Meeting Notes

Attendees: Committee Members:
Dennis Chapman, Member
Robert Fedel, Member
John Finnimore, Vice Chairperson
Jo Hanson, Member
Judith Johnson, Chairperson
Mike Pender, Sr., Member
Len Smally, Member
Tom Walker, Member

Environmental Services-Utilities Staff:
Richard Howell, General Manager, Utilities
Greg Rouse, Acting Engineering Manager, Utilities
Craig D. Bliss, Manager, Water Reclamation Facilities, Utilities
John Czahoroski, Manager, Field Operations, Utilities
Lori Carroll, Program Administrator, Utilities
Lavon Joseph, Administrative Coordinator, Utilities
Micky Wagner, Administrative Coordinator, Utilities

Members of the Public:
Ric Romanoff - 1575 Cattlemen Rd., Sarasota, Florida 34232

Location: Conference Room 8, 1001 Sarasota Center Blvd., Sarasota, Florida

Date: September 1, 2005

Opening Comments by the Chairperson: Chairperson Judy Johnson called the meeting to order at 9:00 a.m.

1. Approval of Meeting Notes: Moved to approve the July 14, 2005, Water and Sewer Advisory Committee (W&SAC) meeting minutes as amended. Moved by Mike Pender, seconded by Dennis Chapman, and passed unanimously.

2. Utilities Staff Report:

Water Core Service Reorganization: Rick Howell discussed the new Water Core Service reorganization and announced the new general manager, Roger Rasbury, of a newly created office, Program Management.

PCSSRP Advisory Board BCC Meeting: Rick Howell discussed the upcoming under Environmental Services September 13, 2005, and September 28, 2005, Sarasota County Board of County Commissioners meetings: authorization to advertise to amend Ordinance No. 2002-064
Phillippi Creek Advisory Board and the public hearing to adopt Ordinance No. 2005-XXX, amending Ordinance No. 2002-064. These two BCC meetings is to dissolve/sunset the Phillippi Creek Sewerage District Advisory Board and maybe add the members from the PCSSRP Advisory Board to the Water and Sewer Advisory Committee.

PCSSRP Area "K" Open House: Lori Carroll gave a brief update on an open house that was held on PCSSRP Area "K". There will be an open house on Area "K", October 5, 2005 and October 19, 2005.

CIP Staff Report: Greg Rouse discussed the PCSSRP Area “F” currently under construction. Greg read a statement that was made to the media regarding the progress in Area "A" of the PCSSRP the actual statement is as follows:

Sarasota County has a construction contract for Area A in the Phillippi Creek Septic System Replacement Program with WES Construction. A construction contract was issued on April 15, 2004 with a Notice to Proceed (NTP) issued on April 27, 2004. Pursuant to the terms of the contract and including approved interim field change agreements to date. Substantial Construction Completion was to be completed by May 14, 2005 (330 days from the NTP). Final Construction Completion was to be completed by June 13, 2005 (360 days from the NTP).

As of May 14, the date to achieve substantial completion has expired and the contractor is not substantially complete in accordance with their contract requirements. The contractor has requested additional money and time for multiple issues during construction with which the County is not in agreement. Sarasota County is working with the contractor towards contractually required mediation and, failing successful mediation, possible litigation.

Sarasota County continues to abide by the terms of the contract and is working in good faith with the contractor to do the same. At this point in time, the County's estimate for homeowner hook-up would be by the end of the year.

Members of the W&SAC committee asked questions and made comments on the clauses in the construction contract and future plans for Area "N". Greg Rouse will be mailing progress reports on PCSSRP to the members of the W&SAC. Fees involved with the septic tank hook-ups and reimbursements were discussed.

Rick Howell made comments on the departure of two employees from the Utilities area: John Knowles - retirement on August 31, 2005, and Craig Bliss - opportunity for a career change departure on September 2, 2005. Two employees from the Public Works area will be leaving as well: Alan Wheeler, executive director of Public Works and Tom Keith, program manager. Jo Hanson inquired about a replacement for Craig Bliss position. Rick Howell stated there was no replacement at the present time. The attendance of the committee members were also discussed.

The following quoted information is from the Advisory Council Procedures manual.

When an Advisory Committee member fails to attend 75% of the advertised meetings in a twelve month period, (or it is apparent they will not be able to achieve that requirement), the Business Center Contact or Council Chairperson should make every effort to improve the situation through written or verbal counseling. If unsuccessful, contact will send a memo to the Chairman of the Advisory Board notifying him/her of the attendance violation and requesting that the Chairman
sign a letter, which will accompany the memo, to the Advisory Council member requesting he/she increase their attendance to 75% or resign. After notification, if the member misses 3 meetings in a row, contact should write the BCC Chairman a memo, requesting he/she bring the matter forward in the Commissioner's board report, to remove the member from the Council.

3. **Members Comments**: Tom Walker suggested the W&SAC review the Sarasota County Utilities hurricane plans and the budget report. Jo Hanson asked the status of the comprehensive plan and when will the final be available. Tom Walker wanted to know the term of the Water and Sewer Advisory Committee chairperson. The answer was one year; the board elects a new chairperson and vice chairperson during the first meeting of a new calendar year.

4. **Public Input**: None.

5. **Next Meeting**: The next meeting will be held on Thursday, October 6, 2005, at 1001 Sarasota Center Blvd, Conference Room 8, Sarasota, Florida, at 9:00 a.m.

6. It was moved by John Finnimore and seconded by Mike Pender to adjourn. The meeting adjourned at 9:58 a.m.

By: __________________________ Attest: __________________________

Judith Anne Johnson, Chairperson Sarasota County Utilities