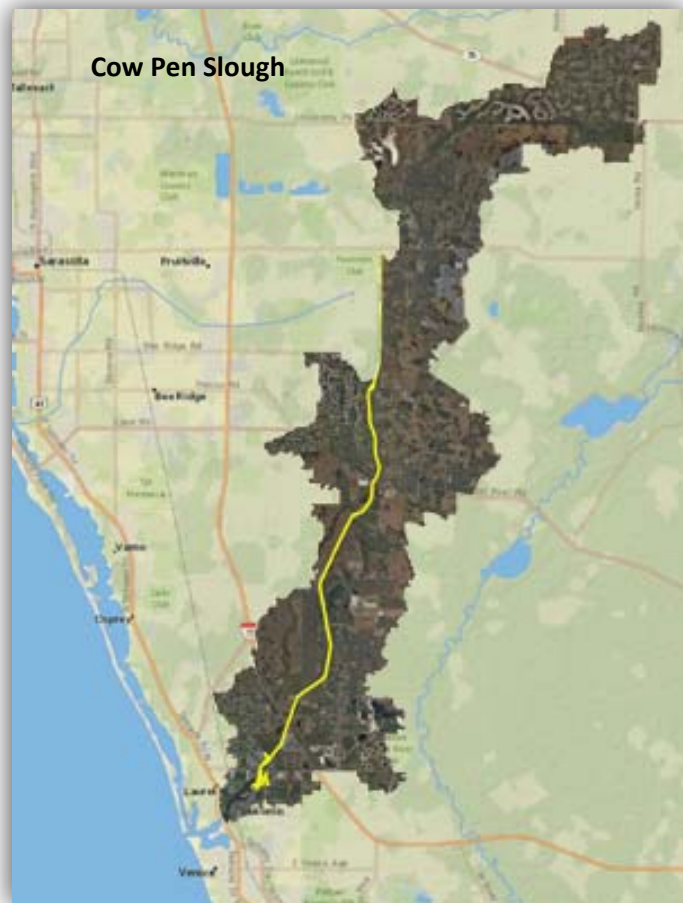
City Bay Sites:

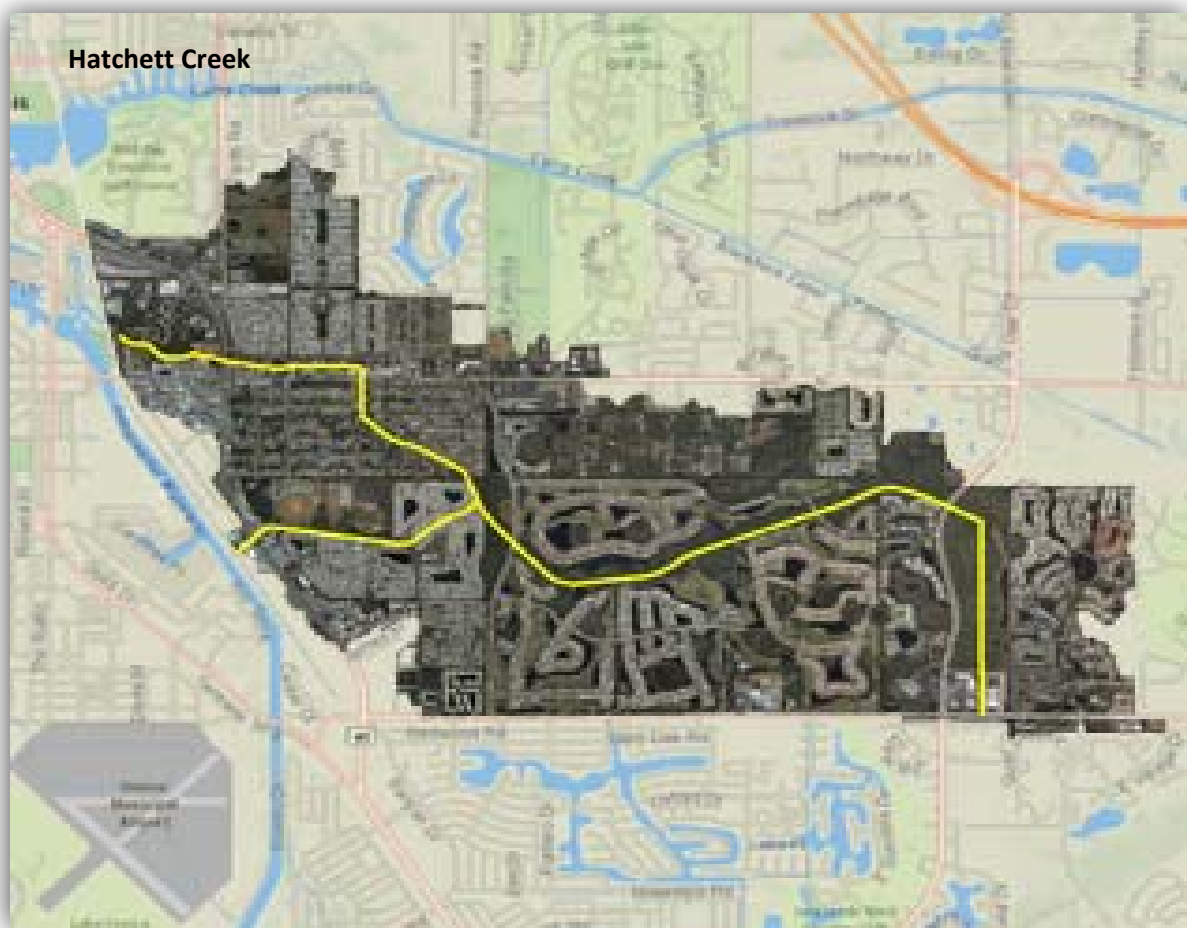
The City bay sites include Dona & Roberts Bay. The City has both major and minor Stormwater outfalls into Roberts Bay.



City Creek Sites:

The City creek sites include Cow Pen Slough, Curry Creek and Hatchett Creek. The City has both major and minor Stormwater outfalls into Hatchett Creek and therefore this data is especially valuable.





Effectiveness of the SWMP

RULE / PERMIT CITATION PART VI.B.2

An evaluation of the effectiveness of the SWMP in reducing pollutant loads discharged from the MS4 based on the numbers reported in section VII of the annual report.

The City of Venice was in Year 3 of the new permit cycle for 2016 and therefore was in the second year of implementing the SWMP and associated SOPs which were established in Year 1. The SWMP and SOPs have been extremely valuable to our Stormwater operations and inspection procedures. In 2016 we hired several new Stormwater/Engineering employees, including a new Stormwater Engineer. The SWMP and SOPs made the employee transition and training very clear and successful. There were also several new staff members at Public Works, where the bulk of the Stormwater maintenance takes place. Being able to share these consistent SOPs was extremely helpful in relaying expectations.

The SWMP was effective in 2016 in reducing pollutant loads discharged from the MS4 by ensuring consistent Stormwater Operations in the following categories:

- Inspections & Cleaning of Structural Controls
- Illicit Discharge Inspections and Response Protocol
- Review Procedures for New Development & Redevelopment Projects
- Roadway Litter Control & Street Sweeping
- Public Education on Pesticides, Herbicides, Fertilizers, Illicit Discharges and Hazardous Materials.

These SWMP improvements have had a direct impact on the effectiveness of pollutant load reductions within the City.

For additional detail on specific strengths and weaknesses of the SWMP, please refer to Section VIII. In the Annual Report.

RICK SCOTT
GOVERNOR

CARLOS LOPEZ-CANTERA
LT. GOVERNOR

HERSCHEL T. VINYARD JR.
SECRETARY



**FLORIDA DEPARTMENT OF
ENVIRONMENTAL PROTECTION**

BOB MARTINEZ CENTER
2600 BLAIRSTONE ROAD
TALLAHASSEE, FLORIDA 32399-2400

Sent via ePost

October 3, 2014

Kathleen J. Weeden, P.E.
City Engineer
City of Venice
401 West Venice Avenue
Venice, FL 34285

Subject: Sarasota County Municipal Separate Storm Sewer System (MS4)
NPDES Permit No. FLS000004-004
City of Venice TMDL Prioritization Report Approval

Dear Ms. Weeden,

Thank you for the submittal of the TMDL Prioritization Plan as required by Part VIII.B.3.a of the permit that was issued on January 1, 2014.

Your report concludes that City of Venice has no outfalls that discharge either directly or indirectly into a water body with an adopted TMDL. Based on our analysis using MapDirect, we found no water bodies in the vicinity of City of Venice with an adopted TMDL. Accordingly, we are pleased to provide our approval of this report.

Since you have no water bodies with adopted TMDLs that your MS4 discharges into, either directly or indirectly, the City does not need to submit a TMDL Monitoring and Assessment Plan required by Part VIII.B.3.b, conduct a TMDL Monitoring required by Part VIII.B.3.c, or prepare a supplemental SWMP required by Part VIII.B.3.d of the permit.

If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Edward C. Smith'.

Edward C. Smith
NPDES Stormwater Program
ECS/mb

Cc: James Clinch, City of Venice
Rene A. Janneman, Sarasota County