



# ANNUAL REPORT FORM FOR INDIVIDUAL NPDES PERMITS FOR MUNICIPAL SEPARATE STORM SEWER SYSTEMS (RULE 62-624.600(2), F.A.C.)

- This Annual Report Form must be completed and submitted to the Department to satisfy the annual reporting requirements established in Rule 62-621.600, F.A.C.
- Submit this fully completed and signed form and any REQUIRED attachments by mail to the address in the box at right.
- Refer to the Form Instructions for guidance on completing each section.
- **Please print or type information in the appropriate areas below.**

**Submit the form and attachments to:**  
 Florida Department of Environmental Protection  
 Mail Station 2500  
 2600 Blair Stone Road  
 Tallahassee, Florida 32399-2400

**SECTION I. BACKGROUND INFORMATION**

<b>A.</b>	Permittee Name: City of Venice		
<b>B.</b>	Permit Name: Sarasota County Municipal Separate Storm Sewer System		
<b>C.</b>	Permit Number: FLS000004		
<b>D.</b>	Annual Report Year: <input type="checkbox"/> Year 1 <input type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input checked="" type="checkbox"/> Year 4 <input type="checkbox"/> Year 5 <input type="checkbox"/> Other, specify Year:		
<b>E.</b>	Reporting Time Period (month/year): January/ 2011 through December / 2011		
<b>F.</b>	Name of the Responsible Authority: Kathleen J. Weeden, P.E.		
	Title: City Engineer		
	Mailing Address: 401 West Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: (941) 486-2626		Fax Number: (941) 480-3031
	E-mail Address: kweeden@ci.venice.fl.us		
<b>G.</b>	Name of the Designated Stormwater Management Program Contact (if different from Section I.F above): Valerie Raney		
	Title: Grants Coordinator		
	Department: Engineering		
	Mailing Address: 401 West Venice Avenue		
	City: Venice	Zip Code: 34285	County: Sarasota
	Telephone Number: (941) 486-2626		Fax Number: (941) 480-3031
E-mail Address: vraney@ci.venice.fl.us			

**SECTION II. MS4 MAJOR OUTFALL INVENTORY (Not Applicable In Year 1)**

<b>A.</b>	Number of outfalls ADDED to the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
<b>B.</b>	Number of outfalls REMOVED from the outfall inventory in the current reporting year (insert "0" if none): 0 (Does this number include non-major outfalls? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable)
<b>C.</b>	Is the change in the total number of outfalls due to lands annexed or vacated? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not Applicable

**SECTION III. MONITORING PROGRAM**

	Provide a brief statement as to the status of monitoring plan implementation:
<b>A.</b>	The City of Venice participates in the "Monitoring Plan for Sarasota Municipal Separate Storm Sewer System (MS4) NPDES Permit No. FL S000004" which was approved by FDEP on March 3, 2008. Sarasota County implements the countywide monitoring plan that includes Venice sites.
	Provide a brief discussion of the monitoring results to date:
<b>B.</b>	See Sarasota County's Annual Report.
<b>C.</b>	Attach a monitoring data summary, as required by the permit.

**SECTION IV. FISCAL ANALYSIS**

<b>A.</b>	Total expenditures for the NPDES stormwater management program for the current reporting year: \$ 2,262,434
<b>B.</b>	Total budget for the NPDES stormwater management program for the subsequent reporting year: \$ 1,372,653

**SECTION V. MATERIALS TO BE SUBMITTED WITH THIS ANNUAL REPORT FORM**

Only the following materials are to be submitted to the Department along with this fully completed and signed Annual Report Form (check the appropriate box to indicate whether the item is attached or is not applicable):

<u>Attached</u>	<u>N/A</u>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Any additional information required to be submitted in this current annual reporting year in accordance with Part III.A of your permit that is not otherwise included in Section VII below.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A monitoring data summary as directed in Section III.C above and in accordance with Rule 62-624.600(2)(c), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 1 ONLY: An inventory of all known major outfalls and a map depicting the location of the major outfalls (hard copy or CD-ROM) in accordance with Rule 62-624.600(2)(a), F.A.C.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Year 3 ONLY: The estimates of pollutant loadings and event mean concentrations for each major outfall or each major watershed in accordance with Rule 62-624.600(2)(b), F.A.C.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Year 4 ONLY: Permit re-application information in accordance with Rule 62-624.420(2), F.A.C.

**DO NOT SUBMIT ANY OTHER MATERIALS**  
(such as records and logs of activities, monitoring raw data, public outreach materials, etc.)

**SECTION VI. CERTIFICATION STATEMENT AND SIGNATURE**

*The Responsible Authority listed in Section I.F above must sign the following certification statement, as per Rule 62-620.305, F.A.C.:*

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based upon my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name of Responsible Authority (type or print): John Holic

Title: Mayor

Signature:  Date: 6/12/2012

Approved By City Council

Date: 6/12/12

**SECTION VII. STORMWATER MANAGEMENT PROGRAM (SWMP) SUMMARY TABLE**

A. Permit Citation/SWMP Element	B. Permit Requirement/Quantifiable SWMP Activity	C. Number of Activities Performed	D. Documentation/ Record	E. Entity Performing the Activity	F. Comments
Part III.A.1	Structural Controls and Stormwater Collection Systems Operation				
	<p>Maintain an up-to-date inventory of the structural controls and roadway stormwater collection structures operated by the permittee. Update MS4 mapping, as needed, and provide the current known inventory in each Annual Report.</p> <p><b>Stormwater treatment ponds</b></p> <p><b>Stormwater pump stations</b></p> <p><b>Outfalls</b></p> <p><b>Pollution control boxes (e.g., CDS units, baffle boxes, swirl boxes)</b></p> <p><b>Ditches/swales (units)</b></p> <p><b>Inlets/catch basins/grates</b></p> <p><b>Year 1 ONLY: Attach a map of all known major outfalls per Rule 62-624.600(2)(a)</b></p> <p>Conduct inspections and maintenance of structural controls and roadway stormwater collection structures operated by the permittee. Report the number of inspection and maintenance activities conducted in each Annual Report.</p> <p><b>Stormwater treatment pond inspections</b></p> <p><b>Stormwater treatment pond maintenance</b></p> <p><b>Stormwater pump station inspections</b></p> <p><b>Stormwater pump station maintenance</b></p> <p><b>Outfall inspections</b></p>	<p>17</p> <p>1</p> <p>39</p> <p>3</p> <p>29</p> <p>1012</p> <p>N/A</p>	<p>GIS database/list on j: drive</p> <p>Pump on site Westgate</p> <p>Stormwater outfall location map</p> <p>GIS database/site as-builts</p> <p>GIS database</p> <p>GIS database/GASB List</p>	<p>COV Engineering Dept.</p> <p>COV Public Works</p> <p>COV Engineering Dept.</p> <p>COV Engineering Dept.</p> <p>COV Engineering Dept.</p> <p>COV Engineering Dept.</p>	<p>Ruscelletto Pond added Dec. 2010</p> <p>Small outfall at Ruscelletto Park added Dec. 2010</p> <p>Alhambra, Laguna/Osprey, Bella Costa</p>
	<p><b>Stormwater treatment pond inspections</b></p> <p><b>Stormwater treatment pond maintenance</b></p> <p><b>Stormwater pump station inspections</b></p> <p><b>Stormwater pump station maintenance</b></p> <p><b>Outfall inspections</b></p>	<p>21</p> <p>21</p> <p>40</p> <p>35</p> <p>52 (weekly)</p>	<p>Stormwater inspection form</p> <p>Lake Doctors, Aquatic Systems Invoices</p> <p>Stormwater inspection form</p> <p>Public Works Billing/SW Inspection form</p> <p>Outfall Inspection and Maintenance Report j: drive</p>	<p>COV Parks Division</p> <p>COV Parks Division</p> <p>COV PW Maint. Division</p> <p>COV Public Works/AI Conrad</p> <p>COV Public Works/ Harry Holder</p>	<p>One pump in city limits</p> <p>Pump replaced</p> <p>Part of SOP</p>

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	Outfall maintenance	11	Outfall inspection and Maintenance Report from PW	COV Public Works/Betty Napoli runs report	Work orders available from PW
	Pollution control box inspections	52 (weekly)	Stormwater inspection form	COV Public Work/Harry Holder	Bella Costa, Alhambra and Osprey
	Pollution control box maintenance	4	Stormwater repair report ; drive	COV Public Works Utilities	Only 2 needed cleaning in 2011
	Ditch/swale inspections (units)	243	Stormwater inspection form	COV Public Works	All ditches and swales maintained and inspected when mowed
	Ditch/swale maintenance (units)	243	Stormwater repair report ; drive, inspection forms	COV Public Works	All ditches and swales maintained and inspected when mowed
	Inlet/catch basin/grate inspections	1103	Stormwater inspection form	COV Public Works	New inspection protocol implemented in March 2010 to ensure all inlets inspected yearly
	Inlet/catch basin/grate maintenance	234	Stormwater inspection form	COV Public Works	
Part III.A.2	Areas of New Development and Significant Redevelopment	<p>Report the number of new development and significant redevelopment projects reviewed by the permittee for post-development stormwater considerations in each Annual Report.</p> <p><b>Number of new development and redevelopment projects reviewed</b></p> <p>In the Year 2 Annual Report, provide a summary of the current local code review activity by attaching a report that includes the following information: all applicable local code and regulation citations (both current and draft); a description of the techniques aimed at reducing the stormwater impact of new development and areas of significant redevelopment that are included within the applicable codes and regulations (both current and draft); a description of innovative stormwater planning techniques, including those described above, recommended for possible future incorporation into the codes and regulations (beyond what may be currently in draft).</p>			
		<p>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</p> <p>DEP Note: Please provide the title of the attached report in Column D and the name of the entity who finalized the report in Column E. If the report is not attached as required, please provide an explanation for the omission in Column F.</p>			

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Part III.A.3	<p>In the Year 4 Annual Report, provide a follow-up report that provides a summary of the activities performed in accordance with the local codes and regulations described in the report provided in Year 2 for the purpose of reducing stormwater impact from new development and areas of significant redevelopment, as well as the status of any initiatives described in the report to amend or newly develop local codes and regulations for the purpose of reducing stormwater impact from new development and areas of significant redevelopment.</p> <p><b>Year 2 ONLY: Attach the summary report of the inter-departmental review</b></p> <p><b>Year 4 ONLY: Attach the follow-up report of the inter-departmental review</b></p> <p>Roadways</p>	<p>N/A</p> <p>See Attachment B</p>			
	<p>Report on the litter collection activities, including the frequency of litter collection, the amount of area covered by the activities and an estimate of the quantity of litter collected, in each Annual Report.</p> <p><b>Litter Control Program: Frequency of litter collection</b></p> <p><b>Litter Control Program: Estimated amount of litter collected (gallons)</b></p> <p><b>Litter Control Program: Amount of area maintained (# swale locations)</b></p>	<p>Monthly</p> <p>497</p> <p>29</p>	<p>Stormwater debris and litter report and Parks Division work orders</p> <p>Stormwater debris and litter reports and Parks Division work orders</p> <p>GIS database</p>	<p>COV Public Works</p> <p>COV Public Works Parks Division</p> <p>COV Engineering Dept.</p>	<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in the reporting items. Unit options for the amount of litter include: bags, cubic yards, pounds, tons. Unit options for the amount of area covered by the activity include: linear feet, yards, miles, acres.</i></p>
	<p>Report on the "Adopt-A-Road" activities, including the total number of road miles cleaned and an estimate of the quantity of litter collected, in each Annual Report.</p> <p><b>Keep Sarasota Beautiful: Total miles cleaned</b></p> <p><b>Keep Sarasota Beautiful: Estimated amount of litter collected (pounds)</b></p> <p>Report on the annual street sweeping activities, including the frequency of the sweeping, total miles swept and an estimate of the quantity of sweepings collected, in each Annual Report.</p> <p><b>Street Sweeping Program: Frequency of street sweeping</b></p> <p><b>Street Sweeping Program: Estimated amount of material collected (tons)</b></p> <p><b>Street Sweeping Program: Total miles swept (per year)</b></p>	<p>15</p> <p>1,575</p> <p>DEP Note: Please provide an explanation in Column F for any "0" reported in the amount of litter collected. Unit options include: bags, cubic yards, pounds, tons.</p> <p>4 days/week</p> <p>495.27</p> <p>16,797</p>	<p>Keep Sarasota Beautiful email</p> <p>Keep Sarasota Beautiful email</p> <p>Daily work orders</p> <p>Sarasota County dump tickets</p> <p>Mileage from PW reporting (see</p>	<p>Sarasota County, Larry Alexander</p> <p>Sarasota County, Larry Alexander</p> <p>COV Public Works</p> <p>COV Public Works</p> <p>COV Public Works</p>	<p><i>DEP Note: Please provide an explanation in Column F for any "0" reported in the amount of sweeping material collected. Unit options include: cubic yards, pounds, tons.</i></p>

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	<p>Maintain documentation of the inspections of equipment yards and maintenance shops that demonstrates the stormwater concerns reviewed and the appropriate control measures and procedures implemented or needing to be implemented, and report on the status and findings of the program, including the number of applicable facilities and the number and frequency of the inspections conducted, in each Annual Report.</p> <p><b>Applicable equipment yards and maintenance shops that support road maintenance activities</b></p> <p><b>Number of site inspections for stormwater runoff concerns and applicable stormwater BMPs</b></p>	<p>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted.</p> <p>1</p> <p>1</p>	<p>sweeper truck file)</p> <p>Standard operating procedure</p> <p>Inspection report</p> <p>Kathleen</p>	<p>Public Works on Seaboard Avenue</p> <p>COV Public Works</p>	
<p>Part III.A.4</p>	<p>Flood Control Projects</p> <p>Maintain a list of capital improvement projects proposed by the Stormwater Management Master Plan or Basin Management Planning studies (or similar document). Include in the project list any retrofits of existing structural flood control devices to provide additional pollutant removal from stormwater, and report on the status of the projects, including a description of the stormwater quality improvements and/or protection measures for each project, in each Annual Report.</p> <p><b>Flood control projects proposed as of the last day of the reporting period</b></p> <p><b>Flood control projects active as of the last day of the reporting period</b></p> <p><b>Flood control projects completed during reporting period</b></p>	<p>DEP Note: The status of the flood control projects should be reported as of the last day of the applicable reporting period. Therefore, there should be no duplication for those reported as proposed, active and completed. In addition, please provide the title of the attached description of the projects in Column D and the name of the entity who finalized the description in Column E. If the description is not attached as required, please provide an explanation for the omission in Column F.</p> <p>5</p> <p>3</p> <p>0</p>	<p>Outfall 1 and 2, Wellfield Park, Beach Nourishment</p> <p>VMMHP, Outfall 5 and 9, Stormwater capital project work orders</p> <p>Venice Avenue Drainage completed Dec. 2010</p> <p>Attachment A</p>	<p>COV Engineering</p> <p>COV Engineering</p> <p>COV Engineering</p> <p>COV Engineering</p>	
<p>Part III.A.5</p>	<p>Municipal Waste Treatment, Storage, and Disposal Facilities Not Covered by an NPDES Stormwater Permit</p> <p>Maintain documentation of the inspections of applicable municipal waste treatment, storage and disposal facilities. The documentation should demonstrate the stormwater concerns reviewed and the appropriate pollution control measures and procedures implemented or needing to be implemented, and report on the status and findings of the program, including the number of applicable facilities and the number and frequency of the inspections conducted, in each Annual Report.</p>	<p>Attached</p>	<p>Attachment A</p>	<p>COV Engineering</p>	<p>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more applicable facilities, please provide an explanation in Column F for why no inspections were conducted. An applicable facility under Part III.A.5 includes, but is not limited to, those facilities/yards where street sweeping material and/or yard waste are temporary stockpiled, and where solid waste collection trucks are parked and/or maintained.</p> <p>In addition, if the same facility is applicable under both Part III.A.3 and Part III.A.5 of</p>

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	<p>Applicable municipal waste treatment, storage and disposal facilities</p>	<p>1</p>	<p>Standard operating procedure</p>	<p>Public Works on Seaboard</p>	<p>Eastside WWTP issued NPDES permit in 2010</p>
<p>Part III.A.6</p>	<p>Number of site inspections for stormwater runoff concerns and applicable stormwater BMPs</p>	<p>1</p>	<p>Inspection forms</p>	<p>COV Public Works</p>	
	<p>Pesticides, Herbicides, and Fertilizer Application</p>				
	<p>Report the number of permittee personnel and contractors certified/licensed to apply pesticides or herbicides on permittee owned property in each Annual Report.</p>				
	<p><b>Florida Department of Agriculture and Consumer Services (DACS) certified applicators (personnel)</b></p> <p><b>DACS certified/licensed applicators (contractors)</b></p>	<p>3</p>	<p>Copies of certifications</p>	<p>COV Public Works</p>	
	<p>Continue to implement a public education program to encourage citizens to reduce their use of pesticides, herbicides, and fertilizers. Report on the public education activities that are performed or sponsored by the permittee within the permittee's jurisdiction, including the type and number of outreach activities conducted and the type and amount of materials distributed, in each Annual Report.</p>	<p>2</p>	<p>Copies of certifications</p>	<p>Lake Doctors, Aquasystems and Gardenmasters</p>	
	<p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Newspapers &amp; newsletters: Number of articles/notices published</b></p> <p><b>Newsletters: Number of newsletters distributed</b></p> <p><b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b></p> <p><b>Seminars/Workshops: Number conducted</b></p> <p><b>Seminars/Workshops: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p> <p><b>Web Site: Number of stormwater-related pages</b></p> <p><b>Web Site: Number of visitors to the stormwater-related pages</b></p>	<p>25</p> <p>1</p> <p>1200</p> <p>2</p> <p>0</p> <p>0</p> <p>0</p> <p>0</p> <p>1</p> <p>N/A</p>	<p>Citizen's guide print log</p> <p>November Newsletter</p> <p>Email from Pam Johnson</p> <p>Displays in engineering dept. and in front of Council Chambers</p>	<p>COV Engineering Dept.</p> <p>COV City Manager's Dept.</p> <p>COV City Manager's Dept.</p> <p>COV Engineering Dept.</p>	<p>Understanding SW and the Environment</p>
	<p>Continue to conduct annual seminars, training sessions, and/or on-the-job supervision for municipal applicators to emphasize the stormwater implications of pesticide and herbicide application. Report on the training</p>				<p>DEP Note: Please provide an explanation in Column F for any "0" reported in Column C.</p> <p>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</p> <p>DEP Note: If "0" is reported in Column C for any of these reporting items, please include in Column F an explanation for why training was not provided to/obtained by personnel during the applicable reporting year and the most recent year that training</p>

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	<p>activities, including the number of municipal applicators trained (both in-house and outside training), in each Annual Report.</p> <p><b>Non-certification seminars/training sessions provided</b></p> <p><b>Personnel trained(in-house and outside non-certification training)</b></p> <p>Continue implementation of standardized procedures to minimize the municipal use of pesticides, herbicides, and fertilizers and to properly apply, store, and mix these products.</p> <p><b>Report any changes to the procedures to minimize the permittee's use of pesticides, herbicides, and fertilizers, as needed</b></p>	<p>0</p> <p>0</p> <p>None needed</p>			<p>was previously provided/obtained. In addition, please note that "non-certification" training refers to any classes, on-the-job training, or other informal training that <u>does not count toward an applicator's DACS certification.</u></p> <p>All employees are DACS certified</p> <p>All employees are DACS certified</p>
Part III.A.7.a	<p>Illicit Discharges and Improper Disposal — Inspections, Ordinances, and Enforcement Measures</p> <p>Where applicable, strengthen the legal authority to control illicit discharges, illicit connections, illegal dumping and spills into the MS4 and to require compliance with conditions in ordinances, permits, contracts, and orders.</p> <p><b>Report any amendments to the applicable legal authority , as needed</b></p>	None needed			
Part III.A.7.c	<p>Illicit Discharges and Improper Disposal — Investigation of Suspected Illicit Discharges and/or Improper Disposal</p> <p>Continue to implement the procedures for proactive inspections to identify and eliminate the source(s) of illicit discharges, illicit connections or dumping to the MS4. Report on the proactive inspection program, including the number of inspections conducted, the number of illicit activities found, and the number and type of enforcement actions taken, in each Annual Report.</p> <p><b>Proactive inspections for suspected illicit discharges/ connections/ dumping</b></p> <p><b>Illicit discharges/ connections/ dumping found during a proactive inspection</b></p> <p><b>Notices of Violation (NOVs) issued for illicit discharges/ connections/ dumping found during a proactive inspection</b></p> <p><b>Fines issued for illicit discharges/ connections/ dumping found during a proactive inspection</b></p> <p>Report on the investigation program as it relates to reacting or responding to reports of suspected illicit discharges, including the number of reports received, the number of investigations conducted, the number of illicit</p>	<p>19</p> <p>1</p> <p>0</p> <p>0</p>	<p>Stormwater inspection form</p> <p>Stormwater inspection form</p> <p>NOV letters</p> <p>Finance charges/bill</p>	<p>COV Stormwater Division and PW Maint. Division</p> <p>COV Stormwater Division</p> <p>COV Stormwater Division</p> <p>COV Finance Department/ Stormwater Division</p>	<p>4 – Val, 15 – Bill,</p> <p>1- Bill,</p> <p>Verbal warning, and corrected</p> <p>No fines issued</p> <p>DEP Note: The permittee can re-word the "NOVs issued" reporting item to better reflect its particular initial enforcement activity.</p> <p>DEP Note: Proactive inspections may include, for example, suspect areas (e.g., industrial areas), commercial businesses (e.g., restaurants, car washes, storage warehouses being used for commercial business, service stations, laundries/ dry cleaners, auto body shops, carpet cleaners) or temporary activities (e.g., special events/fairs/circus) that would not otherwise be inspected during routine inspections and maintenance of the MS4, in association with high risk industrial facilities or construction sites, or in response to citizen or staff reports. In addition, the permittee can re-word the "NOVs issued" reporting item to better reflect its particular initial enforcement activity.</p>



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	<p>activities found, and the number and type of enforcement actions taken, in each Annual Report.</p> <p><b>Number of reports of suspected illicit connections/ discharges/ dumping received</b></p>	1	Customer Assistance Log j:drive	COV Stormwater Division	Oil sheen in ICW	
	<p><b>Investigations of reports of suspected illicit discharges/ connections/ dumping</b></p>	1	Stormwater inspection form	COV Stormwater Division		
	<p><b>Illicit discharges/ connections/ dumping found during a reactive investigation</b></p>	1	Stormwater inspection form	COV Stormwater Division		
	<p><b>NOVs issued for illicit discharges/ connections/ dumping found during a reactive investigation</b></p>	0	NOV letters	COV Stormwater Division	Investigation was inconclusive, violation stopped	
	<p><b>Fines issued for illicit discharges/ connections/ dumping found during a reactive investigation</b></p>	0	Finance charges/bill	COV Finance Department/ Stormwater Division	No fines issued	
	<p>Report on the training activities, including the number of permittee personnel trained (both in-house and outside training), and the number of contractors trained by the permittee, in each Annual Report.</p>	<p><b>DEP Note: If "0" is reported in Column C for either of these reporting items, please include an explanation in Column F for why training was not provided to/obtained by personnel/contractors during the applicable reporting year and the most recent year that training was previously provided/obtained.</b></p>				
	<p><b>Illicit Discharge Training: Personnel trained</b></p>	0	Groupwise Calendar/certificate for course	COV Al King - Stormwater Division	Val Raney 2007, Al King 2008, Cathy Dubre 2010, James in 2012	
	<p><b>Illicit Discharge Training: Contractors trained</b></p>	0			City staff conducts all illicit discharge investigations. Bill Ward conducts informal training when questions arise in the field.	
Part III.A.7.d	<p><b>Illicit Discharges and Improper Disposal — Spill Prevention and Response</b></p> <p>Report on the spill prevention and response activities, including the number of spills addressed that had the potential to enter the MS4, in each Annual Report.</p> <p><b>Hazardous and non-hazardous material spills responded to</b></p> <p>Report on the training activities completed, including the number of personnel trained (both in-house and outside training) and the number of contractors trained by the permittee, in each Annual Report.</p>	6	911 report	COV Fire Department Tim Tramel	<p><b>DEP Note: If "0" is reported in Column C for either of these reporting items, please include an explanation in Column F for why training was not provided to/obtained by personnel/contractors during the applicable reporting year and the most recent year</b></p>	

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Part III.A.7.e	<p>Illicit Discharges and Improper Disposal — Public Reporting</p> <p>Continue to promote, publicize, and facilitate public reporting of the presence of illicit discharges and improper disposal of materials into the MS4. Report on the public outreach activities that are performed or sponsored by the permittee within the permittee's jurisdiction, including the number of outreach activities conducted and the amount of materials distributed, in each Annual Report.</p> <p><b>Brochures/Flyers/Fact sheets distributed</b></p> <p><b>Neighborhood presentations: Number conducted</b></p> <p><b>Neighborhood presentations: Number of participants</b></p> <p><b>Newspapers &amp; newsletters: Number of articles/notices published</b></p> <p><b>Newsletters: Number of newsletters distributed</b></p> <p><b>Public displays (e.g., kiosks, storyboards, posters, etc.)</b></p> <p><b>Seminars/Workshops: Number conducted</b></p> <p><b>Seminars/Workshops: Number of participants</b></p> <p><b>Special events: Number conducted</b></p> <p><b>Special events: Number of participants</b></p> <p><b>Web Site: Number of stormwater-related pages</b></p> <p><b>Web Site: Number of visitors to the stormwater-related pages</b></p>	<p>that training was previously provided/obtained.</p> <p>41</p> <p>0</p>	<p>SunPro database</p>	<p>COV Fire Department Tim Tramel</p>	<p>City staff conducts all response training</p>
Part III.A.7.f	<p>Illicit Discharges and Improper Disposal — Oils, Toxics, and Household Hazardous Waste Control</p> <p>Continue implementation of the outreach program to instruct the public on responsible environmental management and the proper disposal of used motor vehicle fluids, leftover hazardous household products, and lead acid</p>	<p>24,000</p> <p>0</p> <p>0</p> <p>1</p> <p>1200</p> <p>2</p> <p>1</p> <p>45</p> <p>0</p> <p>0</p> <p>1</p> <p>N/A</p>	<p>Citizen brochure and CRS mailing done 2 times a year</p> <p>November Citizen Newsletter</p> <p>List maintained by Pam Johnson</p> <p>Citizen brochure display in front of city chambers and engineering dept</p> <p>Hurricane workshop presentation</p> <p>Estimated number of participants</p> <p>venicegov.com</p> <p>None</p>	<p>COV Stormwater Division</p> <p>COV Stormwater Division</p> <p>COV City Manager's Office</p> <p>COV Stormwater Division</p> <p>COV Engineering Department</p> <p>COV Engineering Department</p> <p>COV Information Services</p> <p>COV Information Services</p>	<p>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</p> <p>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</p> <p>DEP Note: The permittee should "customize" the list of public outreach activities by removing or adding to the list below as appropriate to their particular public outreach program. The permittee may add more specifics to the reporting items, such as the name of the brochure or newsletter distributed.</p>



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Part III.A.8.a	<p><b>Inflow/Infiltration incidents discovered and resolved</b></p> <p>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections Report on the inventory, including the total number of high risk facilities and the number of facilities newly added each year, in each Annual Report.</p>	0	<p>wastewater reports Reclamation wastewater reports</p>	<p>Utilities/Mickey Healy COV Utilities/Mickey Healy</p>	No incidents in 2011
	<p>Industrial and High-Risk Runoff — Identification of Priorities and Procedures for Inspections</p>	22	City identified industrial facilities in the City of Venice list on j: drive	COV Stormwater Division	None are subject to EPCRA Title III Section 313. List encompasses companies that use hazardous materials for operations
	<p><b>Total number of high risk facilities</b></p>	0	High risk inspection form	COV Stormwater Division	Last 2 added in 2008
	<p><b>New high risk facilities added to the inventory during the current reporting period</b></p>				
	<p>Report on the inspection program, including the number of inspections conducted and the number of enforcement actions taken, in each Annual Report.</p>				
	<p><b>High risk facility site inspections for stormwater runoff concerns</b></p>	15	City identified industrial facilities in the City of Venice list on j: drive	COV Stormwater Division	Drive by illicit discharge inspections occurred in the area of high risk facilities (15 reported by Bill Ward, see illicit discharge proactive inspections)
	<p>Report on the inspection program, including the number of inspections conducted and the number of enforcement actions taken, in each Annual Report.</p>				<p><i>DEP Note: If "0" is reported in Column C for the number of inspections conducted and the permittee has one or more high risk facilities, please provide an explanation in Column F for why no inspections were conducted. In addition, the permittee can re-word the "NOVs issued" reporting item to better reflect its particular initial enforcement activity.</i></p>
	<p><b>NOVs issued for violations discovered during a high risk site inspection</b></p>	0	NOV letter	COV Stormwater Division	No violations noted
	<p><b>Fines issued for violations discovered during a high risk site inspection</b></p>	0	Finance charges/bill	COV Finance Department	No fines issued
Part III.A.8.b	<p>Industrial and High-Risk Runoff — Monitoring for High Risk Industries</p>				
	<p>Monitoring may be required on an as-needed basis in the event that inspections of high-risk facilities disclose suspected illicit discharges to the MS4. New high-risk industrial facilities as defined in 40 CFR</p>				

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	122.26(d)(2)(iv)(C) must be evaluated to determine if the new discharge is contributing a substantial pollutant load to the MS4. The evaluation may include site-specific monitoring.  <b>High risk facilities monitored</b>	0	No EPCRA Title III facilities in city limits	COV Stormwater Division	No EPCRA Title III facilities in city limits
Part III.A.9.a	Construction Site Runoff — Site Planning and Non-Structural and Structural Report the number of pre-construction site plans reviewed in each Annual Report.	265	Site preparation permits	Building Department and Engineering	AS400 system tallies
	<b>Construction site plan/permit application reviews for proper erosion and sedimentation BMPs (private sites)</b>	0	Site preparation permits	Building Department and Engineering	AS400 system tallies
	<b>Construction site plan/permit application reviews for proper erosion and sedimentation BMPs (permittee sites)</b>  Report the number of building permit applicants notified to obtain all required stormwater permits in each Annual Report.				
	<b>Land disturbance and building permit applicants notified of ERP and NPDES stormwater permit requirements</b>	265	Site preparation permits	Building Department and Engineering	AS 400 system tallies. All site prep permit applicants are notified of requirements
	Report the number of permittee construction sites for which a Notice of Intent (NOI) was submitted in each Annual Report.  <b>Number of permittee construction sites requiring an NOI</b>	0	Copy of NOI	COV Stormwater	Ruscelletto was the last one.
Part III.A.9.b	Construction Site Runoff — Inspection and Enforcement				
	Report on the inspection program, including the number of construction site inspections conducted and the number and type of enforcement actions taken, in each Annual Report.	79	Construction site inspection form	COV, Bill – 56 Joe – 23	DEP Note: If "0" is reported in Column C for the number of inspections conducted, please provide an explanation in Column F of why no inspections were conducted. The permittee can re-word the "NOVs/written warnings/citations issued" reporting item to better reflect its particular initial enforcement activity.
	<b>Construction site inspections for proper erosion and sedimentation BMPs (private sites)</b>	77	Construction site inspection form	COV, Bill – 72 Joe – 5	
	<b>Construction site inspections for proper erosion and sedimentation BMPs (permittee sites)</b>	0	Copy of letter	COV, Bill – 0 Joe – 0	No written warnings issued
	<b>NOVs/ written warnings/citations issued</b>	0	Copy of stop work order	COV, Bill – 0 Joe – 0	No stop work orders issued
	<b>Stop Work Orders issued</b>	0	Copy of bill from finance	COV, Bill – 0 Joe – 0	No fines issued
	<b>Fines issued</b>				

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Part III.A.9.c	<p>Construction Site Runoff — Site Operator Training</p> <p>Report on the training activities, including the number of inspectors, site plan reviewers and site operators trained (both in-house and outside training), and the number of private persons trained by the permittee, in each Annual Report.</p> <p>Permittee construction site inspectors trained/certified</p> <p>Permittee construction site plan reviewers trained/certified</p> <p>Permittee construction site operators trained/certified</p> <p>Private persons trained</p>	<p>0</p> <p>0</p> <p>0</p> <p>2</p>	<p>Groupwise calendar/certificate of attendance</p> <p>Groupwise calendar/certificate of attendance</p> <p>Records from Suncoast Public Works Academy</p>	<p>COV, Al King – Stormwater Division</p> <p>COV, Al King – Stormwater Division</p> <p>SC Technical Institute, Karen Johnson</p>	<p><i>DEP Note: If "0" is reported in Column C for any of these reporting items, please include in Column F an explanation of why training was not provided to/obtained by the permittee's staff and private persons during the applicable reporting year and the most recent year that training was previously provided/obtained. In addition, the permittee should report only the staff and private persons trained during the applicable reporting year, and then note in Column F if/when any other staff were previously trained/certified.</i></p> <p>BW and JZ trained in 2001, BH 1994, AK 2006, BH 1994</p> <p>BW and JZ trained in 2001</p> <p>City inspectors oversee construction site operation</p>

**SECTION VIII. CHANGES TO THE STORMWATER MANAGEMENT PROGRAM (SWMP) ACTIVITIES (Not Applicable In Year 4)**

A.	Proposed Changes to the Stormwater Management Program Activities Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change) — REQUIRES DEP APPROVAL PRIOR TO CHANGE IF PROPOSING TO REPLACE OR DELETE AN ACTIVITY.				
B.	Changes to the Stormwater Management Program Activities NOT Established as Specific Requirements Under Part III.A of the Permit (Including the Rationale for the Change)				

## **ATTACHMENT A**

**Attach a brief description of the stormwater quality improvements and/or protection measures for each project:**

### **Projects Underway:**

- Flamingo Ditch Outfall 5 and Deertown Gully Outfall 8:

After a beach water quality report published in 2009 showed periodic impaired and low quality water in the Gulf of Mexico off the island of Venice, the city took preliminary steps to isolate the source of contamination. This project is intended to improve water quality, reduce flooding and reduce beach erosion at these two major outfall locations. In 2009, a lab which tests for DNA markers in water bodies was hired, and utilities performed thorough inspections and smoke tests on all sewer pipes and lift stations in the area. The city also evaluated any nearby septic systems and began an effort to connect those on septic to the city system. A Southwest Florida Water Management District grant was received to fund additional studies and design of a system which would provide nutrient and bacteria removal at the two major outfalls near the location of contamination prior to discharge into the Gulf of Mexico. Design and permitting began in 2011 with construction planned on the Flamingo Ditch Outfall in 2013 and Deertown Gully Outfall in 2014/2015.

- Venice Municipal Mobile Home Park Drainage Improvements:

The city received Disaster Assistance Grant funds through the Community Development Block Grant Program to improve the Venice Municipal Mobile Home Park drainage system. The proposed design will include additional pipe, swales, inlets and 3 water quality treatment ponds. The project engineering was complete in 2011 and construction will begin in 2012.

### **Proposed Projects:**

- Venice Beach Outfall #1 and Alhambra Outfall #2:

This is a new project proposed in 2011 after a series of beach closures due to high bacteria counts in the Gulf of Mexico. The city conducted a series of water quality sampling in order to pin point a potential source. Very high bacteria levels were found within Outfall 1, which discharges without treatment directly on the Venice public beach. Alhambra Outfall #2, also experiences high bacteria levels within an existing CDS Filtration Structure. The proposed design will include an infiltration pond for water quality improvement prior to discharge to the Gulf of Mexico. Design and permitting will begin in 2012 with construction in 2013/2014.

- Wellfield Park Drainage Improvements:

This is a new project proposed in 2011 to design and construct drainage improvements at a local sports facility. This facility currently experiences flooding which renders the fields unusable and needs to be resolved. Design and permitting will begin in 2012 with construction in 2013.

- Beach Nourishment, Mitigation, Monitoring:

The ongoing beach nourishment project incorporates mitigation activities including sand replacement, barrier reef construction and dune for flood protection, and modification of outfalls to reduce impacts to property and water quality.



## **ATTACHMENT B**

**In the Year 4 Annual Report, provide a follow-up report that provides a summary of the activities performed in accordance with the local codes and regulations described in the report provided in Year 2 for the purpose of reducing stormwater impact from new development and areas of significant redevelopment, as well as the status of any initiatives described in the report to amend or newly develop local codes and regulations for the purpose of reducing stormwater impact from new development and areas of significant redevelopment.**

The City of Venice has development guidelines that reflect guidance from the National Flood Insurance Program, Southwest Florida Water Management District and Florida Department of Environmental Protection.

Utilizing regulatory agencies such as the Southwest Florida Water Management District (SWFWMD) and Florida Department of Environmental Protection permitting process for larger developments protects the city's water quality by ensuring that developments can meet their standards. All projects are inspected by trained engineering technicians who work closely with the regulatory agencies and the city's building department to ensure that all requirements are being met. Any deficiencies in the system result in withholding release of certificate of occupancy.

Section 98-82 of city code limits construction in the floodplain. Any new construction or substantial improvement of any residential or nonresidential structure in the floodplain shall have the lowest floor, including basement, elevated no lower than one foot above the base flood elevation as shown on the FIRM, or adopted floodplain study, whichever is higher. Should solid foundation perimeter walls be used to elevate a structure, openings sufficient to facilitate the unimpeded movements of floodwaters shall be provided in accordance with standards of subsection 98-82(a)(3). This section of the code was evaluated and revised in 2010 to define a Substantial Improvement based on a 10 year period rather than the life of the structure. This was changed to prevent unnecessary hardship in the current economy. For example, a roof replacement or addition may mean bringing an entire building into full compliance if prior work was done in the last 50 years.

Also, we have found that the one foot above base flood elevation has made properties adjacent to one another inconsistent in heights. In 2010 the city also removed the one foot of freeboard requirement. The city added in a requirement for an affidavit to be required prohibiting conversion of the area below the lowest floor into any kind of living space or area other than storage.

Sec. 74-262 of the city code requires all privately owned and maintained stormwater systems with a SWFWMD permit to be inspected and certified yearly by an engineer to show that the system is functioning correctly. If an engineer can not certify the system, the owner must perform the required maintenance so that certification can be issued. This code was revised in 2010 to allow owners of smaller minor subdivided systems

certify on letterhead that the property has been inspected and all drainage areas are maintained and clear.

Sec. 74-263 of the city code regulates industrial activities and prohibits industrial wastewater/illicit discharge to the city's municipal separate storm sewer system. The code also regulates the quality of industrial stormwater which is discharged to the city's municipal separate storm sewer system and any violation of such regulation or permit may be subject to an order to immediately cease such discharge.

Sec. 74-266 of the city code makes it unlawful for any person to discharge anything other than stormwater into the city's municipal separate storm sewer system, whether such discharges occur through piping connections, runoff, exfiltration, infiltration, seepage or leaks. No person may maintain, use or establish any direct or indirect connection to any storm sewer owned by the city that results in any discharge in violation of any provision of federal, state, city or other laws or regulations.

In 2009, the city adopted a new code which regulates the use of fertilizer and provides for a penalty if used outside of the allowed times and also requires application training for all commercial companies who wish to apply fertilizer within city limits.